

GRAND FORKS COUNTY COMMISSION MEETING

September 15, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Pic, to approve the minutes of the September 1, 2020 Commission meeting. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the order of the agenda, moving item #6, Grand Sky Construction Company before item #5, 2021 Final Budget Hearing. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #36125 - Engkvist Gannon- \$46, 36126 - GF Cnty Treasurer- \$10000, 36127 - Knutson Carrie- \$111.55, 36128 - Magnuson Lane- \$1585.85, 36129 - Bottineau County Sheriff- \$500, 36130 - City of Fargo- Warrant- \$500, 36131 - GF Public Health Department- \$46173.75, 36132 - Indepth Inspections- \$2291.67, 36134 - Mewes Lee- \$83, 36135 - Moen Nathan C- \$341, 36136 - Nord Ronald- \$83, 36137 - Vonasek, Adam J- \$35, 36138 - City of Northwood (Hwy)- \$31.03, 36139 - Altru Clinic-Main- \$451, 36140 - Altru Health System- \$984, 36141 - Altru Health System (978)- \$32836.56, 36142 - Ameripride Services, Inc.- \$463.57, 36143 - Andrus, Victoria R - \$116.73, 36144 - At & T Mobility- \$95, 36145 - Auto Glass & Aftermarket- \$643.55, 36146 - Baker Beverly L- \$80.46, 36147 - Barrett Mary- \$38, 36148 - Bob Barker Company- \$203.35, 36149 - Bohlman Pest Control- \$75, 36150 - Bonham Kevin- \$3592.15, 36151 - Burggraf's Ace Hardware- \$107.46, 36152 - Butler Machinery Company- \$55.68, 36153 - C & R Laundry- \$216.15, 36154 - Cartridge Center Inc- \$138, 36155 - Cintas- \$122.4, 36156 - City of Grand Forks-Fire Dept- \$1610.79, 36157 - City of Grand Forks-Water- \$5455.95, 36158 - Community Service Program- \$2800, 36159 - Dakota Supply Group- \$137.7, 36160 - Deere Credit Inc- \$2985.58, 36161 - Dell Marketing Lp- \$3491.76, 36162 - Diamond Cleaning Supply- \$25, 36163 - East Central Regional Water District- \$55, 36164 - Election Systems & Software In- \$210.18, 36165 - Fastenal- \$282.34, 36166 - Fedex- \$18.24, 36167 - Forum Communications- \$1524.17, 36168 - Forum Communications - Fargo- \$336, 36169 - Fossum Diane- \$340.75, 36170 - Gehrz Thomas A- \$25, 36171 - GF Cnty Treasurer- \$607.61, 36172 - GF Public Health Department- \$18084.17, 36173 - GF Welding & Machine- \$117.13, 36174 - Grand Sky Construction Company LLC- \$95660.11, 36175 - Gregory J Norman Funeral Home- \$4600, 36176 - Ihry Leanna- \$26.8, 36177 - Information Technology Dept- \$3120.7, 36178 - Interstate Billing- \$278.25, 36179 - Interstate Power Systems Inc- \$54, 36180 - Interstate Towing & Recovery- \$217.05, 36181 - John Deere Financial- \$39.61, 36182 - Johnson Controls- \$8740, 36183 - Keith's Security World- \$240, 36184 - Keller Jalissa Spanier- \$23, 36185 - Kindness Animal Hospital- \$25.25, 36186 - Knain Jolaine- \$136.27, 36187 - Kronos- \$515.62, 36188 - Lebby, Vernon Jr- \$167.47, 36189 - Liberty Business Systems-Fargo- \$174.23, 36190 - Lindgren, Mary A - \$33.94, 36191 - Lithia Payment Processing- \$82.36, 36192 - Little Keepers.- \$401.18, 36193 - Loffler- \$75.34, 36194 - Lutheran Social Services-Fargo 11Th St- \$2555, 36195 - Manvel Oil Coop- \$2815.94, 36196 - Marco - Mn- \$1924.83, 36197 - Marco Technologies LLC- \$1402.26, 36198 - Mearchern, Jolene R - \$19.55, 36199 - McKesson Medical Surgical- \$102.84, 36200 - Menards- \$305.37, 36201 - Mick's Scuba- \$520, 36202 - Midcontinent Communications- \$121.9, 36203 - Musland, Dalayne- \$15, 36204 - Mutch Oil Co- \$2581.42, 36205 - Myles Kami Jo- \$165.03, 36206 - Nardini Fire Equipment Co- \$601.5, 36207 - ND DHS Finance Dept- \$858, 36208 - ND DHS Finance Dept- \$3588, 36209 - NDSU Veterinary Diagnostic Lab- \$35, 36210 - Nelson International- \$32.84, 36211 - Nodak Electric Coop- \$43.12, 36212 - Northern Plumbing Supply- \$503.27, 36213 - Northwest Tire- \$21.63, 36214 - Nutrition Action- \$35, 36215 -

Nygaard-Koplin Dawn- \$520.95, 36216 - O'Reilly Auto Parts- \$717.56, 36217 - Office Depot-Chicago- \$273.55, 36218 - Olson Sadie- \$72.45, 36219 - Olson, Miranda- \$276.92, 36220 - Olson, Sonja S - \$147.78, 36221 - Ornamental Iron Company- \$2300, 36222 - Paul's Petromax Inc.- \$6, 36223 - Perreault Michelle- \$19.26, 36224 - Peterson Medical Clinics LLC- \$311.2, 36225 - Plummer Nicole- \$587.65, 36226 - Polk County Sheriff- \$75.16, 36227 - PPI Consulting- \$475, 36228 - Praxair- \$55.51, 36229 - Premium Waters, Inc- \$47.7, 36230 - Presort Plus- \$15386.48, 36231 - Quill Corporation- \$253.24, 36232 - RBB Electric Inc- \$598, 36233 - RDO Truck Center- \$641.86, 36234 - Red River Flags- \$1596.2, 36235 - Reliance Telephone Systems Inc- \$98, 36236 - Sam's Clubmc/Syncb- \$790.51, 36237 - Seeba Beth A- \$52.95, 36238 - Staples Business Credit- \$338.72, 36239 - Strata Corporation- \$3801.71, 36240 - Suedel Amy- \$21.85, 36241 - Surplus Center Inc.- \$59.91, 36242 - Thomson West- \$1732.92, 36243 - Townhouse Hotel- \$133.2, 36244 - Truenorth Steel- \$39080.6, 36245 - Twp of Brenna Clerk- \$3798.44, 36246 - Twp of Strabane Clk/Treas- \$18681.3, 36247 - Twp of Union Clk/Treas- \$18430.13, 36248 - Tyler Technologies Inc- \$3016.87, 36249 - USPS-Poc- \$800, 36250 - Valley Dairy- \$126.48, 36251 - Verizon Wireless- \$3140.62, 36252 - Veterans Information Service- \$60, 36253 - Walls Medicine Center- \$85.85, 36254 - Waste Management of Wi-Mn- \$2119.62, ACH payments to - Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Acme Electric/Tool Crib of Nor- \$59.94, - Acme Electric/Tool Crib of Nor- \$7.18, - Acme Electric/Tool Crib of Nor- \$26.99, - Advanced Business Methods- \$161.52, - Advanced Business Methods- \$441.37, - Anderson Brothers Body Shop LLC- \$109.8, - Anderson Brothers Body Shop LLC- \$840.31, - Border States Electric Supply- \$26.81, - Border States Electric Supply- \$434.17, - Border States Electric Supply- \$108, - Border States Electric Supply- \$306, - Border States Electric Supply- \$10.72, - Border States Electric Supply- \$180.12, - Border States Electric Supply- \$-145.49, - Border States Electric Supply- \$21.66, - Business Essentials- \$66.64, - Business Essentials- \$85.5, - C L Linfoot Company- \$2055.85, - Charm-Tex- \$211.2, - Charm-Tex- \$196.9, - Cole Paper Inc.- \$514.1, - Cole Paper Inc.- \$2446.44, - Cole Paper Inc.- \$275.76, - Cole Paper Inc.- \$273.11, - Cole Paper Inc.- \$31.73, - Cole Paper Inc.- \$76.45, - Cole Paper Inc.- \$1072, - Comfort Keepers- \$244.65, - Culinex (Plexus Company)- \$22.75, - Custom Stripes Inc- \$720, - Dennie's Delivery Inc- \$140, - Dennie's Delivery Inc- \$100, - Electionsources- \$29.75, - Farmers Oil Co- \$3417.12, - Farmers Oil Co- \$1913.76, - Global Safety Network- \$375, - Global Safety Network- \$449, - Greater GF Fair & Exhibition- \$1116.8, - Home Care Companions- \$111.84, - Home of Economy- \$9.98, - Home of Economy- \$49.98, - Home of Economy- \$-20, - Home of Economy- \$14.99, - Home of Economy- \$42.97, - Home of Economy- \$15.96, - Northwest Tire Inc- \$1338, - Peru- \$3482.54, - Phoenix Supply- \$729.52, - Phoenix Supply- \$1599.91, - Royal Tire Inc- \$-45, - Royal Tire Inc- \$115.43, - Rydell Chevrolet- \$76.26, - Stein's Inc.- \$28.4, - Stein's Inc.- \$1417.08, - Stein's Inc.- \$93.7, - Stein's Inc.- \$-24.4, - Stein's Inc.- \$3554.6, - Stericycle Inc- \$117.23, - Stones Mobile Radio Inc- \$270.23, - Stones Mobile Radio Inc- \$47.93, - Stones Mobile Radio Inc- \$314.1, - Stones Mobile Radio Inc- \$1155.24, - Summit Food Services LLC- \$7560.8, - Summit Food Services LLC- \$7485.89, - Tecta America- \$30000, - Tri Steel Mfgr Company- \$561.9, - Valley Petroleum Equipment Inc- \$150, - VM Findley Consulting LLC- \$6000, - Walls Ltc Pharmacy Inc- \$24, - Xcel Energy - Mpls- \$822.89; employee status changes for Devin Schaan, Joy Muniz, Mariah Tennyson, Shari Snobeck, Brittney Neil, Eileen Marti, Kevin Vancamp, Robert Everson, Chris Solem, Danielle Worsley, Mark Timothy Dudgeon, Jacob Michael Stauss, Nicole Boudreaux, Janis Payne, Brenda Eslinger, Brenda Milera, Alicia Schumacher, Alyssa Mitzel and Jeremy Enright; overtime; and bond for check reissue. Motion carried unanimously.

Brad Gerken, Grand Sky Construction Company, addressed the board.

Moved by Falck, seconded by Rost, to award the Grand Sky-Apron Pavement Repair Project base bid to Opp Construction LLC in the amount of \$222,499 inclusive of the payment and performance bond. Motion carried unanimously.

The 2021 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2021 budget.

Moved by Pic, seconded by Rost, to approve the 2021 budget as presented. The budget includes a step increase for all qualified employees on their seniority date and a 3% increase for the Sheriff and State's Attorney on January 1, 2021. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Falck, seconded by Knauf, to approve the service agreements with CVIC, Lutheran Social Services, Attendant Care Services, Circle of Friends Humane Society, Red River Children's Advocacy Center, Greater Grand Forks Community Service and Restitution Program and the Greater Grand Forks Young Professionals. Motion carried unanimously.

Debbie Swanson, Public Health Director, gave a COVID-19 update.

Kari Goelz, Emergency Manager, gave an Emergency Management update.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Falck, seconded by Rost, to approve an additional full-time position in Juvenile Detention, effective immediately. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Falck, seconded by Engen, to approve a FY19 State Homeland Security Grant Program-Operation Stonegarden updated grant award in the amount of \$128,700 with Chair's signature. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve a North Dakota Department of Transportation Safety Contract in the amount of \$52,225 with the Chair's electronic signature. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Engen, seconded by Pic, to appoint the following Election Inspectors for the November 3, 2020 Election: Diane Fossum, Tom Harlow, Ed Christ and Carol Christiansen for the Early Voting Precinct, as well as, the Election Day polling site. Motion carried unanimously.

Tom Ford, Director of Administration and Debbie Swanson, Public Health Director, presented a Rural School Nurse Proposal.

Moved by Falck, seconded by Rost, to approve \$178,480 for two, one year, Rural School Nursing positions at Public Health and \$68,180 for school grants to be split between Northwood and Thompson Public Schools for nursing positions to be paid with CARES funds. Motion carried unanimously.

Haley Wamstad, State's Attorney, requested an executive session regarding the Northwood Bridge pursuant to NDCC 44-04-19.1 and 44-04-19.2. The board agreed to have the executive session at the next meeting on October 6, 2020.

Moved by Pic, seconded by Rost, to approve the changes to Grand Forks County Policy 4.01 and 4.02 as presented and no longer credit back vacation or sick leave, effective immediately. Motion carried unanimously.

Moved by Pic, seconded by Rost, to sponsor the 74th Annual Grand Forks County 4-H Awards Day for \$20. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:21pm. The next meeting will be held on October 6, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor