

GRAND FORKS COUNTY COMMISSION MEETING

November 17, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via Zoom.

Moved by Rost, seconded by Pic, to approve the minutes of the November 3, 2020 Commission meeting and the November 9, 2020 Special Meetings. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the order of the agenda adding Kari Goelz, Emergency Manager after item number 5. Motion carried unanimously.

Moved by Falck, seconded by Engen, to add Bret Burkholder, Correctional Center Administrator after the consent agenda. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #36645 - Fleming Makayla- \$58.08, 36646 - GF Public Health Department- \$46173.75, 36647 - Indepth Inspections- \$2291.67, 36648 - Landeis, Katelyn- \$221.38, 36649 - Richter, Nicole R - \$21, 36650 - Stauss, Jacob M - \$10.5, 36651 - Collection Center Inc- \$271.87, 36652 - Rodenburg Law Firm-Fargo- \$156.53, 36653 - United States Treasury- \$91.15, 36654 - Aanderud, Sandra A - \$15.53, 36655 - Ackerman Elizabeth- \$40.25, 36656 - Allan Beverly- \$12.08, 36657 - Anderson, Douglas A - \$19.55, 36658 - Anderson, Rachel M - \$33.35, 36659 - Arndt, Vickie L - \$8.74, 36660 - Bancroft, Naomi D - \$14.95, 36661 - Banner, Karen L - \$41.29, 36662 - Blue, Susanna L - \$19.55, 36663 - Bohm, Zola Z - \$32.2, 36664 - Brannon, David J - \$10.35, 36665 - Brokken Michael A- \$27.6, 36666 - Bry Rita- \$69, 36667 - Burris Diane J- \$10.35, 36668 - Carlson Kaye- \$26, 36669 - Christian, Victoria J - \$5.18, 36670 - Christiansen Carol- \$38.24, 36671 - Christianson, Nels- \$27.15, 36672 - Claveau, Diane- \$68.55, 36673 - Converse, Edward J - \$9.2, 36674 - Cook, Chad J - \$7.19, 36675 - Dawes Victoria- \$69, 36676 - Deraney Patricia A- \$13.8, 36677 - Diaz Carol A- \$161, 36678 - Duray Katherine A- \$5.18, 36679 - Eele, Gina L - \$25.99, 36680 - Enger Denise- \$31.74, 36681 - Evans Julie A- \$16.68, 36682 - Feist, Dennis M - \$24.27, 36683 - Ferry Cecelia A- \$69, 36684 - Finseth, Kyle O - \$8.05, 36685 - Flaagan Donovan M- \$6.9, 36686 - Fleck-Sheppard Susan- \$6.9, 36687 - Fossum Diane- \$27.6, 36688 - Foster County Sheriff- \$300, 36689 - Fried-Hill, Patricia L - \$34.5, 36690 - Garver, David L - \$12.65, 36691 - Gerbereux, Thomas R - \$33.35, 36692 - Gerszewski, Ruth A. - \$13.34, 36693 - Gjovig Bruce- \$26.58, 36694 - Glynn Richard- \$26, 36695 - Godfread Judy A- \$39.1, 36696 - Granger, Amanda K - \$16.1, 36697 - Grinde Debora M- \$24.15, 36698 - Groenewold, Nikolaus J - \$40.25, 36699 - Grzadzielewski Jill- \$27.37, 36700 - Gutierrez Rodrigo- \$16.56, 36701 - Guzman, Amber M - \$30.08, 36702 - Hagen, Carol L - \$10.58, 36703 - Halvorson Lunski, Tricia M - \$18.4, 36704 - Hams Leon- \$24.15, 36705 - Hanson, Sadie- \$26, 36706 - Harlow Tom- \$17.83, 36707 - Haug Martha M- \$12.65, 36708 - Heigaard, Jody M - \$12.88, 36709 - Helle Thomas J- \$33.93, 36710 - Hennes, Michael L - \$56.35, 36711 - Herzog, Douglas A - \$11.79, 36712 - Hoff, Randall J - \$21.85, 36713 - Hoiland, Melanie I - \$165.6, 36714 - Hollifield Lauren F- \$28.99, 36715 - Holweger Marjorie- \$56.35, 36716 - Huhtala Wanda- \$33.93, 36717 - Hulst Janet Marie- \$138, 36718 - Humble, Susan J - \$14.38, 36719 - Iverson, Robert B - \$33.58, 36720 - Janes Allen L- \$9.55, 36721 - Johnson, Deborah J - \$32.2, 36722 - Johnson, Neal- \$60.5, 36723 - Kadrmas, Phyllis A - \$76.6, 36724 - Keith Sherry- \$184, 36725 - Knipe Barbara F- \$11.5, 36726 - Kobe Marna I- \$30.48, 36727 - Krosschell, Kayla L - \$17.6, 36728 - Kryzsko Carolyn- \$26.45, 36729 - Kulbacki Joseph- \$16.68, 36730 - Kuster Robert- \$25.88, 36731 - Ladouceur, Kathy R - \$25.3, 36732 - Larson Judy- \$16.1, 36733 - Lawrence, Kimberly G - \$18.52, 36734 - Leake Susan B- \$103.5, 36735 - Leeson Faye- \$92, 36736 - Lehman Melissa K- \$241.5, 36737 - Litchy Shirley M- \$12.08, 36738 - Loehlein, Katherine E - \$11.5,

36739 - Loiland, Nancy J - \$6.1, 36740 - Macarthur, Jennifer M - \$117.3, 36741 - Machart, Lowell J - \$57.5, 36742 - Macmillan, Susan C - \$40.25, 36743 - Marcotte, Dawn M. - \$11.5, 36744 - Mayotte Deana- \$64.4, 36745 - McGuire, Patricia A - \$11.79, 36746 - McNeece, Maxine A - \$39.56, 36747 - Merritt Patricia A- \$22.77, 36748 - Millsbaugh, Penny J - \$21.28, 36749 - Moen Alice E- \$17.25, 36750 - Moen Katherine A- \$255.4, 36751 - Molstad Kyle E- \$24.15, 36752 - Morgan Lori- \$36.8, 36753 - Munski Laura- \$10.35, 36754 - Mutchler, Amber- \$41.4, 36755 - Myers, Rita J - \$22.77, 36756 - Naastad, Sherida L - \$20.7, 36757 - Nemoseck, Susan K - \$156.4, 36758 - Ness, Diane K - \$33.93, 36759 - O'Donnell John Dennis- \$14.95, 36760 - Odonnell, Patricia J - \$14.95, 36761 - Olson, Katlyn H - \$7.48, 36762 - Otterson Luella- \$40.25, 36763 - Palmer, Kyra A - \$7.48, 36764 - Perdue William T- \$13.8, 36765 - Perkins Elizabeth M- \$43.13, 36766 - Peters Ruth- \$34.5, 36767 - Porter, Ann W - \$24.96, 36768 - Powell, Jeffrey- \$26, 36769 - Preszler, Katherine- \$29.45, 36770 - Pringle Shaaron S- \$23, 36771 - Prudhomme Noah J- \$17.5, 36772 - Puffe William- \$26.17, 36773 - Radi, Rebecca A - \$17.83, 36774 - Randall Diana- \$11.16, 36775 - Rheude, Elizabeth A - \$32.2, 36776 - Rogalla David A- \$6.9, 36777 - Rogalla Marie A- \$6.9, 36778 - Roos, Ruth - \$19.55, 36779 - Rosit Nelson- \$5.18, 36780 - Rozeveld Jerry L- \$18.12, 36781 - Sagaser Steve- \$46.35, 36782 - Scheresky, Emily A - \$7.36, 36783 - Selland-Lichter, Sandra K - \$23.92, 36784 - Sherlock Joan- \$34.5, 36785 - Solseng, Beverly A - \$97.75, 36786 - Spear, Tara E. - \$13.34, 36787 - Spencer, Kaitlyn M - \$6.33, 36788 - Stark, Trichelle M - \$22.43, 36789 - Stinar Joanna- \$175.95, 36790 - Stone, Chloe T - \$9.32, 36791 - Stover Camilla- \$149.5, 36792 - Stover Robert- \$80.5, 36793 - Stover Roberta C- \$11.5, 36794 - Sweeney Mary Jo- \$64.4, 36795 - Tangen, Linda M - \$120.75, 36796 - Thompson, June E - \$20.13, 36797 - Thompson, Minnie M - \$20.13, 36798 - Thornton Judy M- \$21.85, 36799 - Traill County Sheriff- \$800, 36800 - Vollrath, Joann - \$78.78, 36801 - Walsh, Steven R - \$158.13, 36802 - Welch Colleen R- \$8.86, 36803 - Westfall, Cheryl K - \$89.7, 36804 - Williams, Madison N - \$19.55, 36805 - Wilson, Thursday L - \$6.9, 36806 - Woodard, Marcus R - \$17.6, 36807 - Yeip Lisa J- \$20.24, 36808 - Yelton, Jean B - \$22.43, 36809 - City of Northwood (Hwy)- \$63.79, 36810 - Alerus Center- \$20000, 36811 - Altru Clinic-Main- \$581.98, 36812 - Altru Clinic-Main- \$349, 36813 - Altru Health System- \$1230, 36814 - Altru Health System (978)- \$3118.84, 36815 - American Bankers Insurance Co- \$1446, 36816 - Andrus, Victoria R - \$144.33, 36817 - Aramark- \$513, 36818 - Bert's Truck Equipment Inc.- \$807.3, 36819 - Boegel Susan- \$280, 36820 - Boudreaux, Nicole J - \$397.4, 36821 - C & R Laundry- \$136.75, 36822 - Cintas- \$162.26, 36823 - City of Grand Forks-Police Dept- \$35.57, 36824 - City of Grand Forks-Water- \$6361.1, 36825 - Community Service Program- \$2040, 36826 - Dacotah Paper Co- \$949.6, 36827 - Dakota Fluid Power- \$642.19, 36828 - Dakota Supply Group- \$315.62, 36829 - Daydreams Specialties- \$55, 36830 - Deere Credit Inc- \$2985.58, 36831 - Ds Solutions Inc- \$472.5, 36832 - Dware Inc- \$4350, 36833 - East Central Regional Water District- \$55, 36834 - Empowered Solutions LLC- \$80, 36835 - Essig Megan J- \$274, 36836 - First Collections Inc- \$251.77, 36837 - Forum Communications- \$3845.46, 36838 - Fossum Diane- \$20.75, 36839 - GF Public Health Department- \$455, 36840 - GF Public Schools.- \$52, 36841 - GF Welding & Machine- \$835.5, 36842 - Gowan, Nadin - \$55.2, 36843 - Grand Sky Construction Company LLC- \$281824.63, 36844 - Greenworks- \$200, 36845 - Gregory J Norman Funeral Home- \$2300, 36846 - Home On The Range- \$4525.7, 36847 - Hutton Myste- \$126.5, 36848 - Information Technology Dept- \$3260.4, 36849 - Integrity Homecare and Counseling- \$412.41, 36850 - Interstate Power Systems Inc- \$767.56, 36851 - Interstate Towing & Recovery- \$365.8, 36852 - Jacob Henry- \$260, 36853 - Johnson Controls Fire Protection Lp- \$1238, 36854 - Johnson, Alexandria N- \$675, 36855 - Keith's Security World- \$117.5, 36856 - Keller Jalissa Spanier- \$39.1, 36857 - Kindness Animal Hospital- \$983.93, 36858 - Knain Jolaine- \$104.65, 36859 - Kraus-Parr, Morrow, and Weber Law- \$225, 36860 - Kronos- \$515.62, 36861 - Lakes & Prairies Community Action- \$910, 36862 - Liberty Business Systems-Fargo- \$174.23, 36863 - Little Falls Machine Inc- \$838.51, 36864 - Little Keepers.- \$678.62, 36865 - Long, Kateri R - \$90.37, 36866 - Lund Jacki- \$104.08, 36867 - Manvel Oil Coop- \$2721.3, 36868 - Marco Technologies LLC- \$1188.19, 36869 - Mckesson

Medical Surgical- \$114.66, 36870 - Menards- \$240.69, 36871 - Meyer, Tera- \$65, 36872 - Midcontinent Communications- \$121.9, 36873 - Modern Auto Body- \$119.37, 36874 - Morton County Extension Service- \$35, 36875 - MSU Child Development Programs- \$509.68, 36876 - Myles Kami Jo- \$58.42, 36877 - ND Dept of Health/Microbiology- \$345, 36878 - ND DHS Finance Dept- \$3155.34, 36879 - ND State Board of Law Examiners- \$4722.84, 36880 - NDAAEA-Penny Nester- \$75, 36881 - NDAE4-Hyw- \$200, 36882 - NDSU Ext Serv-Dept 7510- \$37585.14, 36883 - Nelson International- \$264.99, 36884 - Nygaard-Koplin Dawn- \$545.1, 36885 - O'Reilly Auto Parts- \$51.44, 36886 - Office Depot-Chicago- \$259.88, 36887 - Olson Sadie- \$59.23, 36888 - Olson, Mikaela E - \$140.06, 36889 - Olson, Shannon L- \$438.7, 36890 - Plummer Nicole- \$396.37, 36891 - Polk County Sheriff- \$75.16, 36892 - Praxair- \$54.7, 36893 - Premium Waters, Inc- \$48.3, 36894 - Puklich Chevrolet Inc- \$36980, 36895 - Quality Engine & Machine Inc- \$257, 36896 - Ramkota Hotel & Conf Center- \$172.8, 36897 - RDO Trust Account #80-5800- \$3424.57, 36898 - Reliance Telephone Systems Inc- \$4850, 36899 - Sam's Clubmc/Synch- \$1869.28, 36900 - SC DHEC - Vital Records- \$12, 36901 - Schmitz Inc- \$26597.2, 36902 - Schumacher, Sydney M - \$123.05, 36903 - Seeba Beth A- \$26.05, 36904 - Severin Law Firm- \$334.28, 36905 - Shook, Patricia E - \$133.4, 36906 - Smith Lynelle J- \$867.71, 36907 - Solem, Christopher W - \$33.35, 36908 - Stauss, Jacob M - \$100, 36909 - Streichers- \$1745.99, 36910 - Suedel Amy- \$150.16, 36911 - The Chamber of Commerce-GF- \$500, 36912 - Thomson West- \$254.41, 36913 - Twp of Ferry Clk/Treas- \$9314.33, 36914 - Twp of Grace Clerk- \$1953.98, 36915 - Twp of Inkster Clk/Treas- \$3252.88, 36916 - Twp of Mekinock Clerk- \$4180.68, 36917 - Twp of Pleasant View Clk/Treas- \$4389.35, 36918 - Twp of Union Clk/Treas- \$1987.73, 36919 - US Postal Service-TMS- \$6000, 36920 - Valley Dairy- \$54.69, 36921 - Verizon Wireless- \$3284.56, 36922 - Walls Healthmart Pharmacy- \$58.03, 36923 - Walls Medicine Center- \$69.4, 36924 - Waste Management of Wi-Mn- \$2116.72, ACH payments to - Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Allstream- \$64.14, - Althoff Kenneth P- \$19.15, - Belyea Suzanne E- \$13.92, - Acme Electric/Tool Crib of Nor- \$179.97, - Advanced Business Methods- \$441.37, - All Embracing Home Care LLC- \$150.91, - Allstate Peterbilt- \$292.21, - Balco Uniform Co- \$87.45, - Balco Uniform Co- \$216.42, - Bell Insurance Services LLC- \$391, - Benefit Extras Inc- \$1179.75, - Bergstrom Electric- \$6126.61, - Border States Electric Supply- \$537.69, - Border States Electric Supply- \$691.22, - Business Essentials- \$19.77, - Business Essentials- \$95.55, - Business Essentials- \$41.76, - Century Electric Inc.- \$3607, - Century Electric Inc.- \$2274.43, - Century Electric Inc.- \$196, - Century Electric Inc.- \$854.63, - Charm-Tex- \$399, - Cole Paper Inc.- \$50.64, - Cole Paper Inc.- \$60.33, - Cole Paper Inc.- \$964.06, - Cole Paper Inc.- \$1477.8, - Cole Paper Inc.- \$1076.56, - Cole Paper Inc.- \$165, - Custom Stripes Inc- \$85, - Dakota Fire Protection- \$955, - Dakota Fire Protection- \$440, - Dennie's Delivery Inc- \$144.4, - Dennie's Delivery Inc- \$100, - Docu Shred Inc- \$37.35, - Embrace Pharmacy Inc.- \$6552.96, - Express Auto Glass- \$788, - Express Auto Glass- \$788, - Galls An Aramark Company- \$262.63, - Galls An Aramark Company- \$283.49, - GF Fire Equipment Company- \$35.75, - GF Fire Equipment Company- \$22, - Gowan Construction- \$11561.43, - Gowan Construction- \$70624.33, - Grainger- \$798.16, - Home Care Companions- \$146.79, - Home of Economy- \$15.99, - Home of Economy- \$4.19, - Home of Economy- \$61.92, - Home of Economy- \$3.59, - Opp Construction- \$11400, - Peru- \$4073.4, - Phoenix Supply- \$396.79, - Phoenix Supply- \$207.87, - Phoenix Supply- \$578.92, - Royal Tire Inc- \$807.7, - Royal Tire Inc- \$254.48, - Rydell Chevrolet- \$98.93, - Spectra Health- \$298, - Stein's Inc.- \$52.05, - Stericycle Inc- \$117.23, - Stones Mobile Radio Inc- \$205.43, - Stones Mobile Radio Inc- \$187, - Stones Mobile Radio Inc- \$383.44, - Stones Mobile Radio Inc- \$95.86, - Stones Mobile Radio Inc- \$1155.24, - Summit Food Services LLC- \$7701.36, - Summit Food Services LLC- \$7463.13, - Tecta America- \$89254.8, - Telelanguage Inc- \$68.54, - Thomson Reuters- \$1522.87, - Twp of Chester Clk/Treas- \$4364.16, - VM Findley Consulting LLC- \$8089.72, - Walls Ltc Pharmacy Inc- \$13, - Walls Ltc Pharmacy Inc- \$27.96, - Xcel Energy - Mpls- \$960.07; employee status

changes for Teddie Gbieor, Ian Vanyo, Saydee Quiah, Tiffany Johnson-Wallace, Benson Yogboh, Brittany Roberts and Kelsey Delisle and overtime. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board regarding COVID-19 cases and protocol at the Correctional Center.

Debbie Swanson, Public Health Director gave a COVID-19 update.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Falck, seconded by Pic, to rent a space at Five Star Storage for \$150 per month for storage of PPE for Emergency Management to be paid with CARES funds. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Pic, seconded by Rost, to approve the application of David Brend for Brend Subdivision, consisting of two (2) lots on 6.4 acres in the SE ¼ of section 26, Allendale Township. Motion carried unanimously.

Moved by Engen, seconded by Falck, to approve the application of Barbara Robinson for the replat of Lot 1, Cain's Acres in the SW ¼ of section 33, Brenna Township. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Pic, seconded by Falck, to approve the presented Telecommuting Policy, effective November 18, 2020. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Rost, seconded by Falck, to approve a 12-month extension between Grand Forks County and VM Findley Consulting, LLC, effective January 1, 2021 to December 31, 2021. The cost of \$8,000 per month and \$30,000 for travel will be paid from remaining funds in the 2017-2019 base retention grant, any funds remaining in the Director of Administration's 2020 base retention line item and the balance from cash carried forward. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the 2021-2022 Grand Forks County Legislative priorities. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Rost, seconded by Pic, to recess for a closed executive session, pursuant to NDCC 44-04-19.1 and 44-04-19.2 for attorney consultation on tax year 2017 abatement appeal litigation. Motion carried unanimously. It was 4:55pm.

Moved by Pic, seconded by Engen, to reconvene the regular meeting. Motion carried unanimously. It was 5:01pm.

Moved by Engen, seconded by Pic, to continue the handling of the tax year 2017 abatement appeal in the current manner. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:06pm. The next meeting will be held on December 1, 2020 at 4:00pm.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor