

GRAND FORKS COUNTY COMMISSION MEETING

July 6, 2021 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Falck, Rost, Engen and Knauf present.

Moved by Rost, seconded by Falck, to approve the minutes of the June 15, 2021 Commission meeting and the June 22, 2021 Special Commission meeting. Motion carried unanimously.

Moved by Falck, seconded by Engen, to approve the order of the agenda removing item 9, Human Resources Director. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #38584 - Ingenuity Rm, LLC- \$271.87, 38585 - Rodenburg Law Firm-Fargo- \$156.53, 38586 - Deere Credit Inc- \$2985.58, 38587 - GF Clerk of District Ct- \$1000, 38588 - Steele County Clerk of Court- \$800, 38589 - Walsh County Clerk of Court- \$500, 38590 - Cruz, Joshua- \$1000, 38591 - Helmoski Garlynn- \$179.2, 38592 - Steele County Clerk of Court- \$800, 38593 - Atkinson, Kaitlin J - \$92.82, 38594 - Burkholder Bret- \$352.1, 38595 - Midcontinent Communications- \$4643.37, 38596 - Rolette County Courthouse- \$238, 38597 - Rolla City Court- \$250, 38598 - Smette Shellie- \$174.44, 38599 - Aflac Group- \$443.14, 38600 - Combined Insurance Co of America- \$795.18, 38601 - Fraternal Order of Police- \$110, 38602 - Ingenuity Rm, LLC- \$271.87, 38603 - Medico Life and Health Insurance Co- \$108, 38604 - ND F.O.P.- \$625, 38605 - Rodenburg Law Firm-Fargo- \$156.53, 38606 - US Able Life- \$49.08, 38607 - City of Emerado (Hwy)- \$78.94, 38608 - City of Larimore (Hwy)- \$61.36, 38609 - City of Thompson (Hwy)- \$63.91, 38610 - 1101 Dental Pllc- \$1172, 38611 - 3-D Specialties- \$894.35, 38612 - Advance Auto Parts- \$120.47, 38613 - Alcohol Monitoring Systems, Inc.- \$2163.38, 38614 - Altru Clinic-Main- \$1964, 38615 - Altru Health System (978)- \$6218.29, 38616 - Anderson Kimberly- \$29.94, 38617 - Aramark.- \$750.3, 38618 - Auto Glass & Aftermarket- \$1998, 38619 - Bob Barker Company- \$629.31, 38620 - Boegel Susan- \$560, 38621 - Bonham Kevin- \$1317.4, 38622 - Border States Trophy & Awards- \$61, 38623 - Brosten, Joshua- \$360, 38624 - Buchholz, Cody- \$233.14, 38625 - Center For Education- \$159, 38626 - CHS Ag Services- \$300, 38627 - City of Grand Forks-Fire Dept- \$1043.31, 38628 - City of Grand Forks-Police Dept- \$22831.63, 38629 - Comfort Inn & Suites-Mandan- \$246.6, 38630 - Dacotah Paper Co- \$940.1, 38631 - Deere Credit Inc- \$26462.77, 38632 - Detroit Lakes Funeral Homes, Inc- \$2300, 38633 - Development Homes- \$181.25, 38634 - Diamond Cleaning Supply- \$365, 38635 - East Central Regional Water District- \$160, 38636 - Ecolab Pest Elimination Div- \$155, 38637 - Empowered Solutions LLC- \$97.92, 38638 - Fastenal- \$101.75, 38639 - First Collections Inc- \$415.02, 38640 - First Collections Inc- \$199.34, 38641 - Fossum Diane- \$55, 38642 - Frontier Precision Inc- \$447.34, 38643 - GF Cnty Treasurer- \$1160.34, 38644 - GF Park District- \$50, 38645 - GF Public Health Department- \$16873.1, 38646 - GF Welding & Machine- \$260.95, 38647 - Greatamerica Financial Srvcs- \$1455.64, 38648 - Gregory J Norman Funeral Home- \$2300, 38649 - Guardian Fleet Safety LLC- \$19374.69, 38650 - Haller, Corey- \$199, 38651 - Haynes, Rossi- \$28.47, 38652 - Hesselbart, Justine- \$326.2, 38653 - Hood Cleaners- \$1200, 38654 - Hovland Dena- \$276, 38655 - Information Systems Corporatio- \$698, 38656 - Integra Telecom- \$64.81, 38657 - Integrity Homecare and Counseling- \$336.92, 38658 - Ivers Elizabeth- \$346.08, 38659 - Johnson Ruth Ann- \$149.85, 38660 - Kirkeby, Bernadette- \$1419, 38661 - KLJ- \$13119.36, 38662 - Knight Printing- \$317.45, 38663 - Kost Materials- \$4512, 38664 - Kronos- \$510.87, 38665 - KSI Data Sciences Inc- \$6000, 38666 - Lanes Jacob- \$87.5, 38667 - Liberty Business Systems Inc- \$221.13, 38668 - Lithia Payment Processing- \$95.37, 38669 - Little Keepers.- \$80.91, 38670 - Little Miracles- \$631.76, 38671 - Manvel Oil Coop- \$4226.41, 38672 - McKesson Medical Surgical- \$925.43, 38673 - Menards- \$680.15, 38674 - Mick's Scuba- \$1692.5, 38675 - Moses, Dwight- \$3236.29, 38676 - Mutch Oil Co- \$305.8, 38677 - Napa Auto Parts- \$79.06, 38678 - ND Attorney General- \$1643.88, 38679 - ND Dept of Corrections & Rehab- \$450, 38680 - ND Dept of Health/Microbiology- \$306, 38681 - NDSU Veterinary Diagnostic Lab- \$60, 38682 - Nelco First Aid Inc- \$58.75, 38683 - Nelson International-

\$492.8, 38684 - Network Center, Inc- \$26082.13, 38685 - Networking Specialists- \$1696.3, 38686 - Nodak Electric Coop- \$141, 38687 - Norquay, Jamie- \$55, 38688 - Northern Plumbing Supply- \$52.45, 38689 - O'Reilly Auto Parts- \$865.6, 38690 - Ocean Technology Systems- \$3203.74, 38691 - Ottertail Power Co-Deville Lake- \$146.11, 38692 - Polk County Sheriff- \$75.16, 38693 - Popp Binding & Laminating- \$101.48, 38694 - Precision Company Inc- \$169.23, 38695 - Quadient Leasing USA, Inc- \$205.26, 38696 - Quadient, Inc- \$102, 38697 - Reliance Inmate Systems- \$2000, 38698 - Richtsmeier, Sharilyn S- \$150, 38699 - Ridenour, Heather Lynn- \$102.64, 38700 - Rothenberger Shane D- \$216.5, 38701 - Samson, Paul Joseph- \$54, 38702 - Schmitz Inc- \$17712.5, 38703 - Sherman Jodi- \$24.75, 38704 - Smith Christopher A- \$17.5, 38705 - Social Security Administration_ 2949- \$440, 38706 - Staples Business Credit- \$409.77, 38707 - Streichers- \$10373.98, 38708 - The Sidwell Company- \$2112, 38709 - The Ups Store #2501-Morehead City Nc- \$91.16, 38710 - Thrifty White Drug-Columbia- \$58.95, 38711 - Thur-O-Clean- \$485, 38712 - Tic Inc- \$540, 38713 - Traill County Sheriff- \$45, 38714 - Trane US Inc- \$2625, 38715 - Trangsrud, Paula- \$1220, 38716 - True North Equipment- \$7.34, 38717 - Twp of Pleasant View Clk/Treas- \$41787.96, 38718 - UND Office of Safety- \$2222.74, 38719 - Verizon Wireless- \$275.9, 38720 - Walls Medicine Center- \$16, 38721 - Walsh, Whitney R - \$95.2, 38722 - Xcel Energy-Roseville- \$79.36, ACH payments to - Norby's Work Perks - \$7784.8, - Acme Electric/Tool Crib of Nor - \$3030.79, - Advanced Business Methods - \$152.08, - Albrecht Mfg & Repair Inc. - \$179.02, - All Embracing Home Care LLC - \$97.86, - Allstate Peterbilt - \$305.64, - Anderson Brothers Body Shop LLC - \$10806.72, - Auto Value Or Larimore - \$10.96, - Balco Uniform Co - \$2202.7, - Batteries Plus Bulbs - \$31.9, - Benefit Extras Inc - \$1184.25, - Business Essentials - \$544, - Butler Machinery Company - \$340.65, - C L Linfoot Company - \$15631.98, - Century Electric Inc. - \$2899.96, - Chiller Systems - \$703, - Cintas - \$165.08, - Civic Research Institute Inc - \$179.95, - Cole Paper Inc. - \$2165.37, - Comfort Keepers - \$314.55, - Community Violence Interventio - \$8436.69, - Custom Stripes Inc - \$1500, - Dahl Funeral Home - \$1300, - Dietzler Electric LLC - \$217.68, - Docu Shred Inc - \$155.4, - Embrace Pharmacy Inc. - \$3597.47, - Finest Auto Trim - \$247, - Forx Radiator - \$80.74, - Global Safety Network - \$144, - Gorilla Office Supplies - \$498.44, - Gowan Construction - \$16831.61, - Greater GF Fair & Exhibition - \$2331.33, - Greg's Laundry Equip Service - \$29.03, - Home Care Companions - \$258.63, - Home of Economy - \$240.63, - Interstate Power Systems Inc - \$1342.35, - Interstate Towing & Recovery - \$719.17, - Johnson Controls - \$2485, - Keith's Security World - \$1439.94, - Nelsonink.Com - \$753.72, - Northdale Oil - \$17259.8, - Noss Sewing & Alterations - \$102, - Orchard Oil Co - \$273, - Phoenix Supply - \$1076.25, - RDO Trust Account #80-5800 - \$7056.56, - Reliance Telephone Systems Inc - \$196, - Rydell Chevrolet - \$154.27, - Safe Kids - \$28, - Stein's Inc. - \$169.24, - Stericycle Inc - \$123.09, - Summit Food Services LLC - \$29108.42, - Telelanguage Inc - \$312.9, - Titan Machinery-GF - \$422.94, - Toshiba Business Solutions - \$154.05, - Tri Steel Mfgr Company - \$38.46, - Truenorth Steel - \$18467.64, - Valley Petroleum Equipment Inc - \$293.3, - Xcel Energy - Mpls - \$43398.04; and purchasing card transactions in the amount of \$38,428.75; employee status changes for Amber Guzman, Jon Stephani, Augustine David, Colton Saxon-Peterka, Duane Honcoop, Meredith Larson, Jennifer Lunde, Jessica Cadreau, Aimee Thibert, Jarwinken Wiah, Anna Engstrom, Rhonda Hougum, Myste Hutton, Kia Heide, Troy Huff and Brittany Neil; overtime; May financial report and out-of-state travel. Motion carried unanimously.

Dave Hangsleben, Reliance Telephone, addressed the board regarding their inmate communication proposal.

Bret Burkholder, Correctional Center Administrator, addressed the board regarding the inmate communication selection process and the various factors that were considered.

Haley Wamstad, State's Attorney, was asked what can be done now that a proposal was accepted for inmate communications on June 15, 2021. She will research to see if the law outlines a process, and she will report back to the board.

An Administrative Services Committee meeting will be set for July 13, 2021 at 3:00pm to further review the inmate communication proposals.

Debbie Swanson, Public Health Director, gave a COVID-19 update. The next COVID-19 update will be August 3, 2021.

Nick West, County Engineer, addressed the board.

Moved by Engen, seconded by Knauf, to accept the bid from Knife River for \$262,123.45 for the 2021 County Road 5 Paving Project No. CP-05(021) with the Chair's signature. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the County Major Collector (CMC) functional classification modifications as follows: a. Remove approximately 3.8 miles of CMC 1815 on 4th Ave NE from 37th St NE to 34th St NE, b. Remove approximately 1 mile of CMC 1815 spur on N Raymond St & N Main St, c. Add approximately 1.16 miles to CMC 1815 (CR12) on 34th St NE, and d. Add approximately 4.8 miles to CMC route of CR 17 between CR 81 and 62nd Ave S. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2022 preliminary budget.

Moved by Rost, seconded by Falck, to approve the 2022 preliminary budget with a net levy of \$27,084,157, which includes a 4% cost of living increase on January 1, 2022, a 2% market increase on April 1, 2022, to include the Sheriff, State's Attorney and Commission and a step increase for all qualified employees on their seniority date in 2022. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to set the budget hearing for September 7, 2021 at 4:00pm. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Falck, seconded by Knauf, to approve the Agreement Between Owner and Engineer for Professional Services between Grand Forks County and Advanced Engineering and Environmental Services, LLC for the Grand Forks County Office Building Chiller Replacement Project for \$47,000. Motion carried unanimously.

Moved by Rost, seconded by Engen, to approve "COUNTY OF GRAND FORKS" as the wording on the Veterans Memorial Park donor wall plaque. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:55 pm. The next meeting will be held on July 20, 2021 at 4:00pm.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor