

GRAND FORKS COUNTY COMMISSION MEETING

July 7, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Pic, to approve the minutes of the June 16, 2020 Commission meeting. Motion carried unanimously.

Moved by Falck, seconded by Engen, to approve the minutes of the June 23, 2020 County Board of Equalization Meeting. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the order of the agenda, adding Dean Dahl after item number 9. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #35543 - Christianson, Nels- \$36.9, 35544 - City of Fargo- Warrant- \$600, 35545 - Garwood, Bert- \$38.63, 35546 - GF Clerk of District Ct- \$1000, 35547 - Gjovig Bruce- \$35.75, 35548 - Glynn Richard- \$35.75, 35549 - Greatamerica Financial Svcs- \$1386.77, 35550 - Hanson, Sadie- \$35.75, 35551 - Johnson, Neal- \$72.55, 35552 - Lamb, Elizabeth- \$44.38, 35553 - Matejcek, Frank- \$41.5, 35554 - Mountrail County Sheriff- \$325, 35555 - Mutchler, Amber- \$81.75, 35556 - Nelson County Sheriff- \$500, 35557 - Perkins Elizabeth M- \$41.5, 35558 - Powell, Jeffrey- \$38.05, 35559 - West Fargo Clerk of Court- \$550, 35560 - Aflac Group- \$582.66, 35561 - Avesis Third Party Adm, Inc- \$2852.66, 35562 - Collection Center Inc- \$271.87, 35563 - Combined Insurance Co of America- \$795.18, 35564 - Fraternal Order of Police- \$98, 35565 - Fremstad Law Firm- \$293.19, 35566 - Medico Life and Health Insurance Co- \$242, 35567 - ND F.O.P.- \$550, 35568 - NYS Child Support Processing Center- \$847.98, 35569 - Robert G Drummond- \$50, 35570 - Rodenburg Law Firm- Fargo- \$156.53, 35571 - United States Treasury- \$91.15, 35572 - US Able Life- \$49.08, 35573 - City of Emerado (Hwy)- \$78.26, 35574 - City of Larimore (Hwy)- \$62.89, 35575 - City of Thompson (Hwy)- \$63.91, 35576 - 1000 Bulbs- \$179.95, 35577 - Advanced Drainage Systems Inc- \$3051.49, 35578 - Advanced Engineering & Environmental Ser- \$3199.75, 35579 - Alerus Center- \$555.48, 35580 - Allmaras Marsha H Rpr- \$44, 35581 - Altru Clinic-Main- \$282.95, 35582 - Altru Health System (978)- \$13643.83, 35583 - Altru Retail Pharmacy- \$251.42, 35584 - Ameripride Services, Inc.- \$403.12, 35585 - Barrett Mary- \$51, 35586 - Baseview Petroleum Inc- \$1630, 35587 - Border States Trophy & Awards- \$49, 35588 - Borsheim Crane Service, LLC- \$3122, 35589 - Butler Machinery Company- \$586.98, 35590 - C & R Laundry- \$21.4, 35591 - Chi St Alexius Health- \$36, 35592 - CHS Ag Services- \$12078.22, 35593 - City of Grand Forks- \$630, 35594 - City of Grand Forks-Fire Dept- \$171, 35595 - City of Grand Forks-Police Dept- \$1042.42, 35596 - Cutshall-Bailey Patricia L- \$461.74, 35597 - Deere Credit Inc- \$26462.77, 35598 - Development Homes- \$326.25, 35599 - Election Systems & Software In- \$9.5, 35600 - Fastenal- \$12.4, 35601 - Forum Communications- \$745.76, 35602 - GF Clerk of District Ct- \$775, 35603 - GF Clerk of District Ct- \$5600, 35604 - GF Clerk of District Ct- \$775, 35605 - GF Park District- \$10000, 35606 - GF Public Health Department- \$17113.44, 35607 - GF Welding & Machine- \$229.58, 35608 - Golden Rule Auto Repair- \$500, 35609 - Greatamerica Financial Svcs- \$1723, 35610 - Gudajtes Amber- \$36.23, 35611 - Hancock Concrete Products LLC- \$5241.52, 35612 - Huot Rod- \$25.21, 35613 - Interstate Power Systems Inc- \$1621.56, 35614 - Interstate Towing & Recovery- \$628.76, 35615 - John Deere Financial- \$78.61, 35616 - Keith's Security World- \$20.5, 35617 - KLJ- \$23280.28, 35618 - Knutson Printing Co- \$37.54, 35619 - Kutak Rock Llp- \$1445, 35620 - Liberty Business Systems-Fargo- \$201.02, 35621 - Lipp Carlson & Assoc Ltd- \$75, 35622 - Little Falls Machine Inc- \$904.5, 35623 - Lutheran Social Services-Fargo 11Th St- \$753, 35624 -

Manvel Oil Coop- \$1676.2, 35625 - Marco -Tx- \$774.26, 35626 - McCutcheon Ruth Annette- \$15.47, 35627 - McKesson Medical Surgical- \$285.44, 35628 - Menards- \$394.49, 35629 - Midcontinent Communications- \$4585.32, 35630 - Mutch Oil Co- \$2345.88, 35631 - NCDMY- \$14, 35632 - ND DHS Finance Dept- \$1135.28, 35633 - ND DHS Finance Dept- \$1220.19, 35634 - ND DHS Finance Dept- \$1119.7, 35635 - ND DHS Finance Dept- \$1363.07, 35636 - ND DHS Finance Dept- \$3844.34, 35637 - NDSU Ext Serv-Dept 3110- \$204, 35638 - Networking Specialists- \$1405.5, 35639 - Nodak Electric Coop- \$147, 35640 - Northern Plumbing Supply- \$203, 35641 - O'Reilly Auto Parts- \$269.04, 35642 - O'Reilly Auto Parts #3280-Grand Forks- \$37.98, 35643 - Office Depot-Chicago- \$435.05, 35644 - Ottertail Power Co-Devils Lake- \$138.3, 35645 - Peterson Medical Clinics LLC- \$50, 35646 - Ps Door Services- \$387.48, 35647 - Ps Industries Inc- \$1437.74, 35648 - Quadient Leasing USA, Inc- \$209.85, 35649 - RDO Truck Center- \$13.56, 35650 - Reliance Telephone Systems Inc- \$49, 35651 - Schmidt & Associates- \$35, 35652 - Schmitz Inc- \$19779.51, 35653 - Skip's Petroleum- \$1559.07, 35654 - Surplus Center Inc.- \$39, 35655 - Thur-O-Clean- \$485, 35656 - Tyler Technologies Inc- \$25866.34, 35657 - UND Office of Safety- \$866.55, 35658 - US Postal Service-TMS- \$10000, 35659 - Verizon Wireless- \$330.39, 35660 - Whalens Inc- \$510, 35661 - Workforce Safety & Insurance- \$250, 35662 - City of Grand Forks-PSAP Communications- \$66905, 35663 - Dvorak Nicole- \$38.5, 35664 - GF Humane Society- \$10000, 35665 - GF Public Health Department- \$46173.75, 35666 - Indepth Inspections- \$2291.67, 35667 - Johnson, Corinne- \$775, 35668 - Lloyd Joel Mathew- \$87.5, 35669 - Lutheran Social Services of ND- \$35172, 35670 - Maxson Bernard- \$87.5, 35671 - Morris Sealcoat & Trucking Inc- \$700159.76, 35672 - ND State Tax Commissioner- \$2.92, ACH payments to Community Violence Interventio- \$83651.5, - Greater GF Community Service- \$7000, - RRCAC- \$20000, - Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Acme Electric/Tool Crib of Nor- \$15.29, - Advanced Business Methods- \$161.52, - Advanced Business Methods- \$146.55, - Anderson Brothers Body Shop LLC- \$1717.2, - Anderson Brothers Body Shop LLC- \$6003.02, - Auto Value Or Larimore- \$29.53, - Border States Electric Supply- \$352.58, - Border States Electric Supply- \$32.46, - Border States Electric Supply- \$40.85, - Border States Electric Supply- \$83.4, - Border States Electric Supply- \$27.56, - Border States Electric Supply- \$275.46, - Business Essentials- \$76.51, - Business Essentials- \$20.1, - Business Essentials- \$12.06, - Century Electric Inc.- \$152.28, - Century Electric Inc.- \$3221.2, - Cole Paper Inc.- \$401.8, - Cole Paper Inc.- \$1254.88, - Cole Paper Inc.- \$111.38, - Cole Paper Inc.- \$197.42, - Cole Paper Inc.- \$99.76, - Cole Paper Inc.- \$21.7, - Cole Paper Inc.- \$96.63, - Culinx (Plexus Company)- \$60.9, - Docu Shred Inc- \$40.45, - Docu Shred Inc- \$74.52, - Embrace Pharmacy Inc.- \$479.1, - Embrace Pharmacy Inc.- \$17.48, - Global Safety Network- \$95.5, - Gowan Construction- \$194756.94, - Greater GF Fair & Exhibition- \$67512.8, - Home of Economy- \$59.98, - Home of Economy- \$26.36, - Home of Economy- \$30.53, - Home of Economy- \$69.98, - Home of Economy- \$8.99, - Home of Economy- \$219.99, - Peru- \$2084.44, - Phoenix Supply- \$544.58, - Phoenix Supply- \$358.2, - Royal Tire Inc- \$81.63, - Seachange Print Innovations- \$12999.36, - Seachange Print Innovations- \$29508.03, - Soeby Molly- \$20, - Stein's Inc.- \$210.9, - Stericycle Inc- \$117.23, - Stones Mobile Radio Inc- \$2526.18, - Summit Food Services LLC- \$6629.17, - Summit Food Services LLC- \$6658.34, - Summit Food Services LLC- \$6721.16, - Thomson Reuters- \$1478.51, - Toshiba Business Solutions- \$26.55, - Toshiba Business Solutions- \$18.41, - Tri Steel Mfgr Company- \$47.48, - Tri Steel Mfgr Company- \$267.98, - Valley Petroleum Equipment Inc- \$359.35, - Western Detention- \$1251, - Xcel Energy - Mpls- \$386.62, - Xcel Energy - Mpls- \$34486.9; employee status changes for Sheryl Bohl, Nadin Gowan, Pat Rosinski, Miranda Opdahl, Joy Muniz, Christian Aandal, Debbie Grinde and Rochelle Knudson; overtime; game of chance permit for Grand Forks Fraternal Order of Police; May financial report. Motion carried unanimously.

Sarah Kallock, Good Friends, addressed the board.

Sheriff Schneider said he reviewed the Special Event Permit online.

Moved by Pic, seconded by Engen, to approve a Special Event Permit Alcoholic Beverage License for Good Friends for a private wedding on August 1, 2020 located on farm 3 miles outside of Larimore City. Motion carried unanimously.

MaKayla Fleming, NDSU Extension Agent, addressed the board.

Moved by Rost, seconded by Pic, to allow the Grand Forks County 4-H Program to host horse workouts July 14, 21 and 28 and August 4 and 11 at the Grand Forks County Fairgrounds; following the presented COVID-19 pandemic preventative measures. Motion carried unanimously.

Debbie Swanson, Public Health Director, gave a COVID-19 update.

Darren Evavold, River Cities Speedway, addressed the board.

Moved by Rost, seconded by Pic, to allow up to 3100 individuals, 50% capacity, in the River Cities Speedway grandstand. Motion carried Pic, Rost and Engen voting aye and Knauf and Falck voting nay.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Pic, seconded by Falck, to approve the following Grand Forks County Emergency Declaration. Motion carried unanimously.

GRAND FORKS COUNTY EMERGENCY DECLARATION

WHEREAS, Grand Forks County experienced extreme weather conditions including excessive rainfall of 8 -10" and high winds in parts of Grand Forks County during the overnight of June 30th into the morning of July 1st, 2020 resulting in significant overland flooding and above average runoff;

WHEREAS, Grand Forks County has the potential for further damage to roads, bridges, culverts, farmlands, homes, businesses and other public infrastructure facilities from overland flooding and the flooding of streams, coulees and tributaries;

WHEREAS, the impact of these potential damages may threaten the health, well-being and public safety of citizens in Grand Forks County; and

WHEREAS, the cost of response, cleanup, repair and replacement of such damaged facilities may exceed available County resources.

Now, THEREFORE, BE IT RESOLVED that Grand Forks County, a political subdivision of the State of North Dakota, by and through the Board of County Commissioners, Grand Forks County, North Dakota, declares Grand Forks County, its cities, its public and private areas, to be an emergency area and orders the activation and utilization of the Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by

departments and agencies of local government to limit the hardships and impact of the emergency upon the citizens of Grand Forks County.

DATED at Grand Forks, North Dakota, this 7th day of July, 2020.

Nick West, County Engineer, addressed the board regarding the flood damage. He, also, informed the board that a couple of months ago he and Sharon Lipsh, the Walsh County Superintendent, submitted an application to the State for a mitigation project in the Manvel/Oslo, area along the Red River because of the repetitive losses. They have not heard yet if they will fund the project. He would like to see other mitigation projects, but they are very expensive and he does not know how we would pay for them.

Dean Dahl, Information Systems Director, addressed the board regarding Microsoft Office 365. He said the cost would be \$100,000 per year, \$61,000 has been included in the 2021 preliminary budget. A hybrid system would be \$50,000 per year or another option would be to not purchase anything and continue with the current system.

The board did not take any action but left \$61,000 in the budget for Microsoft Office 365.

Sheriff Schneider addressed the board.

Moved by Rost, seconded by Falck, to approve the Chair's signature on a National Recreation Boat Safety Grant. Motion carried unanimously.

Moved by Pic, to approve the State Homeland Security Grant Program – Operation Stonegarden grant application with the Chair's signature. Motion dies for lack of a second.

Moved by Pic, second by Rost, to accept the State Homeland Security Grant Program- Operation Stonegarden grant with special conditions with the Chair's signature. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2021 preliminary budget.

Moved by Falck, seconded by Rost, to approve the 2020 preliminary budget with a net levy of \$26,678,960 and set the budget hearing for September 15, 2020 at 4:00pm. Motion carried unanimously.

Bill Gerszewski, Buildings and Grounds Manager, addressed the board.

Moved by Rost, seconded by Engen, to accept the proposal from Johnson Controls for \$11,769 for repairs to the Courthouse direct exchange cooling units. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Falck, seconded by Pic, to approve an additional change order in the amount of \$26,090 from ICS for the Grand Forks County Parking Ramp Project. The total change order amount is \$90,330 to date. Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve a \$6,000 amendment to the AE2S Contract for engineering fees on the Grand Forks County Parking Ramp Project. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 6:05pm. The next meeting will be held on July 21, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor