

## GRAND FORKS COUNTY COMMISSION MEETING

January 4, 2022 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Rost, Engen, Knauf and Pic present. Commissioner Pic participated via Zoom.

Moved by Rost, seconded by Knauf, to approve the minutes of the December 21, 2021 meetings. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve adding a game of chance permit to the agenda after the consent agenda. Motion carried unanimously.

Moved by Rost, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to appoint the State's Attorney Haley Wamstad as parliamentarian for the board meetings. Motion carried unanimously.

Moved by Rost, seconded by Knauf, to adopt Robert's Rules of Order as the official procedure by which the Board of County Commissioners will conduct meetings. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check # 39963 - City of Larimore (Hwy)- \$64.49, 39964 - 3-D Specialties- \$27257.37, 39965 - Aaker-Bonham Pam- \$500, 39966 - Altru Clinic-Main- \$1964, 39967 - Altru Health System (978)- \$402.61, 39968 - Anderson Dorinda- \$65.52, 39969 - Andrus, Victoria R - \$51.2, 39970 - Aramark.- \$644.35, 39971 - Bell Insurance- \$72, 39972 - Berg Tricia Mackenzie- \$492.8, 39973 - Border States Trophy & Awards- \$80, 39974 - Boudreaux, Nicole J - \$223.37, 39975 - C & R Laundry- \$253.95, 39976 - Canon Financial Services- \$39.29, 39977 - Cellmer Bushy, Christy L - \$20.16, 39978 - Circle of Security International Inc- \$1000, 39979 - City of Grand Forks-Fire Dept- \$1512.47, 39980 - Code 4 Public Safety Emblems, LLC- \$365, 39981 - Dalsted, Tracy L. - \$174.72, 39982 - Daydreams Specialties- \$110, 39983 - Deere Credit Inc- \$26462.77, 39984 - Dell-Tx- \$2217.5, 39985 - Development Homes- \$290, 39986 - Diamond Cleaning Supply- \$303.7, 39987 - Engstrom, Anna M- \$308, 39988 - Fastenal- \$326.56, 39989 - Fedex- \$74.43, 39990 - First Collections Inc- \$542.46, 39991 - GF Cnty 4-H Organization- \$100, 39992 - GF Public Health Department- \$89, 39993 - Grand Forks Cemetery Assoc.- \$1000, 39994 - Greg's Lawn & Landscape- \$7248, 39995 - Gregory Ian Runge- \$100.6, 39996 - Holm, Karla- \$467.6, 39997 - Hugo's #2- \$19.29, 39998 - Keller Jalissa Spanier- \$328.16, 39999 - Knain Jolaine- \$86.24, 40000 - Knudson Tammy- \$75, 40001 - Kutak Rock Llp- \$1020, 40002 - Landeis, Katelyn- \$628.04, 40003 - Linde Gas & Equipment Inc- \$1067, 40004 - Lipp Carlson & Assoc Ltd- \$75, 40005 - Lithia of Grand Forks- \$64.84, 40006 - Lund Jacki- \$346.9, 40007 - Marco Technologies LLC- \$1616.5, 40008 - McKesson Medical Surgical- \$137.4, 40009 - Menards- \$65.64, 40010 - Midcontinent Communications- \$4099.1, 40011 - Mutch Oil Company- \$1432.8, 40012 - Myles Kami Jo- \$62.72, 40013 - ND Dept of Health/Microbiology- \$80, 40014 - ND Dept of Transportation- \$58413.54, 40015 - ND DHS Finance Dept- \$41.25, 40016 - ND DHS Finance Dept- \$41.25, 40017 - NDSU Ext Serv-Dept 3110- \$474.75, 40018 - Nesco, LLC- \$779.44, 40019 - Nygaard-Koplin Dawn- \$201.6, 40020 - Olson Sadie- \$30.8, 40021 - Olson, Genevieve K - \$226.8, 40022 - Olson, Mikaela E - \$175.84, 40023 - Olson, Shannon L- \$183.68, 40024 - Ottertail Power Co- Devils Lake- \$438.76, 40025 - PPI Consulting- \$475, 40026 - Quadient, Inc- \$102, 40027 - RBB Electric Inc- \$1480, 40028 - Russell Hons Photography- \$75, 40029 - Saginaw Valley Centers Inc-

\$90, 40030 - Schumacher, Sydney M - \$72.8, 40031 - Seeba Beth A- \$90.92, 40032 - Severson Tiffany N- 78.4, 40033 - Shook, Patricia E - \$72.24, 40034 - Smette Shellie- \$14, 40035 - Social Security Administration\_ 2949- \$220, 40036 - Straub Andrew Paul- \$1305, 40037 - Suedel Amy- \$245.12, 40038 - Tech Check, LLC- \$539.62, 40039 - Thur-O-Clean- \$485, 40040 - Topcon Positioning Systems Inc- \$4770.6, 40041 - Toshiba America Business Solutions- \$26.55, 40042 - Twp of Grace Clerk- \$10393.59, 40043 - Van Beek Traci- \$75, 40044 - Verizon Wireless- \$137.64, 40045 - Wallwork Truck Center Grand Forks- \$53.81, 40046 - Walsh County Clerk of Court- \$150, 40047 - Advanced Business Methods- \$384.92, 40048 - Allstream- \$64.25, 40049 - Anderson Brothers Body Shop LLC- \$1462.4, 40050 - Benefit Extras Inc- \$1142.25, 40051 - Business Essentials- \$599.05, 40052 - Butler Machinery Company- \$1112.18, 40053 - Cole Paper Inc.- \$3020.98, 40054 - Dakota Fire Protection- \$1020, 40055 - Global Safety Network- \$401.5, 40056 - Greg's Laundry Equip Service- \$214.44, 40057 - Interstate Power Systems Inc- \$11370.8, 40058 - Nelson Auto Center Inc- \$37398.02, 40059 - Norby's Work Perks- \$106, 40060 - Phoenix Supply- \$163.48, 40061 - Rydell Chevrolet- \$120.66, 40062 - Stein's Inc.- \$484.8, 40063 - Summit Food Services LLC- \$15316.56, 40064 - Telelanguage Inc- \$226.48, 40065 - Truenorth Steel- \$37666.78, 40066 - Xcel Energy - Mpls- \$1278.58, 40067 - Aflac Group- \$443.14, 40068 - Combined Insurance Co of America- \$639.02, 40069 - Florida State Disbursement Unit- \$163.39, 40070 - Fraternal Order of Police- \$106, 40071 - Medico Life and Health Insurance Co- \$134, 40072 - ND F.O.P.- \$600, 40073 - Rodenburg Law Firm-Fargo- \$156.53, 40074 - US Able Life- \$49.08; employee status changes for Dustin Wadholm, Sandra Novak, Emily Roue and William Smith; overtime; and bank depositories of Bank of the West, Bremer Bank and Choice Financial. Motion carried unanimously.

Ryan McCammon, Top III, addressed the board.

Moved by Rost, seconded by Engen, to approve a game of chance permit for Top III. Motion carried unanimously.

Michael Dulitz, Public Health COVID-19 Data/Analytics Leader, gave a COVID-19 update.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Engen, seconded by Knauf, to cancel the uncollectible mobile home taxes on tax years 2000 to 2021 in the amount of \$4,905.30 which is allowed under NDCC §57-22-11. Motion carried. (See attached list of canceled uncollectible mobile home taxes.)

Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Knauf, to approve the Chair's, State's Attorney's and Auditor's signatures on the contract with Knife River Materials on the SC-CVD-1800(21) project, contingent upon approval by the State's Attorney. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to approve an addition to Policy 103-01, Compensation, section 4: regular full-time Equipment Operator II shall be eligible for reclassification to Equipment Operator III upon successful completion of two years of service. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to request a 6-month contract instead of a 12-month contract on culverts the next time they are bid. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Knauf, seconded by Rost, to approve the Grand Forks County Human Service Zone General Assistance Policy with the Chair's signature. Motion carried unanimously.

Chair Falck made the 2021/2022 Commission assignments. A list can be found on our website [www.gfcounty.nd.gov](http://www.gfcounty.nd.gov) or on file in the Finance and Tax Office.

Moved by Knauf, seconded by Rost, to delay the opening of Grand Forks County buildings until 10:00am, January 5, 2022 due to inclement weather. Motion carried.

Moved by Rost, seconded by Engen, to adjourn. The meeting adjourned at 4:49pm. The next meeting will be held on January 18, 2022 at 4:00pm.

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Thomas H. Falck, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor