

GRAND FORKS COUNTY COMMISSION MEETING

February 1, 2022 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Rost, Engen, Knauf and Pic present. Commissioner Pic participated via Zoom.

Moved by Rost, seconded by Pic, to approve the minutes of the January 18, 2022 meeting. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #40232 - Cana- \$35, 40233 - Community Service Program- \$3390, 40234 - Community Violence Interventio- \$42735, 40235 - Enterprise Rent A Car- \$286, 40236 - Expressway Suites-Grand Forks- \$99.4, 40237 - Gregory J Norman Funeral Home- \$2300, 40238 - Information Technology Dept- \$340, 40239 - Laboratory Corporation of America Holdin- \$119, 40240 - Little Keepers.- \$749.19, 40241 - Parisien, Alisha- \$241.92, 40242 - Valley Dairy- \$21.34, 40243 - All Embracing Home Care LLC- \$307.56, 40244 - Bakke Funeral Home- \$2300, 40245 - Dahl Funeral Home- \$2300, 40246 - Home Care Companions- \$223.68, 40247 - Amyotte, Alicia- \$2000, 40248 - Anderson, Jacob J- \$2000, 40249 - Anderson, Megan L- \$1800, 40250 - Anderson, Sydney A- \$400, 40251 - Ballard, Ciara L- \$2000, 40252 - Barclay, Alyssa M- \$2000, 40253 - Barrett, Mary E- \$2000, 40254 - Bedard, Javin C- \$2000, 40255 - Bergman-Veitz, Brenda- \$2000, 40256 - Boespflug, Tiffany J- \$2000, 40257 - Bruhn, Haley J- \$2000, 40258 - Burbank, Mandy L- \$2000, 40259 - Dulitz, Michael- \$2000, 40260 - Dvorak, Kailee L- \$2000, 40261 - Ebbert, Ana E- \$2000, 40262 - Farmer, Theresa- \$1200, 40263 - Goldade, Katherine L- \$2000, 40264 - Gratton, Danielle- \$2000, 40265 - Hanson-Misialek, Debra E- \$2000, 40266 - Hassett, Jacqueline M- \$1800, 40267 - Hegg, Kristie M- \$2000, 40268 - Heikens-Lauinger, Desirae A- \$1000, 40269 - Huff, Shelly R- \$2000, 40270 - Knox, Mary Theresa- \$2000, 40271 - Krone, Ashley V- \$2000, 40272 - Lee, Marcus A- \$2000, 40273 - Leisten, Hailey R- \$600, 40274 - Lengowski, Kayde L- \$600, 40275 - Loos, Vincent C- \$1400, 40276 - Manske, Tyler J- \$1200, 40277 - McCormick, Keith R- \$2000, 40278 - Miller, Whitney N- \$400, 40279 - Odegard, Sarah J- \$2000, 40280 - Otteson, Betty J- \$2000, 40281 - Ozaki, Kelly- \$2000, 40282 - Quigley, James M- \$2000, 40283 - Reimche, Amber N- \$400, 40284 - Stuart, Jessica A- \$1600, 40285 - Swanson, Deborah J- \$2000, 40286 - Thorson, Haley- \$2000, 40287 - Vazquez, Chantel- \$2000, 40288 - Williams, Stephanie- \$1800, 40289 - Aflac Group- \$356.14, 40290 - Combined Insurance Co of America- \$639.02, 40291 - Florida State Disbursement Unit- \$163.39, 40292 - Fraternal Order of Police- \$102, 40293 - Medico Life and Health Insurance Co- \$134, 40294 - ND F.O.P.- \$600, 40295 - Rodenburg Law Firm-Fargo- \$156.53, 40296 - USAble Life- \$49.08, 40297 - Altru Clinic-Main- \$849.5, 40298 - Altru Health System (978)- \$152.78, 40299 - Anderson Joel- \$4727.2, 40300 - At & T Mobility- \$95, 40301 - Axon Enterprise Inc- 3194.72, 40302 - City of Grand Forks-Fire Dept- \$2931.93, 40303 - City of Grand Forks-Police Dept- \$5393.89, 40304 - City of Grand Forks-Water- \$6088.77, 40305 - Engen David A- \$131.04, 40306 - Forum Communications- \$1696.15, 40307 - Information Systems Corporatio- \$2095, 40308 - Inocencio Thomas- \$64, 40309 - Matthew Bender & Co Inc.- \$171.81, 40310 - ND Attorney General- \$619.13, 40311 - ND Dept of Transportation- \$35484.18, 40312 - NDSU Ext Serv-Dept 7510- \$25223.99, 40313 - Nodak Electric Coop- \$385, 40314 - Office Depot- \$584.88, 40315 - Ron & Nick Adams Farms- \$8500, 40316 - Spicer Trucking- \$162.7, 40317 - Streichers- \$609.95, 40318 - City of Emerado (Hwy)- \$78.94, 40319 - City of Larimore (Hwy)- \$63.77, 40320 - Advance Auto Parts- \$67.12, 40321 - Altru Clinic-Main- \$72,

40322 - Baseview Petroleum Inc- \$3307, 40323 - Bob Barker Company- \$498.3, 40324 - Border States Trophy & Awards- \$195, 40325 - Bureau of Motor Vehicles- \$4, 40326 - Burggraf's Ace Hardware- \$50.93, 40327 - Cartridge Center Inc- \$276, 40328 - CHS Ag Services- \$1635.63, 40329 - Dakota Pediatric Dentistry- \$52, 40330 - Daydreams Specialties- \$102, 40331 - Deere Credit Inc- \$26462.77, 40332 - Development Homes- \$217.5, 40333 - Eades, Dana R- \$945, 40334 - Enterprise Rent A Car- \$289, 40335 - Evans, Rekina- \$50.17, 40336 - Fastenal- \$82.72, 40337 - First Collections Inc- \$525.11, 40338 - Fossum Diane- \$552.33, 40339 - GF Cnty Treasurer- \$10000, 40340 - GF Public Health Department- \$48675.42, 40341 - Goelz Karise- \$134, 40342 - Hampton Inn & Suites-Bismarck- \$86.4, 40343 - Indepth Inspections- \$2291.67, 40344 - Integrity Homecare and Counseling- \$367.68, 40345 - Jan Ackley- \$202, 40346 - Laboratory Corporation of America Holdin- \$59.5, 40347 - Little Falls Machine Inc- \$366.64, 40348 - Live Well Solutions- \$1629.6, 40349 - Lowe's- \$47.04, 40350 - Manvel Oil Coop- \$8627.33, 40351 - Marco Technologies LLC- \$1616.5, 40352 - Marco Technologies LLC - Pa- \$1048.3, 40353 - Martin, Chasity- \$488.32, 40354 - McKesson Medical Surgical- \$323.56, 40355 - Menards- \$166.89, 40356 - Midcontinent Communications- \$2069.69, 40357 - Mutch Oil Co- \$5765.6, 40358 - Napa Auto Parts- \$106.09, 40359 - ND Assoc of Counties (NDACO)- \$800, 40360 - ND Dept of Health/Microbiology- \$40, 40361 - ND DHS Finance Dept- \$5705.29, 40362 - ND State Tax Commissioner- \$74.44, 40363 - NDACE- \$550, 40364 - NDSU Ext Serv-Dept 3110- \$103.92, 40365 - Nelson International- \$4487.76, 40366 - Northern Plumbing Supply- \$771.77, 40367 - O'Reilly Auto Parts- \$160.58, 40368 - Ottertail Power Co-Devils Lake- \$617.42, 40369 - Polk County Sheriff- \$55, 40370 - Public Sector Personnel Consultants Inc- \$15000, 40371 - Reliance Inmate Systems- \$4000, 40372 - Skip's Petroleum- \$2583.44, 40373 - Streichers- \$579.35, 40374 - Suedel Amy- \$22.22, 40375 - Suedel, Brandy Lynn- \$68.51, 40376 - Surplus Center Inc.- \$13.75, 40377 - Swanson & Warcup, Ltd- \$3533.33, 40378 - The Chamber of Commerce-GF- \$500, 40379 - Thomson West- \$1568.56, 40380 - Thur-O-Clean- \$485, 40381 - Toshiba America Business Solutions- \$26.55, 40382 - True North Equipment- \$737.46, 40383 - Tyler Technologies Inc- \$893.03, 40384 - US Postmaster-Grand Forks- \$250, 40385 - USPS-Poc- \$1127, 40386 - Verizon Wireless- \$137.54, 40387 - Verizon Wireless - Newark Nj- \$82.48, 40388 - Vilandre- \$269.76 and ACH payment to - Century Electric Inc. - \$555.2, - Cole Paper Inc. - \$60.48, - Docu Shred Inc - \$119.31, - Electro Watchman Inc - \$443.08, - Galls An Aramark Company - \$418.44, - Interstate Power Systems Inc - \$23.75, - Stones Mobile Radio Inc - \$600, - Acme Electric/Tool Crib of Nor - \$513.26, - Advanced Business Methods - \$291.08, - All Embracing Home Care LLC - \$97.86, - Allstream - \$64.79, - Amundson Funeral Home - \$2300, - Auto Value Or Larimore - \$51.48, - Benefit Extras Inc - \$1503, - Business Essentials - \$57.58, - Butler Machinery Company - \$4738.8, - C L Linfoot Company - \$60, - Century Electric Inc. - \$810.85, - Cintas - \$100, - City of Niagara - \$600, - Cole Paper Inc. - \$8635.91, - Comfort Keepers - \$363.48, - Docu Shred Inc - \$119.31, - Express Auto Glass - \$422, - Global Safety Network - \$137, - Home Care Companions - \$251.64, - Home of Economy - \$1318, - Interstate Power Systems Inc - \$1504.56, - Interstate Towing & Recovery - \$1443.21, - Johnson Controls - \$341.4, - Keith's Security World - \$42.4, - Northdale Oil - \$46357.33, - Orchard Oil Co - \$5500, - RDO Trust Account #80-5800 - \$712.02, - Royal Tire Inc - \$80.7, - Rydell Chevrolet - \$7.06, - Stein's Inc. - \$46.34, - Summit Food Services LLC - \$7628.54, - Telelanguage Inc - \$256.28, - UND Forensic Pathology - \$6662.5, - Wonder Years - \$663.75, - Xcel Energy - Mpls - \$300; purchasing card transactions in the amount of \$20,822.04; employee status changes for Justin Stauss, Tabitha Johnson, Vlandee Kweku, Arthur Cooper, Dylan Gonser and Marvin Miller; and overtime. Motion carried unanimously.

Debbie Swanson, Public Health Director, said Theresa Knox, Nursing Nutrition Supervisor will be retiring next month, and she would like to address the Commission.

Theresa Knox thanked the Commission for their ongoing work for all the members of Grand Forks County, their support of Public Health, their mitigation strategies and support of their ongoing work has been very much appreciated.

The Commission thanked Theresa Knox for her service.

Michael Dulitz, Public Health COVID-19 Data/Analytics Leader, gave a COVID-19 update.

Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Knauf, to approve the Certification of Local Match on project BRC-BRS-0099(011) with the Chair's signature. Motion carried unanimously.

Moved by Pic, seconded by Engen, to allow the Highway Department to advertise RFPs for SC-CVD-1800(021) construction engineering services and the 62nd Ave S BRIC grant project. Motion carried unanimously.

Moved by Rost, seconded by Knauf, to allow the Highway Department to advertise for contractor bids for the 2022 CR 3 & Emery St Intersection Culvert project. Motion carried unanimously.

Moved by Engen, seconded by Pic, to bid a mill and overlay project for 9.7 miles on CR 6 between CR16 and Kempton, using HB 1505 funds. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to accept \$1,250,000 of HB 1505 funds for a new bridge on CR 5 south of Manvel and move forward with the project. Motion carried unanimously.

Chief Deputy Dave Stromberg addressed the board.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Rost, seconded by Engen, to approve the promotion of Sada Sayler to the newly classified Office Support Investigative Analyst position, grade 8, step 4, effective 2/1/2022. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, gave the 2021 financial report.

Moved by Pic, seconded by Knauf, to amend the 2022 Correctional Center budget by \$106,000 for a commercial dryer and mobile radios that were approved on October 19, 2021 but not received until 2022. Motion carried unanimously. Line item 1000.2980.0000.0641.0000 will be amended.

Tom Ford, Director of Administration, addressed the board.

Moved by Rost, seconded by Engen, to approve the request to purchase an iPad and keyboard for \$1,296.98 for remote working for Tom Ford. The expense will be paid with ARPA funds, expenditure category 1.4 Prevention in Congregate Settings. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve replacing the carpet in the Commission office area with capital improvement funds. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Pic, seconded by Knauf, to approve the ARPA Subrecipient Agreement between Grand Forks County and Grand Forks Foundation for Education for \$400,000 from expenditure category 6.1. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the ARPA Subrecipient Agreement between Grand Forks County and Grand Forks City for \$3,000,000, adding the contingency approved on October 11, 2021 to the agreement. The expenditure category in 5.1. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the ARPA Subrecipient Agreement between Grand Forks County and Community Violence Intervention Center for \$300,000 from expenditure category 3.16. Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve the ARPA Subrecipient Agreement between Grand Forks County and Altru Health Foundation for \$600,000 from expenditure category 1.7. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve, as amended the ARPA Subrecipient Agreement between Grand Forks County and Northwood Deaconess Health Center for \$330,000 from expenditure category 1.7. The dollar amount requested was amended to \$725,000. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the ARPA Subrecipient Agreement between Grand Forks County and Red River Children's Advocacy Center for \$40,000 from expenditure category 3.16. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve the ARPA Subrecipient Agreement between Grand Forks County and Spectra Health for \$50,000 from expenditure category 3.4. Motion carried unanimously.

Moved by Engen, seconded by Rost, to approve the Agreements between Grand Forks County and Thompson Public School District and Northwood Public School District for \$43,680 each from ARPA funds, expenditure category 1.9; and the Agreement between Grand Forks County and the City of Grand Forks to extend the term of the October 21, 2020 until September 30, 2022 for school nurse services. Motion carried unanimously.

Moved by Engen, seconded by Rost, to approve the following 2022 capital improvement projects: \$75,000 – Inkster shed renovation, \$50,000 - carpet/paint for the second floor of the COB, \$50,000 first floor bathroom remodel, \$50,000 – second floor bathroom remodel, \$20,000 – COB/CH exterior lighting LED upgrade, \$210,000 - Correctional Center intercom replacement, \$20,000 - Sheriff's Department training room in Water Rescue Building, and \$5,000 – Sheriff's Department lighting in storage building. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the purchase of equipment for the Emergency Management vehicle at a cost of \$16,982.86 from ARPA funds, expenditure category 1.7. Motion carried unanimously.

Moved by Rost, seconded by Pic, to appoint Joel Larson and Matt Fischer to four-year terms on the GF County Planning and Zoning board, beginning January 1, 2022. Motion carried unanimously.

Moved by Rost, seconded by Pic, to adjourn. The meeting adjourned at 5:44pm. The next meeting will be held on February 15, 2022 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor