

GRAND FORKS COUNTY COMMISSION MEETING

September 7, 2021 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Falck, Rost, Engen and Knauf present.

Moved by Falck, seconded by Rost, to approve the minutes of the August 17, 2021 Commission meeting and the August 23, 2021 Special Commission Meeting. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the order of the agenda. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check # 39037 - Anderson Dorinda- \$308.7, 39038 - Cass County Clerk of Court- \$200, 39039 - GF Cnty Treasurer- \$10000, 39040 - Gudajtes Amber- \$379.4, 39041 - Marco Technologies LLC- \$932.19, 39042 - Midcontinent Communications- \$376.49, 39043 - Steele County Clerk of Court- \$500, 39044 - City of Emerado (Hwy)- \$88.94, 39045 - City of Larimore (Hwy)- \$61.87, 39046 - City of Thompson (Hwy)- \$63.91, 39047 - Advance Auto Parts- \$15.94, 39048 - Altru Clinic-Main- \$237, 39049 - Altru Health System (978)- \$3141.2, 39050 - Aramark.- \$529.27, 39051 - Bob Barker Company- \$525.18, 39052 - Bush, Gina- \$23, 39053 - C & R Laundry- \$139.1, 39054 - City of Grand Forks-Fire Dept- \$1001.43, 39055 - City of Grand Forks-Police Dept- \$5272.81, 39056 - Connect Interiors LLC- \$16270.95, 39057 - Dakota Supply Group- \$24.95, 39058 - Deere Credit Inc- \$26462.77, 39059 - Development Homes- \$253.75, 39060 - Ecolab Pest Elimination Div- \$520.09, 39061 - Fastenal- \$53.43, 39062 - GF Cnty Treasurer- \$2142.32, 39063 - Grant, Shawana- \$630, 39064 - Greatamerica Financial Srvc- \$1455.64, 39065 - Hancock Concrete Products LLC- \$15492.4, 39066 - Hits Inc- \$500, 39067 - Information Systems Corporatio- \$1085, 39068 - Interstate Billing- \$328.16, 39069 - J & J Striping- \$11059.2, 39070 - Johnson Green Funeral Service- \$2000, 39071 - Kotrba, Jonathan- \$15, 39072 - Laboratory Corporation of America Holdin- \$89.25, 39073 - Lakeside Construction and Services Inc- \$27949.93, 39074 - Landeis, Katelyn- \$67.9, 39075 - Lunski, Angela- \$3200, 39076 - Manvel Oil Coop- \$5956.95, 39077 - Melinda Myers LLC- \$900, 39078 - Menards- \$345.53, 39079 - Murray, Annette- \$634.48, 39080 - Mutch Oil Co- \$1807.77, 39081 - Mutch Oil Company- \$596, 39082 - ND Assoc of Counties (NDACO)- \$125, 39083 - NDSU Ext Serv-Dept 3110- \$254, 39084 - Ness Press Inc.- \$52, 39085 - Nodak Electric Coop- \$120.01, 39086 - O'Reilly Auto Parts- \$81.42, 39087 - Office Depot- \$153.28, 39088 - Ottetail Power Co- Devils Lake- \$158.66, 39089 - Polk County Sheriff- \$75.16, 39090 - Rivards Turf & Forage- \$2061, 39091 - Sanford- \$443, 39092 - Schmitz Inc- \$1260, 39093 - Social Security Administration_ 2949- \$7758.9, 39094 - Spicer Trucking- \$154, 39095 - Summers, Karen- \$477.12, 39096 - Team Laboratory Chemical Corp- \$8882.5, 39097 - Thur-O-Clean- \$485, 39098 - Tollefsrud, Ann- \$200, 39099 - Traill County Highway Dept- \$15708, 39100 - UND Office of Safety- \$3154.47, 39101 - Van Diest Supply Company- \$30675, 39102 - Verizon Wireless- \$137.89, 39103 - Verizon Wireless - Newark NJ- \$489.37, 39104 - Veterans Information Service- \$60, 39105 - Zoom- \$59.96, 39106 - Aflac Group- 443.14, 39107 - Combined Insurance Co of America- \$702.28, 39108 - First Collections Inc- \$379.46, 39109 - Fraternal Order of Police- \$106, 39110 - Medico Life and Health Insurance Co- \$108, 39111 - ND F.O.P.- \$600, 39112 - Rodenburg Law Firm-Fargo- \$156.53, 39113 - USABLE Life- \$49.08, 39114 - Maxson Bernard- \$209, 39115 - Smette Shellie- \$56.56, 39116 - Stromberg David- \$266, 39117 - Absolute Refrigeration- \$1616.41, 39118 - Altru Clinic-Main- \$1280, 39119 - Altru Health System (978)- \$119, 39120 - Burggraf's Ace Hardware- \$116.64, 39121 - City of Grand Forks-Fire Dept- \$57, 39122 - City of Grand Forks-Water- \$5997.81, 39123 - Horge, Andrew- \$25, 39124 - Jasmer Faye- \$25, 39125 - Knight Printing- \$563.06, 39126 - Maureen, Fembe- \$25, 39127 - Mn State Horticulture Society- \$34, 39128 - ND Dept of Health/Microbiology- \$20, 39129 - Smith, Martin J.- \$25, 39130 - True North Equipment- \$36128, 39131 - Vanscoy, Marnee- \$30.6, 39132 - Waupaca County Sheriff's Office- \$75, ACH payments to - 1000 Bulbs - \$662.12, - 4-H Youth Development Prof - \$200, - Amazon Com - \$2728.86, - Amtrak - \$116, - Best Buy - GF - \$199.99, - Bon Voyage Travel - \$951.31, - Burggraf's Ace Hardware - \$43.98, - Caseys General Store-Grand Forks - \$130.42, -

Cenex-Mandan - \$41.21, - Certified Mail Envelopes Inc - \$25, - Cities Area Transit - \$490, - Comfort Inn-Onalaska Wi - \$124, - Country Inn & Suites - Eagan - \$94, - CVS Pharmacy - \$45.45, - Delta Air Lines, Inc - \$60, - Dolbey Systems Inc. - \$2134, - Dollar General Store #17433 - \$18.15, - FAA Registration UAS - \$15, - Fisher Scientific - \$1553.1, - Five Star Storage - \$745, - Forum Communications - \$540.54, - Holiday Inn Express-Fargo ND - \$86.4, - Holiday Station Store #85-Proctor MN - \$25, - Holiday Stationstore-Bloomington - \$335.5, - Holiday Stationstore-GF S Washington - \$337, - Hugo's #2 - \$11.17, - Hugo's #8 - \$125, - Hy-Vee Gas-Shakopee MN - \$32.76, - Italian Moon - \$250, - Kum & Go #633-Sioux Falls SD - \$47.14, - Kwik Trip-Onalaska WI - \$11.94, - Lowe's - \$11.79, - M&H #30-Hastings Mn - \$46, - Marathon Gas-Avon Mn - \$38.98, - Marriott-Washington Dc - \$988.55, - Menards - \$15.84, - Midcontinent Communications - \$88.25, - Mvlt - \$75, - Nat'l Org of Veterans Advocates - \$595, - National Cert Association - \$55.9, - ND Dept of Environmental Quality - \$256.25, - ND Dept of Health-Vital Record - \$60, - North Central Grain - \$27.28, - Office Depot - \$282.73, - Personalized Paper Mfg Grp - \$104, - Pilot #1224-Bismarck ND - \$179.84, - Pilot - Grand Forks - \$16.61, - Rev.Com - \$5.25, - Rosen Hotels Shingle Creek-Orlando Fl - \$810, - RPS Grand Forks - \$40, - Safe Kids - Washington DC - \$55, - Sam's Club/Grand Forks - \$394.9, - Scheels Sports & Sportswear - \$214.49, - Shell Oil-Steele - \$42.48, - Shop 4-H - \$348.66, - Simonson - Bismarck (North) - \$25, - Simonson Station Stores-Gateway Dr East - \$31.99, - Simple In/Out - \$323.99, - Speedway #4610-Fairbault Mn - \$44.63, - Speedway #477-Zumbrota Mn - \$45.64, - Target Stores-Grand Forks - \$1107.3, - Target.Com - \$166.44, - The Bubble Laundry Co - \$4.25, - The Ups Store #3353-Chester VA - \$134.25, - Tire One Auto Center - \$141.84, - Uber - \$106.21, - UDY Corp - \$224, - United Parcel Service, Inc - \$23.14, - USPS-POC - \$142.35, - Valley Dairy - \$9, - Valvoline - GF - \$797.74, - Verizon Wireless - \$210.41, - Verizon Wireless - Newark Nj - \$52.75, - Vitalcheck - \$54.5, - Wagner Lakeside Motel-Wagner Sd - \$-5.85, - Walmart Store #01-5806 - \$357.52, - Walmart.Com - \$2393.5, - Waste Management of Wi-Mn - \$1402.14, - Weather Your Way - \$376, - Zoom - \$59.96, - American Horticultural Society - \$35, - Brownells Inc - \$33.94, - Rydell Chevrolet - \$105.43, - Uline - \$211.42, - Acme Electric/Tool Crib of Nor - \$53.98, - Advanced Business Methods - \$139, - Allstate Peterbilt - \$121.26, - Amundson Funeral Home - \$3095, - Bergstrom Electric - \$3100, - Border States Electric Supply - \$832.76, - Brown Funeral Home - \$441.24, - Business Essentials - \$15.99, - Butler Machinery Company - \$943.07, - C L Linfoot Company - \$2450, - Cole Paper Inc. - \$12429.33, - Docu Shred Inc - \$155.4, - Electro Watchman Inc - \$5136, - Global Safety Network - \$137, - Gorilla Office Supplies - \$138.58, - Gowan Construction - \$11557.22, - Home of Economy - \$65.33, - Idemia Identity & Security USA LLC - \$2269, - Interstate Power Systems Inc - \$743.04, - Interstate Towing & Recovery - \$320.59, - KLJ - \$29883.28, - Polk County DAC - \$44.53, - RDO Trust Account #80-5800 - \$2122.51, - Reliance Telephone Systems Inc - \$740, - Rydell Chevrolet - \$85.71, - Telelanguage Inc - \$795.66, - Titan Machinery-GF - \$19, - Xcel Energy - Mpls - \$498.7, - Business Essentials - \$271.61, - Cintas - \$111.23, - Xcel Energy - Mpls - \$51450.67; employee status changes for Taylor Roddie, George Jirout, Dana Ponce, Jonathan Elmore, Thomas Battcher, Cristian Marc Cottington, Rontray Edwards, Evan Most, Jasmyn Wood, Steve Hamre and Tracy L. Dalsted; and overtime. Motion carried unanimously.

Michael Dulitz, Public Health COVID-19 Data and Analytics Leader, gave a COVID-19 update.

Sue Shirek, Northlands Rescue Mission Executive Director gave an update.

The 2022 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2022 budget.

No one appeared for the budget hearing and the hearing was closed.

Moved by Rost, seconded by Falck, to approve the 2022 budget as presented, in the amount of \$26,960,341 which includes a 4% cost of living increase on January 1, 2022, a 2% market increase on

April 1, 2022, to include the Sheriff, State's Attorney and the Commission and a step increase for all qualified employees on their seniority date. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Engen, seconded by Knauf, to approve the service agreements with CVIC, Youthworks, Attendant Care Services, Circle of Friends Humane Society, Red River Children's Advocacy Center, Greater Grand Forks Community Service and Restitution Program, the Greater Grand Forks Young Professionals and the Safe Kids. Motion carried unanimously.

Tom Ford, Director of Administration and Michele Thiel, Human Resource Director, addressed the board.

Moved by Falck, seconded by Knauf, to have employees who have tested positive for COVID-19, the employee has had a close contact with someone with COVID-19 or the employee has a household member who tests positive for COVID-19, to work with Human Resources and Public Health to follow Public Health's best practices to return to work, to work remotely if possible and to continue to offer administrative leave as needed. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Knauf, seconded by Rost, to approve the Macro Agreement, leasing copiers and printers in the State's Attorney's Office, with the Chair's signature. Motion carried unanimously.

Commissioner Falck addressed the board.

Moved by Rost, seconded by Engen, to designate Commissioner Falck, Bret Burkholder, Tom Ford, Kyle Kvamme, Tom Wesley, an engineer and contractor appointed by ICON Architectural Group, as members of the selection committee for the Construction Management At-Risk RFQ, according to NDCC 48-01.2-20. Haley Wamstad will serve as the legal consultant for the committee. Motion carried unanimously.

Moved by Engen, seconded by Rost, to set a proposed budget for the Correctional Center /Juvenile Detention public improvement project not to exceed \$31 million. Motion carried unanimously.

Moved by Rost, seconded by Engen, to allow the Selection Committee to set the commencement and completion date of the Correctional Center/Juvenile Detention public improvement project. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 4:55pm. The next meeting will be held on September 21, 2021 at 4:00pm.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor