

## GRAND FORKS COUNTY COMMISSION MEETING

August 18, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Falck, to approve the minutes of the August 4, 2020 Commission meeting. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #35897 - GF Public Health Department- \$46173.75, 35898 - Indepth Inspections- \$2291.67, 35899 - Knutson Carrie- \$64.98, 35900 - Walsh County Sheriff- \$500, 35901 - Collection Center Inc- \$271.87, 35902 - Jefferson Capital Systems. LLC- \$373.38, 35903 - NYS Child Support Processing Center- \$847.98, 35904 - Robert G Drummond- \$50, 35905 - Rodenburg Law Firm-Fargo- \$156.53, 35906 - United States Treasury- \$91.15, 35907 - City of Fargo- Warrant- \$500, 35908 - City of Fargo- Warrant- \$500, 35909 - Gudajtes Amber- \$100.78, 35910 - City of Northwood (Hwy)- \$31.21, 35911 - 1101 Dental Pllc- \$1294, 35912 - Abbco Tools LLC- \$351.98, 35913 - Advanced Drainage Systems Inc- \$37305.26, 35914 - Advanced Engineering & Environmental Ser- \$246, 35915 - Alcohol Monitoring Systems, Inc.- \$2052.9, 35916 - Alerus Center- \$277.92, 35917 - Allstate Peterbilt-Grand Forks- \$124.68, 35918 - Altru Clinic-Main- \$405, 35919 - Altru Health System- \$738, 35920 - Altru Health System (978)- \$1150.03, 35921 - Ameripride Services, Inc.- \$447.04, 35922 - Andrus, Victoria R - \$85.1, 35923 - At & T Mobility- \$95, 35924 - Auto Glass & Aftermarket- \$817, 35925 - Berg Tricia Mackenzie- \$329.49, 35926 - Bob Barker Company- \$709.95, 35927 - Bonham Kevin- \$1312.2, 35928 - Brite-Way Window Cleaning- \$9950, 35929 - Burggraf's Ace Hardware- \$73.49, 35930 - Butler Machinery Company- \$3786.64, 35931 - CHS Ag Services- \$1581.9, 35932 - Cintas- \$122.4, 35933 - City of Grand Forks-Fire Dept- \$57, 35934 - City of Grand Forks-Police Dept- \$1702.46, 35935 - City of Grand Forks-Water- \$5383.23, 35936 - Close Construction Company- \$29650.38, 35937 - Community Service Program- \$2570, 35938 - Daydreams Specialties- \$102, 35939 - Deere Credit Inc- \$2985.58, 35940 - Dell Marketing Lp- \$220.99, 35941 - Dub Construction- \$1805.5, 35942 - East Central Regional Water District- \$60.5, 35943 - Election Systems & Software In- \$434.03, 35944 - Esri- \$3400, 35945 - Forum Communications- \$3454.78, 35946 - Germundson Kress- \$230.66, 35947 - GF Welding & Machine- \$274.89, 35948 - Gilbertson Funeral Home- \$2255, 35949 - Hugo's #2- \$7.96, 35950 - Information Technology Dept- \$3119.35, 35951 - Integrity Homecare and Counseling- \$402.63, 35952 - Interstate Billing- \$100, 35953 - Interstate Power Systems Inc- \$896.13, 35954 - Interstate Towing & Recovery- \$719.34, 35955 - K9 Working Dogs International LLC- \$2250, 35956 - Keith's Security World- \$15, 35957 - Keller Jalissa Spanier- \$17.83, 35958 - Knain Jolaine- \$118.74, 35959 - Kronos- \$490.01, 35960 - Kulberg, Margie- \$80, 35961 - Lakeside Construction and Services Inc- \$30133.29, 35962 - Liberty Business Systems-Fargo- \$174.23, 35963 - Little Keepers.- \$261.8, 35964 - Loffler- \$41.36, 35965 - Lund Jacki- \$153.53, 35966 - Manvel Oil Coop- \$1599.03, 35967 - Marco Technologies LLC- \$1860.53, 35968 - Matthew Bender & Co Inc.- \$383.92, 35969 - McKesson Medical Surgical- \$476.14, 35970 - Menards- \$1645.44, 35971 - Midcontinent Communications- \$3954.28, 35972 - Motion Industries Inc- \$169.9, 35973 - Mutch Oil Co- \$2373.97, 35974 - Mutch Oil Company- \$99, 35975 - Napa Auto Parts- \$5.97, 35976 - ND DHS Finance Dept- \$150, 35977 - ND One Call Inc- \$1.3, 35978 - ND Secretary of State- \$36, 35979 - NDSU Ext Serv-Dept 7510- \$25834.1, 35980 - Nelson International- \$1192.32, 35981 - Ness Press Inc.- \$52, 35982 - Networking Specialists- \$2795.25, 35983 - New Vision-

\$1187, 35984 - Nodak Electric Coop- \$105, 35985 - Northern Plumbing Supply- \$336.81, 35986 - Nygaard-Koplin Dawn- \$675.05, 35987 - O'Day Equipment LLC- \$525.5, 35988 - O'Reilly Auto Parts- \$107.63, 35989 - Office Depot-Chicago- \$193.55, 35990 - Office of Adjutant General- \$547.96, 35991 - Olson Sadie- \$118.45, 35992 - Olson, Shannon L- \$403.08, 35993 - Olson, Sonja S - \$108.1, 35994 - Plummer Nicole- \$323.15, 35995 - Polk County Sheriff- \$120.16, 35996 - Praxair- \$54.7, 35997 - Premium Waters, Inc- \$47.7, 35998 - Pro Data- \$540, 35999 - RDO Truck Center- \$282.18, 36000 - RDO Trust Account #80-5800- \$868.98, 36001 - Redwood Toxicology Laboratory (Kits)- \$402.5, 36002 - Reliance Telephone Systems Inc- \$1207.5, 36003 - Right Choice Electric Inc- \$75.25, 36004 - Sam's Clubmc/Syncb- \$1183.07, 36005 - Sanford- \$258, 36006 - Schmidt & Associates- \$35, 36007 - Schmitz Inc- \$21403.75, 36008 - Seeba Beth A- \$88.83, 36009 - Severin Law Firm- \$309.93, 36010 - Sherwin Williams- \$1175.85, 36011 - Skip's Petroleum- \$1790, 36012 - Staples Advantage- \$161.17, 36013 - Strata Corporation- \$14131.23, 36014 - Streichers- \$1190, 36015 - Suedel Amy- \$121.9, 36016 - Surplus Center Inc.- \$5.8, 36017 - Tennessee Vital Records- \$15, 36018 - Tents & Events Rentall- \$5626.5, 36019 - Thomson West- \$1725.51, 36020 - Truenorth Steel- \$353, 36021 - Twp of Michigan Clk/Treas- \$25012.52, 36022 - Twp of Niagara Clk/Treas- \$8520.09, 36023 - UND Office of Safety- \$906.46, 36024 - US Postmaster-Grand Forks- \$148, 36025 - Valley Dairy- \$43.74, 36026 - Verizon Wireless- \$6238.02, 36027 - Waste Management of Wi-Mn- \$2200.21, 36028 - Wilbur Ellis Company- \$2617, 36029 - Zimmer Britta Josie- \$892.48, ACH payments to - Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Acme Electric/Tool Crib of Nor- \$27.99, - Acme Electric/Tool Crib of Nor- \$949.96, - Acme Electric/Tool Crib of Nor- \$119.41, - Acme Electric/Tool Crib of Nor- \$30.58, - Acme Electric/Tool Crib of Nor- \$259.98, - Advanced Business Methods- \$441.37, - All Embracing Home Care LLC- \$377.46, - Amundson Funeral Home- \$2300, - Balco Uniform Co- \$163.3, - Border States Electric Supply- \$256.84, - Border States Electric Supply- \$-275.46, - Border States Electric Supply- \$-27.62, - Border States Electric Supply- \$1763.47, - Border States Electric Supply- \$192.63, - Border States Electric Supply- \$162, - Border States Electric Supply- \$724.8, - Business Essentials- \$5.99, - Business Essentials- \$35.35, - Business Essentials- \$375.44, - Cole Paper Inc.- \$164.08, - Cole Paper Inc.- \$-106.36, - Cole Paper Inc.- \$-638.16, - Cole Paper Inc.- \$-607.68, - Cole Paper Inc.- \$-151.92, - Cole Paper Inc.- \$-733.28, - Cole Paper Inc.- \$-79.8, - Cole Paper Inc.- \$48.46, - Cole Paper Inc.- \$253.8, - Cole Paper Inc.- \$42.4, - Cole Paper Inc.- \$1886.55, - Cole Paper Inc.- \$790, - Cole Paper Inc.- \$2043.2, - Dataspec LLC- \$1347, - Dennie's Delivery Inc- \$140.85, - Dennie's Delivery Inc- \$100, - Docu Shred Inc- \$40.55, - Docu Shred Inc- \$74.69, - Embrace Pharmacy Inc.- \$17.48, - Farmers Oil Co- \$3224.52, - Farmers Oil Co- \$1577.28, - Global Safety Network- \$150, - Global Safety Network- \$201, - Gowan Construction- \$6313.78, - Grainger- \$6390, - Heeco Warehouse- \$54.82, - Home Care Companions- \$153.78, - Home of Economy- \$6.16, - Home of Economy- \$43.17, - Home of Economy- \$79.96, - ICS Inc- \$158673.25, - Nelson Auto Center Inc- \$44677.69, - North Dakota Eye Clinic- \$135, - Northwest Tire Inc- \$102.64, - Northwest Tire Inc- \$1143.73, - Peru- \$3075.82, - Rydell Chevrolet- \$117.24, - Rydell Chevrolet- \$56.53, - Safety Kleen Corporation- \$348.48, - Stay & Play Pet Resort LLC- \$132.4, - Stericycle Inc- \$117.23, - Stones Mobile Radio Inc- \$95.86, - Stones Mobile Radio Inc- \$200, - Stones Mobile Radio Inc- \$766.88, - Stones Mobile Radio Inc- \$78.65, - Stones Mobile Radio Inc- \$1150.32, - Stones Mobile Radio Inc- \$1155.24, - Summit Food Services LLC- \$7391.4, - Summit Food Services LLC- \$7279.69, - Tri Steel Mfgr Company- \$2970.2, - Tri Steel Mfgr Company- \$150.99, - Tri Steel Mfgr Company- \$11.91, - Tri Steel Mfgr Company- \$4.41, - Twp of Moraine Clk/Treas- \$2820.3, - Victory Supply, LLC- \$51.38, - VM Findley Consulting LLC- \$8000; employee status changes for Kristina Anderson, Alyssa Mitzel, Christopher Miller, Kaeley Merrill, Trevor Olson, Mikaela Olson, Alison Spicer, Sydney Schumacher, Dixie Holland; overtime; and game of chance permit for Network 5/6. Motion carried unanimously.

Debbie Swanson, Public Health Director, and Kari Goelz, Emergency Manager, gave a COVID-19 update.

Sheriff Schneider addressed the board.

Moved by Engen, seconded by Rost, to amend the 2020 Sheriff's Department budget vehicle line by \$24,100 to replace a vehicle that was damaged in an accident. This amount is offset by funds received from the ND Insurance Reserve and proceeds from the sale of vehicles. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented a letter that will accompany the absentee ballot application that will be sent to all active voter's in the central voter file that have not already requested a ballot for the November 3, 2020 General Election. The board agreed with a few modifications.

Tom Ford, Director of Administration, addressed the board.

Moved by Pic, seconded by Falck, to approve the recommendation of the County Recover Team to reopen the County Office Building by appointment only on January 4, 2021. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the creation of a CARES Act funding review committee. In an effort to streamline County COVID-19 expenses and to ensure funds are appropriately spent in accordance with FEMA and the 2020 CARES Act. The committee will review and approve all COVID-19 expenses. All purchases over \$10,000 will be brought to the board for review and approval. The committee will be comprised of the Director of Finance and Tax, the Director of Administration and the Director of Emergency Management. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the invoice from Chiller Systems, Inc for \$5,301.89 to repair a chiller in the County Office Building. This will be paid from the Capital Improvement budget. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:15pm. The next meeting will be held on September 1, 2020 at 4:00pm.

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Diane K. Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor