

## GRAND FORKS COUNTY COMMISSION MEETING

March 19, 2024 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Pic, Hagen, Rustad and Rost present.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the March 5, 2024 County Commission meeting. Motion carried unanimously.

The Chair approved the order of the agenda adding Evelyn Halvorson, IT Director and Bill Gerszewski, Buildings and Grounds Manager following item number 8.

Moved by Pic, seconded by Hagen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #46687 - Cana- \$50, 46688 - ND County Recorders Assoc- \$200, 46689 - Ingenuity Rm, LLC- \$230.18, 46690 - Rodenburg Law Firm-Fargo- \$560, 46691 - Tx SDU- \$150, 46692 - Aaker, Shosti- \$167.68, 46693 - Accurate Controls- \$50489.11, 46694 - Advance Auto Parts- \$18.99, 46695 - Agassiz Associates Pllc- \$300, 46696 - Agassiz Water Users District- \$30.51, 46697 - Albrecht Mfg & Repair Inc.- \$409.75, 46698 - Alcohol Monitoring Systems, Inc.- \$1997.76, 46699 - Allina Health System- \$470.4, 46700 - Altru Health System- \$800, 46701 - Altru Health System (978)- \$157, 46702 - Amundson Funeral & Cremation Service- \$7000, 46703 - Axon Enterprise Inc- \$2496, 46704 - Baseview Petroleum Inc- \$6792.08, 46705 - Bell Insurance- \$37, 46706 - Berg Tricia Mackenzie- \$44.22, 46707 - Bob Barker Company- \$810.48, 46708 - Burggraf's Ace Hardware- \$193.82, 46709 - C & R Laundry- \$10902.8, 46710 - Capfirst Equipment Finance Inc- \$36388.73, 46711 - Carquest Auto Parts-Grand Forks- \$15.94, 46712 - Christopher Kringstad- \$600, 46713 - CHS Inc - Warren- \$1947.89, 46714 - City of Grand Forks- \$2404.52, 46715 - City of Grand Forks-Police Dept- \$82.14, 46716 - City of Grand Forks-Water- \$6972.26, 46717 - CI Linfoot- \$243, 46718 - Comfort Inn-Bismarck- \$96.3, 46719 - Community Service Program- \$1515, 46720 - Confer Miranda- \$180.9, 46721 - Construction Engineers- \$1424370, 46722 - Dell Marketing Lp- \$4099.38, 46723 - Diamond Cleaning Supply- \$148, 46724 - Dudgeon, Mark- \$270, 46725 - Duncan, Lance- \$296, 46726 - East Central Regional Water District- \$71.34, 46727 - Ecolab Pest Elimination Div- \$110.12, 46728 - Eide Bailly Llp- \$1450, 46729 - El Way Child Care and Learning Center- \$600, 46730 - Engen David A- \$443.54, 46731 - Engstrom, Anna M- \$265.99, 46732 - Enterprise Fm Trust- \$8264.29, 46733 - Fastenal- \$1841.44, 46734 - Fmr Pharmacy- \$73.58, 46735 - Forum Communications- \$474.2, 46736 - GF Clerk of District Ct- \$251, 46737 - GF Clerk of District Ct- \$1000, 46738 - GF Clerk of District Ct- \$2000, 46739 - GF Welding & Machine- \$1409.25, 46740 - Guardian Fleet Safety LLC- \$382.48, 46741 - Hood Cleaners- \$1350, 46742 - Information Technology Dept- \$3496.8, 46743 - JLG Architects- \$11850, 46744 - Knain Jolaine- \$22.11, 46745 - Knight Printing- \$197.36, 46746 - Knudson, Tami- \$20, 46747 - Lee, Jayson- \$42.88, 46748 - Little Keepers.- \$382.22, 46749 - M & K Porta Potties- \$300, 46750 - Manvel Oil Coop- \$758.67, 46751 - Marco -Tx- \$692.24, 46752 - Marco Technologies LLC- \$363.73, 46753 - Marketplace Motors Inc- \$3239.29, 46754 - McKesson Medical Surgical- \$874.44, 46755 - McMaster - Carr- \$150.3, 46756 - Menards- \$859.92, 46757 - Mikes Custom Truck Inc- \$2549.11, 46758 - Miller Dunwiddie- \$48287.92, 46759 - Morgan Lori- \$419.13, 46760 - Morton County District Court- \$250, 46761 - Myles Kami Jo- \$124.62, 46762 - ND Assoc of Counties (NDACO)- \$1209.6, 46763 - ND Dept of Corrections & Rehab- \$825, 46764 - ND Dept of Transportation- \$4286.04, 46765 - ND Sheriff's & Deputies Assoc- \$950, 46766 - Nelson Auto Center Inc- \$41764.74, 46767 - Nesdahl, Melissa- \$99.83, 46768 - Nilson Brand Law- \$682.2, 46769 - Nodak Electric Coop- \$606.61, 46770 - O'Brien, Karlee- \$161.6, 46771 - O'Reilly Auto Parts- \$392.02,

46772 - Petersen, Faith- \$149.48, 46773 - Pitney Bowes Inc- \$10150, 46774 - Polk County Sheriff- \$110, 46775 - Pomp's Tire Service Inc.- \$119.14, 46776 - Premium Waters, Inc- \$37.89, 46777 - Propio Ls, LLC- \$29.8, 46778 - Rakoczy Brandon- \$170, 46779 - RDO Truck Center- \$24.86, 46780 - Red River Welders Supply- \$71.03, 46781 - Richter Nicole- \$54, 46782 - Skip's Petroleum- \$241.72, 46783 - Stanley - Iverson Funeral Home- \$3500, 46784 - Stauss, Jacob M - \$296, 46785 - Storkson, Elisabeth- \$78.59, 46786 - Streichers- \$99.95, 46787 - Suedel Amy- \$90.98, 46788 - Surplus Center Inc.- \$13.5, 46789 - The Chamber of Commerce-GF- \$1162, 46790 - The Service Department- \$600, 46791 - Thomson West- \$2118.94, 46792 - Tic Inc- \$750, 46793 - Toshiba America Business Solutions- \$21.42, 46794 - Trail County Clerk of Court- \$200, 46795 - Twp of Ferry Clk/Treas- \$16214.12, 46796 - Twp of Grace Clerk- \$6970, 46797 - Twp of Wheatfield Clerk- \$9137.5, 46798 - Tyler Technologies Inc- \$49495.08, 46799 - US Postmaster- Grand Forks- \$182, 46800 - Vasichok Autumn- \$715.02, 46801 - Verizon Wireless - Newark Nj- \$3198.44, 46802 - Wagner, Sidney- \$22.27, 46803 - Walsh County Clerk of Court- \$5000, 46804 - Walsh County Clerk of Court- \$500, 46805 - Waste Management of Wi-Mn- \$750.95, 46806 - Widseth Smith Nolting and Assoc Inc- \$1499, ACH payments to - Acme Electric/Tool Crib of Nor - \$1443.54, - All Embracing Home Care LLC - \$508.87, - Benefit Extras Inc - \$1183.1, - Border States Electric Supply - \$90.2, - Business Essentials - \$40.47, - Century Electric Inc. - \$1813.87, - Cole Paper Inc. - \$3305.45, - Custom Stripes Inc - \$202, - Dakota Tv - \$255, - Dennie's Delivery Inc - \$400, - Dietzler Electric LLC - \$1516, - Farmers Oil Co - \$7784.7, - Global Safety Network - \$413.76, - Home Care Companions - \$286.59, - Home of Economy - \$843.45, - Interstate Power Systems Inc - \$462.47, - Interstate Towing & Recovery - \$3129.36, - Johnson Controls - \$9665.3, - Keith's Security World - \$144.25, - KLJ - \$8102.77, - Kutak Rock Llp - \$2639, - Marco Technologies LLC - Pa - \$1048.3, - Northdale Oil - \$21808.17, - Northwest Tire Inc - \$283.82, - Office Depot-Chicago - \$148.7, - Peru - \$5740.55, - Phoenix Supply - \$3022.98, - RDO Trust Account #80-5800 - \$676.62, - Reliance Telephone Systems Inc - \$55, - Rydell Chevrolet - \$716.96, - Spray Advantage Inc - \$6.91, - Stein's Inc. - \$5, - Summit Food Services LLC - \$37295.23, - Tri Steel Mfgr Company - \$57481.8, - Tri-County Water District - \$55.4, - Twp of Blooming Clerk - \$9371.25, - Twp of Oakville Clk/Treas - \$39171.83, - Twp of Turtle River Clk/Treas - \$120859.46, - Uline - \$949.42, - Valley Petroleum Equipment Inc - \$13351.31, - Xcel Energy - Mpls - \$3094.97 and purchasing card transactions in the amount of \$47,450.81; employee status changes for Alexandria Brumitt, Jaylyn Reichow, Cindy Dahl, Angel Rodriguez, Caleb Aughtman, Lamieka Mason, Hayden Zimmerman and Bobbi Davidson; overtime; and February financial report. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Pic, seconded by Rustad, to approve the Business Associate Agreement and the Professional Services Agreement with Altru Health System with the Chair's signature. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Rost, seconded by Pic, to amend Chapter 2 of the Grand Forks County Zoning Resolution to change the Planning Commission from nine members to five and only one of the five must be appointed from Grand Forks City. Motion carried unanimously.

Evelyn Halvorson, IT Director addressed the board.

Moved by Hagen, seconded by Rustad, to approve the Cyber Hygiene agreement with the IT Director's signature. Motion carried unanimously.

Moved by Hagen, seconded by Pic, to approve the Internship Agreement with Grand Forks Region Economic Development Corporation (GFREDC) with the IT Director's signature. GFREDC will pay 33% of the associated payroll costs up to a maximum cost of \$2,020 for an IT intern to serve from May 1, 2024 to August 31, 2024. The cost for Grand Forks County will be paid by the IT budget. Motion carried unanimously.

Bill Gerszewski, Building and Grounds Manager, addressed the board.

Moved by Rustad, seconded by Rost, to accept the proposal from Johnson Controls to upgrade the Correctional Center boiler controls at a cost of \$64,970. The cost will be paid with capital improvement funds, the \$50,000 for intake/exhaust fans approved February 20, 2024 will be reallocated to this project. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Rost, seconded by Hagen, to approve the Special Operations Group Joint Powers Agreement (North Dakota Agencies) with the Chair's and Auditor's signature. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Rustad, to approve the County Federal Aid Contract with Strata Corporation for the TAC-0018(042) project with the Chair, Auditor and State's Attorney signatures. Motion carried unanimously.

Commissioner Rustad will be on the Selection Committee to review the RFPs received on the bridge and mill and overlay projects.

Tom Ford, County Administrator, addressed the board.

Moved by Rost, seconded by Pic, to approve the Guaranteed Maximum Price Amendment with Construction Engineers, Inc of \$4,410,330 on the Grand Forks County Courthouse Dome Repair and Rehabilitation project with the Chair's signature. Motion carried with Engen, Pic, Hagen, Rustad and Rost voting aye.

Moved by Rost, seconded by Pic, to utilize general funds dollars to fund the professional services agreement between Grand Forks County and AE2S for the Grand Forks County Parking Ramp project. Motion carried with Engen, Pic, Hagen, Rustad and Rost voting aye.

Debbie Nelson, Finance and Tax Director, encouraged all North Dakota homeowners to apply for the Primary Residence credit. You must reside in your primary residence and apply online by March 31, 2024 to get the credit of up to \$500 on your 2024 property tax bill.

Moved by Hagen, seconded by Rustad, to adjourn. Motion carried unanimously. The meeting adjourned at 5:00pm. The next meeting will be held on April 2, 2024 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor