

## GRAND FORKS COUNTY COMMISSION MEETING

January 17, 2023 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Rost, Engen, Pic, Hagen and Rustad present.

The Pledge of Allegiance was recited.

Moved by Pic, seconded by Hagen, to approve the minutes of the January 3, 2023 meeting. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the order of agenda. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #43316 - Aflac Group- \$288.44, 43317 - Combined Insurance Co of America- \$521.3, 43318 - First Collections Inc- \$305.24, 43319 - Fraternal Order of Police- \$110, 43320 - Ingenuity Rm, LLC- \$195.46, 43321 - Medico Life and Health Insurance Co- \$106, 43322 - ND F.O.P.- \$675, 43323 - Rodenburg Law Firm-Fargo- \$156.53, 43324 - US Dept of The Treasury- \$243.08, 43325 - US Able Life- \$27, 43326 - DCI Credit Service Inc- \$580, 43327 - First Collections Inc- \$305.24, 43328 - Ingenuity Rm, LLC- \$195.46, 43329 - Rodenburg Law Firm-Fargo- \$156.53, 43330 - US Dept of The Treasury- \$243.08, 43331 - Als Diesel Injection Service Inc- \$86, 43332 - Altru Health Foundation- \$600000, 43333 - Baker Beverly L- \$120, 43334 - Bell Insurance- \$112013, 43335 - Berg Tricia Mackenzie- \$278.07, 43336 - Boudreaux, Nicole J - \$620.15, 43337 - Brist, Allison- \$314.66, 43338 - Bursheim Roberta L- \$325, 43339 - Capfirst Equipment Finance Inc- \$36388.73, 43340 - Cellmer Bushy, Christy L- \$50.63, 43341 - Chukwuto, Heather Jo- \$50, 43342 - Circle of Friends Animal Shelter- \$10000, 43343 - City of Grand Forks-Police Dept- \$381.57, 43344 - City of Grand Forks-PSAP Communications- \$80583.25, 43345 - CNA Surety- \$50, 43346 - Cole, Agnes- \$20.63, 43347 - Community Service Program- \$1615, 43348 - Dalsted, Tracy L. - \$159.33, 43349 - Dictationproducts.Com- \$2978, 43350 - Ecolab Pest Elimination Div- \$101.96, 43351 - Engstrom, Anna M- \$261.25, 43352 - Enterprise Fm Trust- \$2748.27, 43353 - Enterprise Rent-A - Car- \$132.1, 43354 - Fridgen Jennifer Tufte- \$12, 43355 - Germundson Kress- \$38.75, 43356 - GF Cnty Treasurer- \$23571.09, 43357 - GF Public Health Department- \$62218.75, 43358 - GF Welding & Machine- \$1791.51, 43359 - Gregory J Norman Funeral Home- \$2300, 43360 - Hopeful Beginnings- \$1085, 43361 - Indepth Inspections- \$2291.63, 43362 - Interstate Billing- \$200.88, 43363 - Johnson Controls Fire Protection Lp- \$545, 43364 - Johnson, Victoria G- \$172.85, 43365 - JW Repair LLC- \$4070.54, 43366 - Knain Jolaine- \$131.25, 43367 - Leads Online- \$4151, 43368 - Lexipol LLC- \$5460.03, 43369 - Linde Gas & Equipment Inc- \$5492.9, 43370 - Little Falls Machine Inc- \$909.28, 43371 - Little Keepers.- \$1480.98, 43372 - Lowe's- \$563.47, 43373 - Marco -Tx- \$692.24, 43374 - Mayotte, Deana- \$48.54, 43375 - McKesson Medical Surgical- \$400.18, 43376 - Menards- \$140.89, 43377 - Midcontinent Communications- \$594.23, 43378 - Mountain-Plains Youth Services- \$792, 43379 - Myles Kami Jo- \$46.25, 43380 - Nat'l Sheriff's Association- \$142, 43381 - ND County Auditor's Assoc- \$375, 43382 - ND County Treasurer's Assoc- \$375, 43383 - ND DHS Finance Dept- \$3649.93, 43384 - ND Secretary of State- \$10, 43385 - NDAAEA-Penny Nester- 75, 43386 - NDACE- \$188593.88, 43387 - NDCCAA- \$100, 43388 - NDEMA- \$100, 43389 - Nelson International- \$1435.74, 43390 - Nygaard-Koplin Dawn- \$276.25, 43391 - O'Reilly Auto Parts- \$839.32, 43392 - Olson, Shannon L- \$121.18, 43393 - Peterson, Emily- \$200, 43394 - Quadient Leasing USA, Inc- \$205.26, 43395 - RACC-Fargo/Moorhead- \$290.2, 43396 - RDO Truck Center- \$43.06, 43397 - Rutan, Sachiko- \$65.63, 43398 - Safe Kids- \$12500, 43399 - Schulte, Susan- \$413.19, 43400 - Schumacher,

Sydney M - \$56.25, 43401 - Shimizu, Kathy- \$1304.22, 43402 - Sign Solutions USA, LLC- \$4170.28, 43403 - Solarski Kimberly- \$32.5, 43404 - Sound Decision- \$1649.99, 43405 - Swanson & Warcup, Ltd- \$4400, 43406 - The Chamber of Commerce-GF- \$1228, 43407 - Thomson West- \$280.38, 43408 - Twp of Americus Clk/Trea- \$12920.64, 43409 - Twp of Lind Clk/Treas- \$24556.9, 43410 - Twp of Loretta Clk/Treas- \$25822.75, 43411 - Twp of Northwood Clk/Treas- \$11884.02, 43412 - Vasichek Autumn- \$282.84, 43413 - City of Northwood (Hwy)- \$187.27, 43414 - Agassiz Water Users District- \$53, 43415 - Alcohol Monitoring Systems, Inc.- \$2184, 43416 - Als Diesel Injection Service Inc- \$80, 43417 - Altru Clinic-Main- \$2465, 43418 - Altru Health System 13780- \$1734, 43419 - Bell Insurance- \$24, 43420 - Bert's Truck Equipment Inc.- \$237.91, 43421 - Big Jim's- \$30, 43422 - Bob Barker Company- \$536.83, 43423 - Breidenbach Excavating- \$111504.61, 43424 - Burggraf's Ace Hardware- \$76.9, 43425 - Business Essentials- \$54.98, 43426 - C & R Laundry- \$195.5, 43427 - CHS Inc - Warren- \$14677.01, 43428 - City of Grand Forks- \$2890.84, 43429 - City of Grand Forks-Water- \$12590.08, 43430 - CMTA- \$956, 43431 - East Central Regional Water District- \$60, 43432 - Forum Communications- \$2427.11, 43433 - GF Public Health Department- \$21693.37, 43434 - Grand Sky Construction Company LLC- \$83050.16, 43435 - Greg's Lawn & Landscape- \$9872, 43436 - Hammond, Chelsea- \$267.5, 43437 - Icon Architectural Group- \$115275, 43438 - Indepth Inspections- \$3768.43, 43439 - Information Technology Dept- \$2384.8, 43440 - JD Construction- \$7477.5, 43441 - Johnson Controls Fire Protection Lp- \$11199.09, 43442 - Knutson Carrie- \$77.5, 43443 - Landeis, Katelyn- \$103.75, 43444 - Landman, Samuel- \$90, 43445 - Loffler- \$39.4, 43446 - M & K Porta Potties- \$75, 43447 - Manvel Oil Coop- \$18935.27, 43448 - Marco Technologies LLC- \$595.92, 43449 - Mayotte, Deana- \$56.63, 43450 - McKesson Medical Surgical- \$64.88, 43451 - McMahan, Greg- \$397.5, 43452 - Meland Lumber Co- \$46.99, 43453 - Midcontinent Communications- \$3656.31, 43454 - Moen Nathan C- \$204, 43455 - ND Attorney General- \$1274.04, 43456 - ND Dept of Health/Microbiology- \$120, 43457 - ND State Radio Communications- \$1800, 43458 - ND State Radio Communications- \$600, 43459 - ND State Tax Commissioner- \$302.09, 43460 - Nelson International- \$2081.7, 43461 - Peru- \$4695.57, 43462 - Premium Waters, Inc- \$39.19, 43463 - Propio Ls, LLC- \$71.52, 43464 - RDO Truck Center- \$160.16, 43465 - Rosenquist & Arnason Pllp- \$1830, 43466 - Sam's Clubmc/SynCb- \$61.73, 43467 - Schmitz Inc- \$4641, 43468 - Skip's Petroleum- \$3438.92, 43469 - Staveteig, David- \$105.62, 43470 - Streichers- \$395.15, 43471 - Tech Check, LLC- \$488.67, 43472 - Thomson West- \$1244.18, 43473 - Tic Inc- \$684, 43474 - Toshiba America Business Solutions- \$3450, 43475 - Tri-County Water District- \$65.2, 43476 - Uline- \$71.52, 43477 - UND Office of Safety- \$1660.05, 43478 - Vasek Construction Inc- \$7240, 43479 - Verizon Wireless - Newark Nj- \$3206.1, 43480 - Waste Management of Wi-Mn- \$1959.18, 43481 - Infoarmor, Inc- \$227.95, ACH payments to - All Embracing Home Care LLC - \$789.87, - Balco Uniform Co - \$160, - Bi2 Technologies - \$11507, - Border States Electric Supply - \$452.85, - Butler Machinery Company - \$89.68, - Cole Paper Inc. - \$4098.35, - Comfort Keepers - \$1300.14, - Community Violence Interventio - \$52500, - Finest Auto Trim - \$638, - GF Fire Equipment Company - \$122.3, - Global Safety Network - \$79, - Greater GF Community Service - \$8000, - Home Care Companions - \$69.9, - Interstate Towing & Recovery - \$3666.86, - KLJ - \$97.31, - Marco Technologies LLC - Pa - \$1048.3, - Northwest Tire Inc - \$3599.94, - Phoenix Supply - \$225.64, - RDO Trust Account #80-5800 - \$11630.7, - RRCAC - \$60000, - Stones Mobile Radio Inc - \$1302.56, - Titan Machinery-GF - \$75263.07, - UND Forensic Pathology - \$7796.59, - Vaaler Insurance Inc - \$50, - Valley Petroleum Equipment Inc - \$322.79, - Valley Truck - \$440.5, - Veoci Inc - \$27300, - Acme Electric/Tool Crib of Nor - \$969.2, - Butler Machinery Company - \$249.31, - Century Electric Inc. - \$105, - Cole Paper Inc. - \$543.99, - Dennie's Delivery Inc - \$240, - Docu Shred Inc - \$49.25, - Embrace Pharmacy Inc. - \$9871.64, - Farmers Oil Co - \$28416.05, - Global Safety Network - \$258.25, - Gowan Construction - \$2590, - Home of Economy - \$91.78, - Interstate Towing & Recovery - \$639, - Keith's Security World - \$75.25, - KLJ - \$4995.88, - Northdale Oil - \$26928, - Office Depot-Chicago - \$280.51, - Reliance Telephone Systems Inc - \$110, - Royal Tire Inc - \$126.42, -

Rydell Chevrolet - \$350, - Stericycle Inc - \$129.24, - Summit Food Services LLC - \$23756.67, - VM Findley Consulting LLC - \$8000, - Western Detention - \$2991, - Xcel Energy - Mpls - \$62803.21, and November and December purchasing card transactions; employee status changes for Morgan Milling, Joseph Hulst, Gaylon Kuzel, Jasmine Simpson, Adam Vonasek, Kathryn Jund, McCallister Gayle, Jacki Lund, Tammy Leach, Ma Fatima Sibulo, Brandy Cheetham, Keara Wright, Nicholas Burrell, Kevin Dudley and Tysen Bryson; overtime and County Deed on parcel number 44-1717-00002-000. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Ms. Gudajtes recommends a 4% increase in agricultural land values for 2023 which keeps Grand Forks County within the state recommended tolerance at 91%.

Moved by Rustad, seconded by Pic, to cancel the uncollectible mobile home taxes on tax years 2008 to 2022 in the amount of \$4,902.90 which is allowed under NDCC §57-22-11. Motion carried unanimously. (See attached list of canceled uncollectible mobile home taxes.)

Kate Goldade, Public Health Nurse, gave an October - December 2022 on the School Nurse Program.

Haley Bruhn, Public Health Nurse, gave a Community Health Assessment report.

Robin Spain, Juvenile Detention Administrator, addressed the board.

Moved by Hagen, seconded by Rustad, to accept the bid from Craftmasters Construction for \$41,819 for the Shelter Care Program Remodel project. Motion carried unanimously. The cost will be reimbursed 100% by a Juvenile Detention Grant.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Hagen, to grant temporary approval of the Oldcastle bid for five box culvert projects for \$1,827,069.06, to reserve our spot in the manufacturing queue. In the meantime, allow the Highway Department to look at alternative options and report back to the board at a later date. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to approve the Hazard Mitigation Grant Program Sale of House and Garage Contract and accept the \$30,600 bid and for the Auditor and Chairman signatures.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Engen, seconded by Pic, to approve the Initial Resolution for Limited Tax Capital Projects Fund Bonds up to \$10,000,000. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the following 2022 budget amendments: 2140 County Road and Bridge - \$117,000, 2150 Highway Fund - \$106,500, 2169 FEMA-2022 Spring Flood - \$379,000 and 4002 Bond Fund - \$97,000. All funds had offsetting non-budgeted revenues or cash carryforward. Motion carried unanimously.

The County Administrator Position discussion will take place at an Administrative Services Committee Meeting on January 30, 2022 at 3:30pm.

Moved by Pic, seconded by Hagen, to approve the Community Violence Intervention Center ARPA Beneficiary Agreement. Motion carried unanimously.

Moved by Rustad, seconded by Engen, to approve the Northland Rescue Mission ARPA Beneficiary Agreement. Motion carried unanimously.

Moved by Engen, seconded by Rustad, to approve the East Central Regional Water District ARPA Beneficiary Agreement. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to approve the Northwood Deaconess Addendum to the ARPA Subrecipient Agreement. Motion carried unanimously.

Moved by Pic, seconded by Hagen, to approve the Grand Forks Foundation for Education Addendum to the ARPA Subrecipient Agreement. Motion carried unanimously.

Moved by Rustad, seconded by Engen, to adjourn. The meeting adjourned at 5:14pm. The next meeting will be held on February 7, 2023 at 4:00pm.

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Robert Rost, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor