

GRAND FORKS COUNTY COMMISSION MEETING

November 2, 2021 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Falck, Rost, Engen and Knauf present.

Moved by Rost, seconded by Falck, to approve the minutes of the October 19, 2021 Commission meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #39497 - Aflac Group- \$443.14, 39498 - Combined Insurance Co of America- \$674.02, 39499 - Florida State Disbursement Unit- \$163.39, 39500 - Fraternal Order of Police- \$106, 39501 - Medico Life and Health Insurance Co- \$160, 39502 - ND F.O.P.- \$600, 39503 - Rodenburg Law Firm-Fargo- \$156.53, 39504 - US Able Life- \$49.08, 39505 - City of Emerado (Hwy)- \$78.94, 39506 - City of Larimore (Hwy)- \$61.89, 39507 - City of Thompson (Hwy)- \$63.91, 39508 - Advanced Engineering & Environmental Ser- \$13740, 39509 - Altru Clinic-Main- \$460, 39510 - Altru Health System (978)- \$5824.37, 39511 - Altru Health System 13780- \$109, 39512 - Baseview Petroleum Inc- \$2835, 39513 - Blue Earth County Sheriffs Office- \$65, 39514 - Burggraf's Ace Hardware- \$7.98, 39515 - Business Essentials - 11Th Ave- \$60.57, 39516 - Certified Laboratories- \$358, 39517 - Coast To Coast Computer Products- \$369.97, 39518 - Comfort Inn-Bismarck 58503- \$259.2, 39519 - Dakota Supply Group- \$405.13, 39520 - Dalsted, Tracy L. - \$84, 39521 - Daydreams Specialties- \$621, 39522 - Deere Credit Inc- \$26462.77, 39523 - Development Homes- \$362.5, 39524 - Empowered Solutions LLC- \$95.68, 39525 - Engstrom, Anna M- \$206.64, 39526 - Forum Communications- \$21.87, 39527 - GF Clerk of District Ct- \$775, 39528 - GF Public Health Department- \$71438.43, 39529 - GF Welding & Machine- \$213.63, 39530 - Greatamerica Financial Svcs- \$1725.21, 39531 - Harvest of Knowledge- \$40, 39532 - Hernandez, Julio- \$105.5, 39533 - Indepth Inspections- \$2291.67, 39534 - Information Systems Corporatio- \$4425, 39535 - Integrity Homecare and Counseling- \$303.4, 39536 - Jenkins, Angela Lynn- \$556.84, 39537 - Knight Printing- \$337.08, 39538 - Knox Laura- \$504, 39539 - Kutak Rock Llp- \$7225, 39540 - Lipp Carlson & Assoc Ltd- \$150, 39541 - Live Well Solutions- \$1629.6, 39542 - Lombardi Lou- \$397.6, 39543 - Lommen Kathy- \$25, 39544 - MAK Construction LLC- \$11000, 39545 - Manvel Oil Coop- \$5349.61, 39546 - McMaster - Carr- \$34.34, 39547 - Menards- \$9.26, 39548 - Midcontinent Communications- \$4709.07, 39549 - Morrow Law- \$915, 39550 - Motorola- \$714.28, 39551 - Mutch Oil Co- \$1925.84, 39552 - ND Attorney General- \$629.47, 39553 - ND Dept of Health/Microbiology- \$70, 39554 - ND DHS-Examinations-GF- \$82.5, 39555 - ND State Radio Communications- \$600, 39556 - Network Center, Inc- \$19148.43, 39557 - O'Reilly Auto Parts- \$280.53, 39558 - Office Depot-Chicago- \$215.02, 39559 - Ottertail Power Co-Devils Lake- \$171.27, 39560 - Perez, Anita- \$250, 39561 - Polk County Sheriff- \$280.48, 39562 - Redwood Toxicology Laboratory- \$450, 39563 - Reliance Inmate Systems- \$2000, 39564 - Rolette County Courthouse- \$750, 39565 - Schmitz Inc- \$13005, 39566 - Spicer Trucking- 162.7, 39567 - Staples Advantage- \$1068.7, 39568 - Steamatic- \$80, 39569 - Streichers- \$2662.5, 39570 - Thur-O-Clean- \$485, 39571 - Toshiba America Business Solutions- \$26.55, 39572 - Twp of Lind Clk/Treas- \$12830.32, 39573 - US Bank - Cm-9705 - St Paul- \$1072695.61, 39574 - Vilandre- \$1217, 39575 - Walls Healthmart Pharmacy- \$7.79, 39576 - Whentowork, Inc- \$480, 39577 - Wilson, Margaret Julia- \$240, 39578 - Y Family Center- \$101.4, 39579 - JP Morgan Chase Bank Na- \$72.93 and ACH payments to - Acme Electric/Tool Crib of Nor - \$212.89, - Advanced Business Methods - \$139, - All Embracing Home Care LLC - \$328.12, - Allstream - \$64.25, - Amundson Funeral

Home - \$2300, - Balco Uniform Co - \$55, - Benefit Extras Inc - \$1417, - Border States Electric Supply - \$312.4, - Business Essentials - \$107.07, - Century Electric Inc. - \$825.65, - Cole Paper Inc. - \$3061.35, - Custom Stripes Inc - \$160, - Dahl Funeral Home - \$2300, - Datrue - \$312.35, - Diamond Drugs, Inc. - \$513.98, - Diamond Medical Supply - \$389.07, - Docu Shred Inc - \$38.85, - Embrace Pharmacy Inc. - \$1686.12, - Galls An Aramark Company - \$1427.5, - GF Fire Equipment Company - \$17.5, - Global Safety Network - \$223.25, - Guardian RFID - \$10249, - Home Care Companions - \$223.68, - Home of Economy - \$159.84, - Interstate Power Systems Inc - \$1744.41, - Keith's Security World - \$209.42, - KLJ - \$10178.29, - Norby's Work Perks - \$19202.8, - Phoenix Supply - \$2985.95, - RDO Trust Account #80-5800 - \$1460.62, - Rydell Chevrolet - \$85.54, - Schuman Law Office - \$4100, - Summit Food Services LLC - \$15624.93, - Telelanguage Inc - \$28.31, - Titan Machinery-GF - \$278, - Twp of Oakville Clk/Treas - \$46887.58, - Uline - \$254.04, - UND Forensic Pathology - \$6662.5, - Xcel Energy - Mpls - \$53356.05; and overtime. Motion carried unanimously.

Michael Dulitz, Public Health COVID-19 Data and Analytics Leader, and Debbie Swanson, Public Health Director, gave a COVID-19 update.

Debbie Nelson, Finance and Tax Director, addressed the board.

The 2021 Property Appraisal Hearing was opened; no member or representative of any governing body of any taxing district was present, so the hearing was closed.

Moved by Knauf, seconded by Rost, to approve the minimum sale prices on the county tax deed properties and set the property sale for November 16, 2021 at 2:00 pm in the County Commission Room, County Office Building. Terms of sale are cash or check only. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Engen, seconded by Rost, to approve the purchase of a 2022 John Deere 160 GLC excavator and a 2022 Towmaster T-50T trailer as recommended by the Highway Department. Motion carried with Pic, Falck, Rost and Engen voting aye and Knauf voting nay.

Tom Ford, Director of Administration and Michele Thiel, Human Resources Director, presented the American Rescue Plan Act (ARPA) premium pay proposal.

Moved by Falck, seconded by Knauf, to approve premium pay for essential workers, as defined in the Interim Final Rule, for a 10-month period from July 1, 2021 to April 30, 2021. The maximum amount will be \$2,000 or \$200 per month for full time employees and a maximum of \$1,000 or \$100 per month for part time employees. Premium pay will be paid in a separate check, following the November 15, 2021 payroll. Motion carried unanimously.

Sheriff Schneider said the premium pay should apply to the support staff at the Sheriff's Department.

Tom Ford and Michele Thiel were directed to work with Haley Wamstad to determine if any other employees would qualify for premium pay as essential workers as defined by the Interim Final Rule.

Tom Ford, Director of Administration, addressed the board.

Moved by Falck, seconded by Engen, to approve the contract between Grand Forks County and Jeffery Donohoe Associates, LLC, with the Chair's signature. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the ICS Change Order of \$3,870 for the Grand Forks County Office and Courthouse Safety Improvement Project. Motion carried unanimously.

There will be an Administrative Services Committee Meeting on November 16, 2021 at 2:30pm to continue the Home Rule discussion.

Moved by Falck, seconded by Rost, to approve the Chair's signature on the Letter of Intent for the Career Impact Academy. Motion carried unanimously.

Moved by Rost, seconded by Engen, to approve the Chair's signature on the Burnn Boiler & Mechanical, Inc. Agreement. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:21pm. The next meeting will be held on November 16, 2021 at 4:00pm.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor