

GRAND FORKS COUNTY COMMISSION MEETING

January 17, 2017 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Falck, Engen, Knauf and Malm, present.

Moved by Malm, seconded by Falck, to approve the minutes of the December 20, 2016 meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of agenda, adding Tiffany Ford, ND Small Business Development Center Associate State Director, and Becky Absey, Clerk of District Court, after item 6 and Tom Ford, Government Relations Coordinator's job reclassification after item 9. Motion carried Pic, Falck, Engen and Knauf voting aye and Malm voting nay.

Moved by Knauf, seconded by Malm, to appoint the States Attorney as parliamentarian for the board meetings. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to adopt Robert's Rules of Order as the official procedure by which the Board of County Commissioners will conduct meetings. Motion carried with Pic, Engen and Knauf voting aye and Malm and Falck voting nay.

Moved by Knauf, seconded by Falck to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #17989-18404 in the amount of \$1,803,049.52 and purchasing card transactions of \$8,391.00; employee status changes for John Bradley, Jennifer Safranski Fetsch, Janel M. Pitzen Slowinski, Frank Galbriath, Lacy Suby, Alicia Schumacher, Carmell Mattison, Haley Wamstad, Abdulrahman Mohamed, Daniel Macias and Toni Grimsley; overtime; bond for check reissue, approve the following securities as pledged: Alerus Financial, \$130,350,457.51; Bremer Bank, \$2,881,773.20; Choice Financial Group, \$80,000,000; First State Bank, \$1,000,000 and Wells Fargo Bank, \$28,795,724.88; and game of chance permit for Evanger Lutheran Church. Motion carried unanimously.

Tiffany Ford, ND Small Business Development Center Associate State Director, introduced Nicole Evans the new Grand Forks Regional Director.

Becky Absey, Clerk of District Court, requested to reserve between 20 – 60 parking spots on the third floor of the parking ramp on Tuesdays for jurors.

Moved by Engen, seconded by Falck, to table the request to reserve parking spots until the first meeting in February. Motion carried unanimously.

Moved by Falck, seconded by Engen, to open the bids for the Sheriff Department and Correctional Center vehicles. Motion carried unanimously.

The following bids were received for the 2017 Ford Police Package Interceptor Utility vehicle:

Hatton Ford, Inc.	\$32,699.00
Lithia	32,595.00

The following bid was received for 2017 6-8 passenger SUV:

Hatton Ford, Inc.	\$37,474.00
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Moved by Engen, seconded by Malm, to purchase (2) 2017 Ford F250 from Hatton Ford, Inc., at the state bid amount of \$34,304 each. Motion carried unanimously.

Moved by Malm, seconded by Engen, to accept the low bid from Lithia for a 2017 Ford Police Package Interceptor Utility vehicle for \$32,595.00. Motion carried unanimously.

Moved by Falck, seconded by Malm, to accept the bid from Hatton Ford for a 2017 Ford Expedition for \$37,474.00 and amend the Correctional Center Vehicle line item by \$37,500.00. The vehicle was purchased to replace totaled 2013 Ford Taurus. Insurance proceeds of \$17,917.83 will help to offset the cost. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Engen, to approve the plat application of Thomas Thompson for Thomas First Addition, consisting of 1 lot on 6.88 acres in the SW ¼ of section 9, Walle Township. Motion carried unanimously.

The Commission made no change to the Beer and Liquor License Fees for 2017, but will reconsider in one year.

Roberta Bursheim, Human Resource Generalist, addressed the board.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Malm, seconded by Falck, to reclassify the Government Relations Coordinator from a grade 16, step 2 to a grade 18, step 2, effective February 1, 2017. The job title will be changed to a Government Relations Administrator. The budget will be adjusted for this increase. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Engen, seconded by Malm, to approve the 2016 budget amendment for fund 2140 County Road and Bridge by \$193,000. Motion carried unanimously.

Moved by Falck, seconded by Malm, to accept the 2016 financial report. Motion carried unanimously.

The Commission thanked all Department Managers for the exceptional job managing their budgets in 2016.

Dale Rivard, Assistant States Attorney, gave the States Attorney report.

Moved by Malm, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 5:21pm. The next meeting will be held on February 7, 2016.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor