

GRAND FORKS COUNTY COMMISSION MEETING

March 7, 2023 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Rost, Engen, Pic, Hagen and Rustad present.

The Pledge of Allegiance was recited.

Moved by Rustad, seconded by Hagen, to approve the minutes of the February 7, 2023 meeting. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the order of agenda adding the Sheriff and Emergency Manager after the consent agenda. Motion carried unanimously.

Moved by Pic, seconded by Hagen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #43746 - Aflac Group- \$282.7, 43747 - Combined Insurance Co of America- \$521.3, 43748 - Credit Bureau of Bismarck Inc- \$199.53, 43749 - First Collections Inc- \$305.24, 43750 - Fraternal Order of Police- \$110, 43751 - Ingenuity Rm, LLC- \$195.46, 43752 - Medico Life and Health Insurance Co- \$106, 43753 - ND F.O.P.- \$675, 43754 - US Dept of The Treasury- \$243.08, 43755 - USAble Life- \$27, 43756 - City of Larimore (Hwy)- \$62.88, 43757 - Altru Business Office- \$54.5, 43758 - Altru Health System (978)- \$31530.36, 43759 - Anderson Joel- \$1506.06, 43760 - At & T Mobility- \$146.86, 43761 - Axon Enterprise Inc- \$8930.1, 43762 - Bob Barker Company- \$170, 43763 - Border States Trophy & Awards- \$96, 43764 - Burggraf's Ace Hardware- \$9.99, 43765 - Cartridge Center Inc- \$623, 43766 - Chukwuto, Heather Jo- \$23.92, 43767 - City of Grand Forks-Fire Dept- \$1161.3, 43768 - City of Grand Forks-Water- \$5862.71, 43769 - Dell Marketing Lp- \$17734.94, 43770 - Dynamic Welding & Machine- \$2048.81, 43771 - GF Clerk of District Ct- \$1600, 43772 - GF Cnty Treasurer- \$1050.8, 43773 - Gowan, Nadin - \$92.36, 43774 - Guardian Fleet Safety LLC- \$14632.02, 43775 - Gudajtes Amber- \$167.03, 43776 - Heitkamp, Sasia M - \$98, 43777 - JD Construction- \$2872.5, 43778 - Lexisnexis Matthew Bender- \$47.43, 43779 - Linde Gas & Equipment Inc- \$71.9, 43780 - Little Falls Machine Inc- \$8746.5, 43781 - Loffler- \$214.47, 43782 - Marco Technologies LLC- \$1176.43, 43783 - Mckesson Medical Surgical- \$210.67, 43784 - Midcontinent Communications- \$788.27, 43785 - Moody's Investors Service, Inc- \$33000, 43786 - ND Dept of Corrections & Rehab- \$1125, 43787 - ND Dept of Transportation- \$3176.82, 43788 - ND DHS Finance Dept- \$68.97, 43789 - ND DHS Finance Dept- \$5672.81, 43790 - ND DHS Finance Dept- \$3269.93, 43791 - ND DHS Finance Dept- \$135, 43792 - ND National Guard Association- \$1329.51, 43793 - Networking Specialists- \$185, 43794 - North Dakota Mathcounts- \$475, 43795 - O'Reilly Auto Parts- \$1843.78, 43796 - Ottertail Power Co-Devils Lake- \$766.45, 43797 - Polk County Sheriff- \$55, 43798 - RBB Electric Inc- \$230, 43799 - RDO Truck Center- \$604.39, 43800 - Schneider Andrew- \$556, 43801 - Thur-O-Clean- \$485, 43802 - Toshiba America Business Solutions- \$87.26, 43803 - Tyler Technologies Inc- \$47138.16, 43804 - Walbaum, Nathan- \$76, 43805 - Wright, James M - \$98, 43806 - Yon, Nancy- \$150, 43807 - Yorhom Medical Essentials- \$541.5, 43808 - Drangstveit Cheryl- \$1325, ACH payments to - Acme Electric/Tool Crib of Nor - \$61.98, - Advanced Business Methods - \$142.77, - All Embracing Home Care LLC - \$167.76, - Allstream - \$122.47, - Auto Value-Grand Forks - \$69.56, - Balco Uniform Co - \$191.97, - Century Electric Inc. - \$753.05, - Cole Paper Inc. - \$134.76, - Docu Shred Inc - \$69.96, - Embrace Pharmacy Inc. - \$6727.66, - Global Safety Network - \$443.87, - Home of Economy - \$37.97, - Johnson Controls - \$33405, - KLJ - \$6394.52, - Northwest Tire Inc - \$499.71, - Orchard Oil Co - \$448, - Phoenix Supply - \$484.76, - RDO Trust Account #80-5800 - \$5240.71, - Rydell Chevrolet - \$80.48, - Xcel Energy - Mpls -

\$72699.45; employee status changes for Dale Chambers, Michael Barrett, Katrina Fessler, Selena King, Sara Aune, Kyle Moen, Keara Wright and Ryan Cogsdell; overtime, and game of chance permits for Air Force Assistance Fund and Altru Health Foundation. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Engen, seconded by Pic, to distribute \$110,000 to Camrud, Maddock Olson & Larson LTD and \$90,000 to Columbia Grand Forks LLC by Court Order on Case No. 18-2019-CV-961, 18-2020-CV-318 and 18-2021-CV-1087. The funds will be paid from 8082.8082.0000.2901.0000. Motion carried unanimously.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Pic, seconded by Hagen, to approve the following Grand Forks County Emergency Declaration with Chair's signature. Motion carried unanimously.

GRAND FORKS COUNTY EMERGENCY DECLARATION

WHEREAS, Grand Forks County has the potential for damage to roads, bridges, culverts, farmlands, homes, business and other public facilities from overland flooding and the flooding of tributaries to the Red River of the North if it reaches or exceeds flood stage;

WHEREAS, the impact of these potential damages may threaten the health, wellbeing and public safety of citizens in Grand Forks County; and

WHEREAS, the cost of cleanup, repair and replacement of such damaged facilities may be more than available County resources.

Now, THEREFORE, BE IT RESOLVED that Grand Forks County, a municipal corporation by and through the Board of County Commissioners, Grand Forks County, North Dakota, declares Grand Forks County, its cities, its public and private areas, to be an emergency area and orders the activation and utilization of the Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of the emergency upon the citizens of Grand Forks County.

DATED at Grand Forks, North Dakota, this 7th day of March, 2023.

Tess Moeller, Public Health Director, introduced herself to the board.

Ryan Bjerke, Chapman and Cutler LLP representing JR Simplot Company addressed the board.

Moved by Pic, seconded by Engen, to approve the resolution authorizing the execution and delivery of a Second Supplemental Indenture of Trust relating to the \$29,124,000 Industrial Development Revenue Bonds (JR Simplot Project), Series 2010. Motion carried unanimously. Grand Forks County assumes no financial responsibility.

Moved by Engen, seconded by Hagen, to approve the resolution authorizing the execution and delivery of a Second Supplemental Indenture of Trust relating to the \$30,000,000 Industrial Development Revenue Bonds (JR Simplot Project), Series 2011. Motion carried unanimously. Grand Forks County assumes no financial responsibility.

Moved by Rustad, seconded by Pic, to approve the following closing documents: the Closing Memorandum, Bond Form, Certificate of Issuer, Tax Exemption Certificate & Agreement and IRS Form 8038 on the \$29,124,000 and \$30,000,000 Industrial Revenue Bonds, Series 2010 and 2011. Motion carried unanimously.

Todd Feland, GF City Administrator, thanked the Commission for setting aside \$3,000,000 of the County's American Rescue Plan allocation for the Grand Forks City's wastewater treatment infrastructure but because the Fufeng Project did not move forward and because the County has other needs for the funds, Grand Forks City will not be requesting the allocation.

Robert Drees, Grand Forks County Water Board, and Jerry Pribula explained the redetermination of assessment benefits of legal drains.

Todd Feland, GF City Administrator, addressed the board.

Moved by Pic, seconded by Engen, to approve paying \$37,793 or 25% of the SRF Consulting contract for scoping engineering services for EGF/GF Red River Crossing Project. This will be paid from general fund miscellaneous. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Rustad, seconded by Pic, to accept the ND Department of Health and Human Services Detection and Mitigation of COVID-19 in Confinement Facilities Grant for \$17,111 with the Chair's signature. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Rustad, seconded by Hagen, to issue an RFP for engineering services for replacement of four bridge structures approved by the NDDOT County Bridge Program. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to approve the purchase of a tandem axle enclosed trailer and sell Truck 13 at an estimated cost of \$30,000 to \$40,000, reserve \$42,500, 50% of the cost of a new skidsteer that will be shared with Buildings and Grounds, retro fit Trucks 11 & 21 from one-way plows to reversible plows at an estimated cost of \$25,000 to \$35,000 and accept the quote from Lithia Ram in Grand Forks for a Ram 1500 pickup for a cost of \$50,973. Motion carried unanimously. These items will be purchased in place of the \$175,000 salt truck approved on November 1, 2022.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Hagen, seconded by Pic, to approve the Election Contract with Grand Forks Public School District to assist with their May 16, 2023 Special Election. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Pic, seconded by Engen, to cancel the balance due on parcel numbers 44-9991-00011-003 Kittson & Third and 44-9991-00001-015 Ann Love Boutique if 20% of the balance due is received by March 31, 2023. Motion carried with Rost, Engen, Pic and Hagen voting aye and Rustad voting nay.

The following three motions were approved at the March 7, 2023 Administrative Services Committee meeting.

Moved by Rustad, seconded by Hagen, to approve the purchase of the following snow removal equipment, a 2023 GMC 3500 pickup from Nelson Auto Center, Fergus Falls, MN for \$46,337, a Bobcat Compact Track Loader and attachments from Bobcat of Grand Forks for \$82,525.88 (Highway will pay 50% of the cost), a sander and plow from Bert's Truck Equipment Inc, East Grand Forks, MN for \$17,667.89, and a dump trailer from Grand Trailer Sales, East Grand Forks, MN for \$13,595. Motion carried unanimously. This will be paid from capital improvements. Grand Forks County will no longer contract for snow removal.

Moved by Pic, seconded by Hagen, to direct Human Resources to review the Juvenile Detention Administrator's job description. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to direct Human Resources to review the proposed salary grid for the Sheriff's Department. Motion carried unanimously.

Moved by Hagen, seconded by Pic, to draft a Juvenile Detention Consultant contract for Bridgie Hansen for up to 500 hours per year for two years. Motion carried unanimously. This will be paid from the Juvenile Detention budget.

Moved by Hagen, seconded by Rustad, to adjourn. The meeting adjourned at 5:11pm. The next meeting will be held on March 21, 2023 at 4:00pm.

Robert Rost, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor