

GRAND FORKS COUNTY COMMISSION MEETING

February 15, 2022 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Rost, Engen, Knauf and Pic present. Commissioner Pic participated via Zoom.

Moved by Rost, seconded by Knauf, to approve the minutes of the February 1, 2022 meeting. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #40389 - Infoarmor, Inc- \$272.7, 40390 - Florida State Disbursement Unit- \$163.39, 40391 - Rodenburg Law Firm-Fargo- \$156.53, 40392 - City of Northwood (Hwy)- \$161.53, 40393 - City of Thompson (Hwy)- \$73.91, 40394 - A+ Yard and Snow LLC- \$3640, 40395 - Alerus Financial- \$3000, 40396 - Altru Clinic-Main- \$633.5, 40397 - Andrade, Cindy- \$70, 40398 - Andrus, Victoria R - \$37.44, 40399 - At & T Mobility- \$95, 40400 - Austinson, Marisa- \$1080, 40401 - Baseview Petroleum Inc- \$3238.5, 40402 - Be Strong Families- \$625, 40403 - Berg Tricia Mackenzie- \$126.16, 40404 - Border States Trophy & Awards- \$176, 40405 - Boudreaux, Nicole J - \$275.54, 40406 - Burggraf's Ace Hardware- \$203.89, 40407 - Burkholder Bret- \$1.54, 40408 - Business Essentials - 11Th Ave- \$70.9, 40409 - Canon Financial Services- \$39.29, 40410 - Cass County Sheriff- \$77, 40411 - CDW Government- \$75.4, 40412 - City of Grand Forks- \$232.4, 40413 - City of Grand Forks-Police Dept- \$79.48, 40414 - Dalsted, Tracy L. - \$320.17, 40415 - Deere Credit Inc- \$2985.58, 40416 - Delgado, Alyssia- \$25, 40417 - Detectachem, Inc- \$1025.12, 40418 - Duckworth Joan- \$125.19, 40419 - Eagles Crest- \$194.85, 40420 - East Central Regional Water District- \$60, 40421 - Ecolab Pest Elimination Div- \$194.06, 40422 - Engstrom, Anna M- \$245.7, 40423 - Fedex- \$46.8, 40424 - First Collections Inc- \$58.84, 40425 - First Collections Inc- \$109.46, 40426 - First Collections Inc- \$2310, 40427 - Fontaine Deb- \$29, 40428 - Forum Communications- \$10.53, 40429 - Forum Communications - Fargo- \$2444.86, 40430 - Freeman, Greg- \$25, 40431 - Fuglseth, Trystan- \$45, 40432 - Gateway Auto Tech- \$365.76, 40433 - Germundson Kress- \$86.4, 40434 - GF Cnty Treasurer- \$670, 40435 - GF Public Health Department- \$26434.66, 40436 - GF Welding & Machine- \$951.19, 40437 - Greg's Lawn & Landscape- \$17952.6, 40438 - Gregory J Norman Funeral Home- \$2300, 40439 - Haller, Corey- \$25, 40440 - Hammond, Chelsea- \$40.07, 40441 - Hassan, Aisha- \$25, 40442 - Information Systems Corporatio- \$6100, 40443 - Information Technology Dept- \$438, 40444 - Jeffrey Donohoe Associates LLC- \$34200, 40445 - Johnson Controls Fire Protection Lp- \$689, 40446 - Johnson, Kim- \$25, 40447 - Juvenile A.D.- \$25, 40448 - Keller Jalissa Spanier- \$35.14, 40449 - Knight Printing- \$692.84, 40450 - Knutson Printing Co- \$95.45, 40451 - Laquinta Inn & Suites-Bismarck, ND- \$86.4, 40452 - Lexipol LLC- \$5022, 40453 - Linde Gas & Equipment Inc- \$445.26, 40454 - Lithia of Grand Forks- \$307.48, 40455 - Loffler- \$69.95, 40456 - Lowe's- \$147.72, 40457 - Lund Jacki- \$223.31, 40458 - Lunseth Plumbing & Heating- 627.17, 40459 - Manvel Oil Coop- \$8527.2, 40460 - Marco -Tx- \$692.24, 40461 - Marco Technologies LLC- \$335.86, 40462 - Marco Technologies LLC - Pa- \$1048.3, 40463 - Martin, Chasity- \$510.12, 40464 - McKesson Medical Surgical- \$446.44, 40465 - Menards- \$73.84, 40466 - Midcontinent Communications- \$2356.09, 40467 - Morin, Amber- \$181.35, 40468 - Mutch Oil Co- \$3799.39, 40469 - Mutch Oil Company- \$2946.9, 40470 - Myles Kami Jo- \$33.93, 40471 - ND Assoc of Counties (NDACO)- \$2132.41, 40472 - ND Dept of Health/Microbiology- \$30, 40473 - ND Dept of Transportation- \$55956.26, 40474 - ND DHS Finance Dept- \$1664.96, 40475 - ND Sheriff's & Deputies Assoc- \$1050, 40476 - ND State Radio Communications- \$600, 40477 -

NDACTVSO- \$200, 40478 - NDCCAA- \$100, 40479 - Networking Specialists- \$3807, 40480 - North Iowa K-9- \$5800, 40481 - Northern Plumbing Supply- \$1696.97, 40482 - Northwood Public School- \$43680, 40483 - Nygaard-Koplin Dawn- \$468.91, 40484 - O'Reilly Auto Parts- \$248.63, 40485 - Olson Sadie- \$100.13, 40486 - Olson, Shannon L- \$135.72, 40487 - Opegard's Implement- \$46.64, 40488 - Parreault, Jasmine- \$15, 40489 - Pembina County Sheriff- \$500, 40490 - Peru- \$4254.44, 40491 - Pickett, Antowan- \$353.21, 40492 - PPI Consulting- \$475, 40493 - Queen City Cafe LLC- \$850.5, 40494 - RDO Truck Center- \$1678.72, 40495 - Red River Regional Council- \$2500, 40496 - Roddie, Taylor R - \$142.24, 40497 - Rolette County Courthouse- \$350, 40498 - Roue, Emily- \$5.85, 40499 - Sam's Club Atlanta- \$165, 40500 - Satter Tania- \$15, 40501 - Schumacher, Sydney M - \$36.38, 40502 - Seeba Beth A- \$45.05, 40503 - Severin Law Firm- \$408.04, 40504 - Sherwin Williams- \$233.03, 40505 - Streichers- \$292.9, 40506 - Suedel Amy- \$289.94, 40507 - Thompson Public Schools- \$43680, 40508 - Thomson West- \$1830.6, 40509 - Toshiba America Business Solutions- \$68, 40510 - Tri-County Water District- \$54, 40511 - US Postal Service- \$720, 40512 - Valley Dairy- \$183.36, 40513 - Visionary Eye Care- \$8.9, 40514 - Wallwork Truck Center Grand Forks- \$209.44, 40515 - Waste Management of Wi-Mn- \$1577.8, 40516 - JP Morgan Chase Bank Na- \$220 and ACH payment to - Acme Electric/Tool Crib of Nor - \$159, - Advanced Business Link - \$600, - Advanced Business Methods - \$460.54, - All Embracing Home Care LLC - \$111.84, - All Pro Embroidery - \$65, - Allstate Peterbilt - \$187.18, - Amundson Funeral Home - \$2300, - Auto Value Or Larimore - \$8.29, - Auto Value-Grand Forks - \$56.94, - Border States Electric Supply - \$446.25, - Butler Machinery Company - \$4947.53, - C L Linfoot Company - \$159, - Century Electric Inc. - \$985, - Cintas - \$264.14, - Cole Paper Inc. - \$3616.84, - Community Violence Interventio - \$1790.11, - Culinex (Plexus Company) - \$184.25, - Custom Stripes Inc - \$290, - Dakota Business Solutions - \$505.99, - Dakota Tv - \$1534.97, - Dennie's Delivery Inc - \$240, - Diamond Drugs, Inc. - \$540.7, - Docu Shred Inc - \$39.83, - Farmers Oil Co - \$10296, - Federal Safety Compliance - \$298.5, - Galls An Aramark Company - \$403.48, - Global Safety Network - \$586.25, - Greater GF Fair & Exhibition - \$23275.54, - Greg's Laundry Equip Service - \$225.73, - Home of Economy - \$336.29, - Idemia Identity & Security USA LLC - \$2581.32, - Interstate Power Systems Inc - \$1176.54, - Johnson Controls - \$18390, - KLJ - \$1428.98, - Northdale Oil - \$14113.2, - Northwest Tire Inc - \$73.32, - Noss Sewing & Alterations - \$36, - Orchard Oil Co - \$5800, - Phoenix Supply - \$1013.3, - RDO Trust Account #80-5800 - \$1642.77, - Royal Tire Inc - \$191.65, - Rydell Chevrolet - \$71.93, - Sheyenne Tooling and Mfg Inc - \$386.73, - Stericycle Inc - \$123.09, - Stones Mobile Radio Inc - \$1743.49, - Stones Security Systems - \$4043.94, - Summit Food Services LLC - \$15854.56, - Telelanguage Inc - \$5.96, - Valley Truck - \$244.56, - VM Findley Consulting LLC - \$8000, - Xcel Energy - Mpls - \$62872.39; employee status changes for Cheri Vergal, Dan Braaten, Dylan Stevens, Tysen Bryson, Andrew Simmons, Tavia Clark, Ethan Alleman, Nicholas Burgess, Nicholas (Nick) Fetsch and Paige Garcea; overtime; game of chance permit for Altru Health Foundation; and January financial report. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Rost, seconded by Knauf, to approve out-of-state travel for Amber Gudajtes to attend the 2022 North Central Regional Association of Assessing Officers Conference in Deadwood, SD, June 26-30, 2022. Motion carried unanimously.

Moved by Engen, seconded by Rost, to approve, in part, the abatement application by MDI Limited Partnership #110 and reduce the 2019 True and Full Value of \$2,761,200 to \$2,479,200, parcel number 44-0001-00226-001, as recommended by the local governing body and adopt the findings, conclusions and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to approve, in part, the abatement application by Civic Auditorium Limited and reduce the 2019 True and Full Value of \$3,091,700 to \$2,825,300, parcel number 44-2811-00004-000, as recommended by the local governing body and adopt the findings, conclusions and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Debbie Swanson, Public Health Director, gave a COVID-19 update.

Todd Feland, GF City Administrator and Maureen Stadstad, GF City Finance Director, provided information on the Olive Ann Boutique Hotel Tax Increment Financing application.

Moved by Engen, seconded by Rost, to agree to a Payment in Lieu of Taxes (PILOT) on the Olive Ann RE, LLC, dba Olive Ann Boutique Hotel as follows: 90% PILOT exemption for years 6-10 and 80% PILOT exemption for years 11-15. Motion carried unanimously.

Keith Lund, GF Region Economic Development President & CEO, Todd Feland, GF City Administrator and Maureen Stadstad, GF City Finance Director, provided information on the Fufeng Group Ltd Tax Increment Financing application.

Craig Spicer and Dennis Kadlec from Falconer Township spoke against granting the exemption for the Fufeng Group Ltd.

Moved by Engen, seconded by Pic, to agree to a Payment in Lieu of Taxes (PILOT) for the Fufeng Group Ltd as follows: 90% PILOT exemption for years 1-10 and 75% PILOT exemption for years 11-20 for a wet corn mill. Motion carried with Falck, Rost, Engen and Pic voting aye and Knauf voting nay.

Nick West, County Engineer, addressed the board.

Moved by Knauf, seconded by Rost, to approve the Certification of Local Match on project BRC-BRC-0099(011) with the Chair's signature. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to allow the Highway Department to advertise for bids for three concrete box culvert projects. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Rost, seconded by Pic, to establish an Early Voting Precinct at the Alerus Center, June 7 – June 11, 2022, the hours will be 10:00am – 6:00pm Tuesday thru Friday and 10:00am – 2:00pm on Saturday. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to establish an Absentee Ballot Precinct for the June 14, 2022 Primary Election. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board. He said the cost to replace the carpet in the Commission office area will be \$3500 and paint is \$233.03. The carpet was approved at the last meeting.

Moved by Rost, seconded by Pic, to approve replacing the carpet in the Commission office area with capital improvement funds. Motion carried unanimously.

Chairman Falck appointed Commissioner Rost, Kari Goelz, Michelle Thiel and Sheriff Schneider to establish procedures for closing the County Office Buildings for inclement weather and bring back a recommendation to a future meeting.

Moved by Rost, seconded by Engen, to adjourn. The meeting adjourned at 6:25pm. The next meeting will be held on March 1, 2022 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor