

GRAND FORKS COUNTY COMMISSION MEETING

August 2, 2022 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Rost, Engen, Knauf and Pic present.

Moved by Rost, seconded by Pic, to approve the minutes of the July 19, 2022 Special Commission meeting and July 19, 2022 Commission meeting. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, #41907 - Aflac Group- \$317.84, 41908 - Combined Insurance Co of America- \$639.02, 41909 - Florida State Disbursement Unit- \$163.39, 41910 - Fraternal Order of Police- \$118, 41911 - Infoarmor, Inc- \$299.55, 41912 - Ingenuity Rm, LLC- \$195.46, 41913 - Medico Life and Health Insurance Co- \$106, 41914 - ND F.O.P.- \$725, 41915 - Rodenburg Law Firm-Fargo- \$156.53, 41916 - US Able Life- \$27, 41917 - City of Larimore (Hwy)- \$60, 41918 - City of Thompson (Hwy)- \$73.91, 41919 - Abbco Tools LLC- \$252.98, 41920 - Accurate Controls- \$10100, 41921 - Advanced Drainage Systems Inc- \$12512.7, 41922 - Advanced Engineering & Environmental Ser- \$390.25, 41923 - Allstates Pavement Recycling &- \$34947, 41924 - Altru Health System- \$1868, 41925 - Altru Health System (978)- \$2828.92, 41926 - Altru Retail Pharmacy- \$19.1, 41927 - At & T Mobility- \$149.45, 41928 - Auto Glass & Aftermarket- \$70, 41929 - Auto Valve of Larimore- \$3.36, 41930 - Baseview Petroleum Inc- \$4690.6, 41931 - Bell Insurance- \$8, 41932 - Bob Barker Company- \$461.64, 41933 - Boudreaux, Nicole J - \$375.26, 41934 - Brock White Company LLC- \$704.36, 41935 - Buchmeier, Blake C- \$164.5, 41936 - Burggraf's Ace Hardware- \$8.97, 41937 - Canon Financial Services- \$39.29, 41938 - Cartridge Center Inc- \$69, 41939 - City of Grand Forks-Fire Dept- \$57, 41940 - City of Grand Forks-Police Dept- \$3737.9, 41941 - City of Grand Forks-PSAP Communications- \$72290.25, 41942 - Dale's Machine Shop, Inc.- \$1662.06, 41943 - Dejarlais, Laura Anne- \$456, 41944 - Desautel, Rena- \$25.5, 41945 - Development Homes- \$217.5, 41946 - Diamond Cleaning Supply- \$51, 41947 - Ds Solutions Inc- \$1010.1, 41948 - Election Systems & Software In- \$9001.97, 41949 - Engen David A- \$7561.49, 41950 - Essig Megan J- \$100, 41951 - Expressway Suites-Grand Forks- \$86.4, 41952 - Ferguson Enterprises LLC- \$13837.95, 41953 - First Collections Inc- \$243, 41954 - First Collections Inc- \$503.65, 41955 - GF Cnty 4-H Organization- \$3065, 41956 - GF Cnty Treasurer- \$2554.55, 41957 - GF Public Health Department- \$69307.47, 41958 - Grand Sky Construction Company LLC- \$77455.23, 41959 - Great Plains Directory Service- \$492, 41960 - Grimaldo, Belen- \$920, 41961 - Holiday Air Apts- \$500, 41962 - Holm, Karla- \$101.51, 41963 - Ihry, Calvin R- \$43.31, 41964 - Immanuel Christian Children's Center- \$197.4, 41965 - Indepth Inspections- \$2291.67, 41966 - Johnson Controls Fire Protection Lp- \$860.61, 41967 - Keeley, Holly Jo- \$64, 41968 - Knife River Materials- \$1360093.84, 41969 - Knight Printing- \$684.05, 41970 - Landeis, Katelyn- \$103.25, 41971 - Lessard, Jordan Elizabeth- \$108.14, 41972 - Linde Gas & Equipment Inc- \$190.63, 41973 - Little Keepers.- \$4555.49, 41974 - Lommen Kathy- \$100, 41975 - Magnus, Joyce- \$45.63, 41976 - Manvel Oil Coop- 2134.43, 41977 - Menards- \$38.12, 41978 - Midcontinent Communications- \$4118.12, 41979 - Morgan Lori- \$17.5, 41980 - ND Dept of Transportation- \$1172, 41981 - ND DHS Finance Dept- \$4909.15, 41982 - ND DHS Finance Dept- \$20, 41983 - ND DHS Finance Dept- \$8139.73, 41984 - ND One Call Inc- \$4.1, 41985 - ND State Radio Communications- \$600, 41986 - NDSAA-Bismarck- \$2100, 41987 - Nelson Debbie- \$477.5, 41988 - O'Reilly Auto Parts- \$134.61, 41989 - Olson, Mikaela E - \$165.54, 41990 - Paradee, Allyson- \$18.77, 41991 - Pickett,

Christopher A.- \$108.5, 41992 - Pickett, Christopher A.- \$508, 41993 - Pierce County- \$400, 41994 - Polk County Sheriff- \$45, 41995 - Premium Waters, Inc- \$43.24, 41996 - Quality Inn-Bismarck- \$172.8, 41997 - Redwood Toxicology Laboratory- \$3.5, 41998 - Reliance Inmate Systems- \$2000, 41999 - Risberg Jennifer- \$1220, 42000 - Sign Solutions USA, LLC- \$274.55, 42001 - Solarski Kimberly- \$239.19, 42002 - Structural Materials Inc- \$60, 42003 - Swanson & Warcup, Ltd- \$4100, 42004 - Tech Check, LLC- \$919.92, 42005 - The Chamber of Commerce-GF- \$250, 42006 - The Service Department- \$750.37, 42007 - Thur-O-Clean- \$485, 42008 - Topcon Positioning Systems Inc- \$3456, 42009 - Toshiba America Business Solutions- \$566.15, 42010 - UND Office of Safety- \$1153.42, 42011 - Valley Vision Clinic- \$149, 42012 - Victory Diesel LLC- \$125, 42013 - Walsh County Clerk of Court- \$250, 42014 - Yorhom Medical Essentials- \$167.52, ACH payment to - Acme Electric/Tool Crib of Nor - \$175.42, - Advanced Business Methods - \$291.08, - Allstream - \$122.75, - Amundson Funeral Home - \$4600, - Balco Uniform Co - \$865, - Bergstrom Electric - \$11775, - Butler Machinery Company - \$2278.15, - Century Electric Inc. - \$105, - Charm-Tex - \$1312.8, - Cole Paper Inc. - \$1644.75, - Culinex (Plexus Company) - \$3241, - Custom Stripes Inc - \$1260, - Dakota Business Solutions - \$695.99, - Dennie's Delivery Inc - \$240, - Dietzler Electric LLC - \$2528.83, - Embrace Pharmacy Inc. - \$4974.17, - GF Fire Equipment Company - \$163, - Global Safety Network - \$229, - Gowan Construction - \$208888, - Home of Economy - \$51.95, - Idemia Identity & Security USA LLC - \$5092.69, - Interstate Power Systems Inc - \$3073.98, - Interstate Towing & Recovery - \$849.5, - Keith's Security World - \$308.5, - RDO Trust Account #80-5800 - \$522.77, - Reliance Telephone Systems Inc - \$2814.25, - Royal Tire Inc - \$179.82, - Rydell Chevrolet - \$97.57, - Spectra Health - \$3520, - Summit Food Services LLC - \$7688.29, - UND Forensic Pathology - \$6662.5, - Xcel Energy - Mpls - \$475.84; employee status changes for Danielle Worsley, Kevin Zasopiar, Teddie Gbieor, Felix Contreras, Kylie Phillips and Sara Molsbarger; overtime; June financial report; and bond for check reissue. Motion carried unanimously.

Jim Stewart, Arntson Stewart Wegner PC, addressed the board.

Anne Wuollet, PFM Financial Advisors LLC Senior Managing Consultant, addressed the board.

Moved by Rost, seconded by Engen, to allow the Finance and Tax Director to sign the Certificate of Business Manager No Protest Filed. Motion carried unanimously. (It was later determined that no motion was needed for the Finance and Tax Director to sign.)

Moved by Pic, seconded by Engen, to approve the Resolution Determining That No Protests Were Filed. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve a Resolution Providing for Public Sale of Limited Tax Capital Projects Fund Bonds, Series 2022 in the amount not exceeding \$35,000,000, with Chair's signature. Motion carried unanimously.

Sheriff Schneider said the Sheriff's Department has no concerns regarding the Special Event Permit for Good Friends.

Moved by Rost, seconded by Pic, to approve the Application for Special Permit Alcoholic Beverage License for Terry Trosen Co, DBA Good Friends for a special event on October 15, 2022 at Turtle River State Park, contingent on receiving the permit fee. Motion carried unanimously.

Jay Kleven, AE2S Senior Project Manager, presented the Grand Forks County Parking Ramp Structure Interim Report.

Debbie Swanson, Public Health Director, addressed the board.

Moved by Engen, seconded by Pic, to approve the Agreement between the County of Grand Forks and the City of Grand Forks for the allocation of ARPA Coronavirus Relief funds for school nursing services for COVID-19 mitigation in the amount of \$203,840, effective July 1, 2022 to June 30, 2023. Motion carried unanimously.

Robin Spain, Juvenile Detention Administrator, addressed the board.

Moved by Rost, seconded by Knauf, to approve the Grant Agreement between the North Dakota Department of Corrections and Rehabilitation and its Division of Juvenile Services, the North Dakota Association of Counties and Grand Forks County to provide Attendant Care services. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2023 preliminary budget.

Moved by Pic, seconded by Rost, to include in the 2023 preliminary budget an increase in longevity pay from \$3.00 per month to \$4.00 per month, not to exceed \$720, according to policy 103-01(5). Motion carried with Falck, Rost, Engen and Pic voting aye and Knauf voting nay.

Moved by Pic, seconded by Engen, to reduce the base retention line item in the 2023 preliminary budget of Director of Administration from \$121,000 to \$56,000 for a 6-month retainer plus one travel trip for VM Findley Consulting. Motion failed with Pic and Engen voting aye and Falck, Rost and Knauf voting nay.

Moved by Rost, seconded by Engen, to approve the 2023 preliminary budget as presented at a net levy of \$26,011,941, which includes a 5% cost of living increase on January 1, 2023, including the Sheriff, State's Attorney and Commission and a step increase for all qualified employees on their seniority date in 2023. Motion carried unanimously. (Net levy is excluding the levies for State, Garrison, Ambulance, Senior Citizens and Airport.)

Moved by Rost, seconded by Pic, to set the 2023 budget hearing for September 6, 2022 at 4:00pm. Motion carried unanimously. (This motion was withdrawn, see below.)

Moved by Knauf, seconded by Pic, as Grand Forks County has received \$13,490,043 in American Rescue Plan Act (ARPA) funds and has selected the standard allowance of up to \$10,000,000 in revenue loss be used for any governmental purpose which is allowed by the US Treasury Final Rule. All ARPA Subrecipient Agreement requests for reimbursement will be reviewed by the Finance and Tax Director, the Director of Administration and the State's Attorney to verify compliance with the agreement before making the reimbursement. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Pic, seconded by Knauf, to approve the proposal from CMTA for engineering service on the Courthouse Air-Conditioning System project with the Chair's signature. Motion carried unanimously.

Moved by Rost, seconded by Pic, to withdraw the motion setting the date of budget hearing to September 6, 2022 and set the date of the budget hearing to September 20, 2022 at 4:00pm. Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve the Chair's signature on the Agreement between the County of Grand Forks and the City of Grand Forks for school nursing services approved earlier in the meeting. Motion carried unanimously.

Moved by Rost, seconded by Knauf, to adjourn. The meeting adjourned at 5:35pm. The next meeting will be held on August 16, 2022 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor