**THE GRAND FORKS COUNTY WATER RESOURCE DISTRICT**

**151 S 4th Street, Suite 348, Grand Forks ND 58201**

**December 20, 2023, 9:00 a.m.**

The Regular meeting of the Grand Forks County Water Resource District was held on December 20, 2023. Attending were Tom Perdue, Tom Durkin, Jim Heider, Tim Farrell, Jerry Pribula, Nick West, and Kari Lavecchia.

A motion was made by Tim Farrell and seconded by Jim Heider to approve the minutes of November 22, 2023, as read.

A motion to approve the bills was made by Tom Durkin seconded by Bob Drees. A roll-call vote was taken with all members voting yes.

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| 12/20/2023 |  | IRS | FED TX PMT | 884.21 |  |
| 12/18/2023 | 30448 | Pribula Engineering |  | 2,625.00 |  |
| 12/18/2023 | 30449 | ADS |  | 1,989.56 |  |
| 12/18/2023 | 30450 | Keith Chisholm |  | 4,969.50 |  |
| 12/18/2023 | 30451 | Grand Forks Utility Billing |  | 58.75 |  |
| 12/18/2023 | 30452 | Polar Communication |  | 384.85 |  |
| 12/18/2023 | 30453 | Polar Communication |  | 84.60 |  |
| 12/18/2023 | 30454 | Higher Ground Inc. |  | 499.00 |  |
| 12/18/2023 | 30455 | Higher Ground Inc. |  | 3,555.00 |  |
| 12/18/2023 | 30456 | Higher Ground Inc. |  | 4,290.00 |  |
| 12/18/2023 | 30457 | Higher Ground Inc. |  | 10,565.00 |  |
| 12/18/2023 | 30458 | Higher Ground Inc. |  | 9,960.00 |  |
| 12/18/2023 | 30459 | Tri County Water |  | 270.00 |  |
| 12/18/2023 | 30460 | Houston Engineering Inc |  | 1,455.75 |  |
| 12/18/2023 | 30461 | Morgan Printing |  | 1,125.00 |  |
| 12/18/2023 | 30462 | Advanced Business Methods |  | 91.08 |  |
| 12/18/2023 | 30463 | Security World Inc. |  | 119.50 |  |
| 12/18/2023 | 30464 | PRIBULA ENGINEERING PLLC |  | 1,701.25 |  |
| 12/18/2023 | 30465 | HDR Engineering Inc |  | 2,785.00 |  |
| 12/18/2023 | 30466 | Advanced Business Methods |  | 91.08 |  |
| 11/29/2023 | 30451 | ND Water Users | Annual Meeting | 1,135.00 |  |
| 12/15/2023 | DD | PERRY BELLAH | Payroll | 1,144.79 |  |
| 12/15/2023 | DD | KARI LAVECCHIA | payroll | 2,236.38 |  |
| 12/15/2023 | DD | KARI LAVECCHIA | payroll | 200.00 |  |
| 12/14/2023 |  | GF Finance & Tax | Prop Tx |  | 11,230.37 |
| 12/11/2023 | 52511898 | Fordville | DEPOSIT |  | 200.00 |
| 12/11/2023 | 52511916 | Walsh County | Assessments PD |  | 2,500.00 |
| 11/30/2023 | 30450 | NATHAN BORNSEN | DD | 4,784.07 |  |
| 11/30/2023 | DD | JAMES HEIDER | DD | 1,356.75 |  |
| 11/30/2023 | DD | ROBERT DREES | DD | 1,084.74 |  |
| 11/30/2023 | DD | WILLIAM T. PERDUE | DD | 1,777.01 |  |
| 11/30/2023 | DD | TIMOTHY FARRELL | DD | 1,336.78 |  |
| 11/30/2023 | DD | THOMAS DURKIN | DD | 1,344.04 |  |
| 11/30/2023 | DD | JONI SCHILL | DD | 3,604.47 |  |
| 11/30/2023 | DD | PERRY BELLAH | DD | 1,144.80 |  |
| 11/30/2023 | DD | KARI LAVECCHIA | DD | 2,236.39 |  |
| 11/30/2023 | DD | KARI LAVECCHIA | DD | 200.00 |  |
| 11/30/2023 |  | IRS | FED TX PMT | 4,691.27 |  |
| 11/30/2023 |  | Bremer Bank | INTEREST CREDIT |  | 88.64 |
|  |  |  | **TOTALS** | **75,780.62** | **14019.01** |

The board decided that the excavator time spent on a specific drain would be billed out to that fund at a cost of $150.00 per hour.

We have gone through the FEMA 4565 Project for the 2022 disaster event and have determined that an extension would be required for 2 separate sites.

Keith Drees removed trees in several areas on LD#18 in Rye Township upon completion the excavator will be parked till spring.

The Grand Forks County Water board made a motion to nominate Tom Perdue as Chairman for 2024, with Bob Drees as Vice Chair.

Bob Drees made a motion to have the chairman sign the cost share agreement between the Water Board and the County of Grand Forks for the Larimore Bike Path to repave the path from Larimore Dam to the city of Larimore at an approximate local responsibility of $65000.00. Jim Heider seconded the motion, a rollcall vote was taken with all members in agreement.

We received a cost share agreement for the repair of Damsite #2. After legal counsel approves the document, it will be submitted to the chairman for a signature.

A date was set for January 4th for preliminary assessment planning on the English Coulee Diversion.

Nick West addressed the board about culverts needing replacement on LD# 12 and LD# 14. He will readdress the issue with the board to consider cost share for replacement when he has a better idea of what will be needed for the repair.

Tom Durkin made a motion to submit the finalized line-item budget for 2024. Bob Drees seconded the motion.

Tom Durkin made a motion to accept a special assessment payoff from Brian Larson for his parcels on LD#59. Tim Farrell seconded it.

Jim Heider made a motion to increase the cost of our drain tile processing fee to $500.00 per permit. Bob Drees seconded it.

Bob Drees and Tom Durkin updated the board on the highlights of the annual ND Water Resource District Meeting in Bismarck, ND that was held on December 7-9, 2023.

Year end motions were made, Tom Perdue was nominated as chairman and Bob Drees as Vice Chair. Tom Perdue was nominated as the representative to the Red River Joint Water Resource board. Dan Gaustad was appointed the legal counsel, Jerry Pribula was appointed engineering consultant, Kari Lavecchia was appointed Secretary/Treasurer. Bremer Bank was appointed the depository, Brady Martz was appointed to do the annual audit. All securities and bank balances were verified and approved.

Tom Durkin made a motion to adjourn, and Tim Farrell seconded it.

 Respectfully Submitted,

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 Kari Lavecchia/Secretary-Treasurer

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 Rich Axvig/Chairman