

## GRAND FORKS COUNTY COMMISSION MEETING

January 2, 2024 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Pic, Rustad and Rost present. Commissioner Hagen was absent.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the December 19, 2023 County Commission meeting. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Rost, to appoint the State's Attorney Haley Wamstad as parliamentarian for the board meetings. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to adopt Robert's Rules of Order as the official procedure by which the Board of County Commissioners will conduct meetings. Motion carried unanimously.

Moved by Pic, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #46069 - GF Cnty Treasurer- \$2466.34, 46070 - GF Cnty Treasurer- \$1943.65, 46071 - Advanced Business Methods- \$354, 46072 - Honda/Nissan Grand Forks - \$40113.5, 46073 - Office Max-Grand Forks- \$3239.97, 46074 - Combined Insurance Co of America- \$521.3, 46075 - Fraternal Order of Police- \$110, 46076 - Infoarmor, Inc- \$207.2, 46077 - Ingenuity Rm, LLC- \$230.18, 46078 - ND F.O.P.- \$729, 46079 - Rodenburg Law Firm-Fargo- \$560, 46080 - Useable Life- \$25.6, 46081 - Wellabe Life and Health Insurance Co.- \$106, 46082 - Infoarmor, Inc- \$207.2, 46083 - City of Emerado (Hwy)- \$113.22, 46084 - City of Larimore (Hwy)- \$61.54, 46085 - City of Thompson (Hwy)- \$87.02, 46086 - Acquisign LLC- \$150, 46087 - Altru Clinic Pharmacy- \$20.21, 46088 - Altru Clinic-Main- \$593.75, 46089 - Altru Health System- \$3293.25, 46090 - Altru Health System 13780- \$58.25, 46091 - Aramark- \$984.13, 46092 - At & T Mobility- \$149.92, 46093 - Barnes, Kari- \$25, 46094 - Baseview Petroleum Inc- \$4399.28, 46095 - Bell Insurance- \$108, 46096 - Bert's Truck Equipment Inc of Mhd- \$2518.02, 46097 - Bob Barker Company- \$988.88, 46098 - Bondy, Jesse- \$65.61, 46099 - Border States Trophy & Awards- \$286, 46100 - Bratvold, Chad- \$25, 46101 - Brown, Kyle- \$25, 46102 - Buchmeier, Blake C- \$82, 46103 - Bunn, Taylor- \$85.26, 46104 - Burkholder Bret- \$106.77, 46105 - Canon Financial Services- \$39.29, 46106 - Carpenter, Timothy- \$25, 46107 - CHS Inc - Warren- \$4975.77, 46108 - City of Crookston- \$3497.2, 46109 - City of Grand Forks- Fire Dept- \$621.86, 46110 - Comfort Inn & Suites-Mandan- \$96.3, 46111 - Cox, Caleb- \$59.06, 46112 - Daydreams Specialties- \$5554.5, 46113 - Dell Marketing Lap- \$29750.69, 46114 - Demontigny, William A- \$25, 46115 - Dotterer, Jakob- \$572.66, 46116 - Dub Construction- \$5208, 46117 - Duncan, Lance- \$109, 46118 - Egstad Rachel R- \$779.6, 46119 - Embrace Pharmacy Inc.- \$7198.5, 46120 - Enterprise Fm Trust- \$72397.28, 46121 - Falcon, Carla- \$25, 46122 - Farstad Oil Inc- \$164.99, 46123 - First Collections Inc- \$129.83, 46124 - Forum Communications- \$63.84, 46125 - Frontier Precision Inc- \$3743.98, 46126 - GF Public Health Department- \$32195.22, 46127 - GF Welding & Machine- \$773.3, 46128 - Gillespie, Derek- \$76.09, 46129 - Goulet, Tessa- \$59.71, 46130 - Grand Forks Narcotics Task Force- \$287.96, 46131 - Grand Sky Construction Company LLC- \$571094.44, 46132 - H & L Mesabi- \$54702, 46133 - High Point Networks, LLC- \$9000, 46134 - Hoverson, Casey- \$43.34, 46135 - Information Technology Dept- \$530.3, 46136 - Jackson, Ramona- \$25, 46137 - Jerome, Shaylen-

\$25, 46138 - Johnson Controls Fire Protection Lap- 4465.02, 46139 - Johnson, Maurice- \$25, 46140 - Jund, Kathryn- \$463.18, 46141 - Kaminsky, Sullenberger & Associates Inc- \$1200, 46142 - Kaseya US, LLC- \$6287.6, 46143 - Kiser, Alex- \$81.32, 46144 - Knutson Printing Co- \$190, 46145 - Landeis, Katelyn- \$11.97, 46146 - Linde Gas & Equipment Inc- \$412.88, 46147 - Lowe's- \$101.85, 46148 - Lunesta Plumbing & Heating- \$31619.13, 46149 - Magnuson Lane- \$1017.22, 46150 - Manvel Oil Coop- \$3954.18, 46151 - Mayfield, Jessica- \$25, 46152 - Mayfield, Ryan- \$25, 46153 - McGraw, James Wilson- \$25, 46154 - McKesson Medical Surgical- \$313.58, 46155 - Meland Lumber Co- \$17.82, 46156 - Menards- \$1175.5, 46157 - Merle's Air Duct & Furnace Cleaning- \$300, 46158 - Midcontinent Communications- \$3919.99, 46159 - Midcontinent Communications- \$397.39, 46160 - Miller Dunwiddie- \$23585.2, 46161 - Nadeau, Tammie- \$233.4, 46162 - ND Dept of Environmental Quality- \$420, 46163 - ND Dept of Health/Microbiology- \$30, 46164 - ND Dept of Transportation- \$4442.97, 46165 - NDSU Ext Serv-Dept 3110- \$400, 46166 - Nelson Auto-Grand Forks- \$462.57, 46167 - Network Center, Inc- \$24101.33, 46168 - Nilson Brand Law- \$4924.98, 46169 - Nodak Electric Coop- \$529.71, 46170 - Northern Plumbing Supply- \$3084.07, 46171 - O'Reilly Auto Parts- \$807.21, 46172 - O'Reilly Auto Parts #3280-Grand Forks- \$29.99, 46173 - Ottertail Power Co-Devils Lake- \$458.62, 46174 - Pembina County Clerk of Court- \$500, 46175 - Pennington County Sheriffs Office- \$120, 46176 - Pharm Chem Inc- \$31.95, 46177 - Pitney Bowes Inc- \$219.87, 46178 - Post Board- \$45, 46179 - Presort Plus- \$15684.48, 46180 - Prudhomme Noah J- \$3963.62, 46181 - RDO Truck Center- \$52.09, 46182 - Redeagle, Leah- \$25, 46183 - Schmitz Inc- \$15944, 46184 - Sign Solutions USA, LLC- \$1641.74, 46185 - Skip's Petroleum- \$25, 46186 - St Louis County Sheriffs Office-Virginia- \$65, 46187 - State Industrial Products Corp- \$787.58, 46188 - Steele County Water Resource District- \$2518.41, 46189 - Streichers- \$107.94, 46190 - Sundeen, Nicholas- \$25, 46191 - Tech Check, LLC- \$479.77, 46192 - Thomson West- \$322.43, 46193 - Thur-O-Clean- \$485, 46194 - Tic Inc- \$744, 46195 - Towner County-Clerk of Court- \$325, 46196 - Verizon Wireless - Newark Nj- \$3274.03, 46197 - Wadlow, Ryan M - \$45, 46198 - Walbaum, Nathan- \$109, 46199 - Yorhom Medical Essentials- \$313.14, 46200 - A Spectrum of Care- \$594.15, 46201 - Blue Cross Blue Shield of Mn- \$1648.74, 46202 - Boudreaux, Nicole J- \$616.36, 46203 - Brekke, Madisyn- \$1400, 46204 - Christopher Kringstad- \$400, 46205 - El Way Child Care and Learning Center- \$150, 46206 - Fessler, Katrina- \$68.12, 46207 - Fridgen Jennifer Tufte- \$344.53, 46208 - GF County- \$28540, 46209 - Gowan, Nadin - \$218.12, 46210 - Hawkins, Isabelle- \$82.94, 46211 - Information Systems Corporatio- \$4425, 46212 - Information Technology Dept- \$2080, 46213 - King, Selena- \$760.27, 46214 - Knain Jolaine- \$121.83, 46215 - Knudson Tammy- \$154, 46216 - Lee, Jayson- \$83.19, 46217 - Little Keepers.- \$725.01, 46218 - Little Miracles- \$78, 46219 - Lund Jacki- \$359.79, 46220 - ND Assoc of Counties (NDACO)- \$273.68, 46221 - ND DHHS Finance Dept- \$1229.49, 46222 - Perreault Michelle- \$11.41, 46223 - Petersen, Faith- \$103.49, 46224 - Safe Kids- \$515, 46225 - Schumacher, Sydney M - \$39.96, 46226 - Terrijann Mullerdalberg- \$280, 46227 - Valley Vision Clinic- \$290, 46228 - Wagner, Sidney- \$37.99, 46229 - Aaker, Shosti- \$238.41, 46230 - Altru Business Office- \$316, 46231 - Blue Cross Blue Shield of Mn- \$1678.47, 46232 - Bursheim Roberta L- \$500, 46233 - Cellmer Bushy, Christy L- \$68.12, 46234 - Community Service Program- \$2100, 46235 - Confer Miranda- \$419.86, 46236 - Enterprise Rent-A -Car- \$2239.21, 46237 - Fessler, Katrina- \$67.91, 46238 - Hopeful Beginnings- \$1293.75, 46239 - Information Technology Dept- \$430, 46240 - Klose, Desirae- \$190.61, 46241 - Knain Jolaine- \$264.62, 46242 - Kronos- \$583.63, 46243 - Little Keepers.- \$426.88, 46244 - Little Miracles- \$78, 46245 - Lommen Kathy- \$350, 46246 - Lund Jacki- \$401.54, 46247 - M Health Fairview- \$299.46, 46248 - Marco Technologies LLC- \$5834.14, 46249 - Nesdahl, Melissa- \$327.43, 46250 - Nygaard-Koplin Dawn- \$126.83, 46251 - O'Brien, Karlee- \$330.74, 46252 - Olson, Shannon L- \$260.69, 46253 - Peterson, Faith- \$29.48, 46254 - Propio Ls, LLC- \$348.66, 46255 - R.P.A.- \$50, 46256 - Radisson Hotel Bismarck- \$199.6, 46257 - Rainbow Bridge- \$25, 46258 - Safe Kids- \$155, 46259 - Schumacher, Sydney M - \$94.98, 46260 - Securus Technologies Inc- \$13.9, 46261 - Seeba Beth A- \$66.81, 46262 - Suedel Amy- \$99.56, 46263 - Terrijann

Mullerdalberg- \$240, 46264 - Torkelson, Analisa- \$206.98, 46265 - Valley Vision Clinic- \$99, 46266 - Vasichek Autumn- \$788.74, 46267 - Vision Source Minot- \$134.46, 46268 - Wofford, Ashley- \$32.36, 46269 - YMCA - Grand Forks- \$862.75, ACH payments to - Acme Electric/Tool Crib of Nor - \$67.52, - Allstate Peterbilt - \$812.06, - Auto Valve of Larimore - \$14.69, - Batteries Plus Bulbs - \$433.88, - Business Essentials - \$3805.16, - Century Electric Inc. - \$2255.9, - Cole Paper Inc. - \$15939.62, - Dakota Fire Protection - \$422.51, - Doku Shred Inc - \$130.25, - Electro Watchman Inc - \$503.38, - Express Auto Glass - \$327.7, - Forks Freightliner - \$313.47, - GF Fire Equipment Company - \$39.9, - Global Safety Network - \$228.22, - Gowan Construction - \$982.52, - Greg's Laundry Equip Service - \$421.62, - Home of Economy - \$462.23, - Interstate Towing & Recovery - \$2676.2, - Iron hide Equipment Inc - \$54.84, - Johnson Controls - \$1066.4, - Keith's Security World - \$30.59, - KLJ - \$6456.94, - Norby's Work Perks - \$780, - Northwest Tire Inc - \$3591.17, - Office Depot-Chicago - \$112.06, - Phoenix Supply - \$1554.58, - RDO Trust Account #80-5800 - \$8485.74, - Reliance Telephone Systems Inc - \$5250, - Rydell Chevrolet - \$1050, - Spectra Health - \$1919, - Sterling Carpet One Floor Home - \$775.6, - Summit Food Services LLC - \$27627.76, - Tri Steel Mfg. Company - \$187.94, - Valley Truck - \$118.58, - Xcel Energy - MPs - \$662.17; employee status changes for Erionna Vilandre, Savannah Thorson, Ashlei Neufeld, Veronica Christian, Allison Johnke and Alexis Smart; overtime; bank depositories of Bremer Bank, BMO Bank and Choice Financial; and bond for check reissue. Motion carried unanimously.

Ron Barta addressed the board regarding concerns with Grand Forks Public Library.

Chair Engen said research will need to be done to see if the Commission can take any action.

Todd Feland, Grand Forks City Administrator, addressed the board regarding the GF County parking ramp.

Chair Engen said the Commission will not take any action until the City's proposal on the GF County parking ramp is received.

Gracie Lian, Administrative Coordinator, addressed the board.

Moved by Rost, seconded by Pic, to approve the SRF Contract amendment of \$7,101, which is 25% of the total cost, for the river crossing study. Motion carried with Engen, Rost and Pic voting aye and Rustad voting nay. (This will be paid from general fund miscellaneous.)

Haley Wamstad, State's Attorney, addressed the board.

Moved by Rustad, seconded by Pic, to approve the Chair's signature on the final draft of the Contract for Defense Services Northeast Central Judicial District Mental Health Services with Swanson & Warcup, Ltd effective January 1, 2024 to December 31, 2024. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Pic, seconded by Rost, to approve the 2024 Commission assignments. A list can be found on our website [www.gfcounty.nd.gov](http://www.gfcounty.nd.gov) or on file in the Finance and Tax Office.

Moved by Pic, seconded by Rustad, to approve the Joint Powers Agreements with Niagara City. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, said we received a thank you from a taxpayer for the help they received from Amy Weyrauch and Ursula Nelson along with \$20.

Moved by Pic, seconded by Rost, to deposit the \$20 into the general fund miscellaneous. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, encouraged all North Dakota homeowners to apply for the Primary Residence credit. You must reside in your primary residence and apply online by March 31, 2024 to get the credit of up to \$500 on your 2024 property tax bill.

Representative Mike Beltz thanked the Commission for their service.

Moved by Rustad, to adjourn. The meeting adjourned at 4:54pm. The next meeting will be held on January 16, 2024 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor