

## GRAND FORKS COUNTY COMMISSION MEETING

May 21, 2024 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Pic, Hagen, Rustad and Rost present.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the May 7, 2024 County Commission meeting and the May 13, 2024 Special Commission meeting. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve the order of the agenda moving the Grand Forks County Space Utilization Study after item 6. Motion carried unanimously.

Moved by Pic, seconded by Hagen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #47166 - Ingenuity Rm, LLC- \$415.99, 47167 - Rodenburg Law Firm-Fargo- \$560, 47168 - Tx SDU- \$150, 47169 - City of Northwood (Hwy)- \$103.21, 47170 - A Spectrum of Care- \$349.5, 47171 - Aaker, Shosti- \$298.15, 47172 - Abbco Tools LLC- \$60.99, 47173 - Agassiz Water Users District- \$32.41, 47174 - Ail Special Risk Division- \$31.8, 47175 - Albrecht Mfg & Repair Inc.- \$52, 47176 - Alcohol Monitoring Systems, Inc.- \$2209.8, 47177 - All About Smiles LLC- \$155, 47178 - All Season's Garden Center- \$880, 47179 - Altru Health System- \$160, 47180 - Amsden Properties- \$850, 47181 - Amundson Funeral & Cremation Service- \$3500, 47182 - Apex Apparel of ND- \$400, 47183 - Auto Glass & Aftermarket- \$409, 47184 - Bell Insurance- \$98, 47185 - Berg Tricia Mackenzie- \$528.73, 47186 - Bob Barker Company- \$71.52, 47187 - Burggraf's Ace Hardware- \$109.73, 47188 - Calibre Press- \$199, 47189 - Capfirst Equipment Finance Inc- \$36388.73, 47190 - Casetta, Miranda- \$384.19, 47191 - Catholic Charities North Dakota- \$150, 47192 - CDW Government- \$51719.84, 47193 - CHS Inc - Warren- \$4945.39, 47194 - City of Grand Forks- \$16.83, 47195 - City of Grand Forks-Police Dept- \$2947.64, 47196 - City of Grand Forks-PSAP Communications- \$98139.75, 47197 - City of Grand Forks-Water- \$9150.3, 47198 - Coast To Coast Computer Products- \$209.98, 47199 - Community Service Program- \$1595, 47200 - Confer Miranda- \$218.73, 47201 - Construction Engineers- \$4469065.18, 47202 - Cote, Elizabeth- \$30.7, 47203 - Crown Trophy- \$15.45, 47204 - Dell Marketing Lp- \$2324.85, 47205 - Diamond Cleaning Supply- \$349.75, 47206 - East Central Regional Water District- \$71.24, 47207 - Ecolab Pest Elimination Div- \$110.12, 47208 - Eide Bailly Llp- \$1450, 47209 - Election Systems & Software In- \$5224.63, 47210 - Enterprise Fm Trust- \$8999.52, 47211 - Enterprise Rent A Car- \$576.78, 47212 - Fastenal- \$424.03, 47213 - Forum Communications- \$220, 47214 - Fridgen Jennifer Tufte- \$120.39, 47215 - GF Cnty Treasurer- \$2747.51, 47216 - GF Welding & Machine- \$2458.1, 47217 - Global Equipment Company- \$7346.99, 47218 - Grand Forks Fire Equipment- \$434.96, 47219 - Granicus- \$5734.46, 47220 - Hawkins, Isabelle- \$111.74, 47221 - Hayes, Michelle- \$210.8, 47222 - High Point Networks, LLC- \$14679, 47223 - Holiday Inn-Fargo- \$1444.5, 47224 - Information Technology Dept- \$2843.6, 47225 - Interstate Billing- \$46.79, 47226 - Intoximeters- \$250, 47227 - JLG Architects- \$3950, 47228 - Johnson Funeral Home-TRF- \$3500, 47229 - King, Selena- \$641.86, 47230 - Knain Jolaine- \$26.13, 47231 - Lee, Jayson- \$48.24, 47232 - Linde Gas & Equipment Inc- \$527.4, 47233 - Little Keepers.- \$663.18, 47234 - Loffler- \$58.07, 47235 - Long, Kateri R - \$191.4, 47236 - Lund Jacki- \$104, 47237 - M & K Porta Potties- \$150, 47238 - Manvel Oil Coop- \$5768.78, 47239 - Marco -Tx- \$692.24, 47240 - Marco Technologies LLC- \$400.1, 47241 - MacFarlane Mechanical Contractors- \$90, 47242 - Menards- \$316.98, 47243 - ND Dept of Corrections & Rehab- \$675, 47244 - ND Dept of Transportation- \$24203.77, 47245 - ND One Call Inc- \$16.5, 47246 - NDSU Ext Serv-Dept 7510- \$34371.09, 47247 - Nelco First Aid Inc- \$695.7,

47248 - Nelson International- \$1407.54, 47249 - Nesdahl, Melissa- \$85.09, 47250 - Nodak Electric Coop- \$204.46, 47251 - Norman Funeral Home- \$3500, 47252 - Northern Plumbing Supply- \$463.03, 47253 - Nygaard-Koplin Dawn- \$508.95, 47254 - O'Brien, Karlee- \$131.24, 47255 - O'Reilly Auto Parts- \$407.33, 47256 - O'Reilly Auto Parts #3280-Grand Forks- \$7.99, 47257 - O'Reilly Auto Parts-Washington St- \$172.83, 47258 - Petersen, Faith- \$222.72, 47259 - Pharm Chem Inc- \$31.95, 47260 - Premium Waters, Inc- \$47.49, 47261 - Propio Ls, LLC- \$23.84, 47262 - RDO Truck Center- \$744.25, 47263 - Rechow, Jaylyn- \$43.19, 47264 - Sagaser Steve- \$80, 47265 - Sanford Optical- \$120, 47266 - Schumacher, Sydney M - \$193.63, 47267 - Seeba Beth A- \$24.12, 47268 - Sherman Jodi- \$80, 47269 - Sign Solutions USA, LLC- \$39294.16, 47270 - Skip's Petroleum- \$48.1, 47271 - Solarski Kimberly- \$528.77, 47272 - Storkson, Elisabeth- \$342.28, 47273 - Streichers- \$1984.85, 47274 - Structural Materials Inc- \$550.73, 47275 - Suedel Amy- \$175.87, 47276 - Svien, Madison- \$684.53, 47277 - The Service Department- \$6772.13, 47278 - Thomson West- \$2118.94, 47279 - Tic Inc- \$747, 47280 - Toshiba America Business Solutions- \$32.97, 47281 - Trane US Inc- \$2925, 47282 - Van Beek Traci- \$263.3, 47283 - Vasichek Autumn- \$189.16, 47284 - Verizon Wireless - Newark Nj- \$3295.67, 47285 - Wagner, Sidney- \$66.33, 47286 - Waste Management of Wi-Mn- \$747.3, 47287 - Williams, William- \$851.8, 47288 - Wright, James M - \$65, 47289 - YMCA - Grand Forks- \$5912, ACH payments to - Acme Electric/Tool Crib of Nor - \$829.37, - Advanced Business Methods - \$486.31, - All Embracing Home Care LLC - \$539.16, - Allstate Peterbilt - \$352.22, - Anderson Brothers Body Shop LLC - \$5855.58, - Benefit Extras Inc - \$1212.35, - Border States Electric Supply - \$3052.49, - C L Linfoot Company - \$85, - Cole Paper Inc. - \$4620.81, - Custom Stripes Inc - \$275, - Dennie's Delivery Inc - \$280, - Docu Shred Inc - \$55.03, - DRV Technologies, Inc. - \$1002, - Express Auto Glass - \$1127.88, - Farmers Oil Co - \$7737.5, - Galls An Aramark Company - \$100, - GF Fire Equipment Company - \$14.75, - Global Safety Network - \$968.38, - Home Care Companions - \$55.92, - Home of Economy - \$407.9, - Interstate Power Systems Inc - \$647.95, - Johnson Controls - \$40051.25, - Keith's Security World - \$175, - KLJ - \$8712.57, - Kutak Rock Llp - \$3941.5, - Marco Technologies LLC - Pa - \$995.88, - Northdale Oil - \$24316.66, - Northern Safety Technology - \$528.74, - Northwest Tire Inc - \$1321.6, - Office Depot-Chicago - \$530.07, - Peru - \$5232.3, - Phoenix Supply - \$3714.5, - RDO Trust Account #80-5800 - \$14180, - Reliance Telephone Systems Inc - \$3091.94, - Reliance Telephone Systems Inc - \$98, - Rydell Chevrolet - \$577.9, - Stein's Inc. - \$87.44, - Sterling Carpet One Floor&Home - \$370.18, - Stones Mobile Radio Inc - \$651.28, - Summit Food Services LLC - \$36391.03, - Titan Machinery-GF - \$1800, - Tri Steel Mfgr Company - \$264.42, - Tri-County Water District - \$54.7, - Xcel Energy - Mpls - \$1875.07, and purchasing card transactions in the amount of \$68,390.55; employee status changes for Leslie Thordarson, Cholee Bartels, Robert Sutton, Aleksander Harvey, Shane Rothenberger, Caitlin Hovde, Lillian Warmuth, Adley Swanson, Jacob Pulley and Alexander Kiser; overtime; April financial report and bond for check reissue. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve a Special Event Permit for Ground Round Grill & Bar for an event on June 29, 2024 at Turtle River State Park. Motion carried unanimously.

Moved by Rustad, seconded by Pic, to approve a Special Event Permit for Good Friends for an event on June 22, 2024 at 1366 28<sup>th</sup> St NE, Emerado, ND. Motion carried unanimously.

Shawn Senescall, JLG Architects, presented the Grand Forks County Space Utilization Study.

State's Attorney Haley Wamstad presented information opposing options presented in the Space Utilization Study to relocate the State's Attorney from the Courthouse to the County Office Building.

The Commission will have a meeting regarding the Space Utilization Study after May 31, 2024.

Tammy Knutson, Human Service Zone Director, addressed the board.

Moved by Rustad, seconded by Rost, to appoint Kayla Hochstetler to an unexpired three-year term that will expire December 31, 2025 and to add additional board member and appoint Linda Olson to serve a three-year term beginning on July 1, 2024 to the Human Service Zone Board. Motion carried unanimously.

Brad Sherwood, GF Library Board President and Wendy Wendt, GF Library Director, gave the GF Library Annual Report.

Sheriff Schneider addressed the board.

Moved by Rost, seconded by Rustad, to recognize 2024 as the 150-year anniversary of the Sheriff's Office. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Rustad, seconded by Hagen, to allow the County Engineer to select a consultant for the Flexible Transportation Fund bridge #18-119-08.0, Gilby 7/8 project for environmental, permitting and preliminary engineering services. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve the Township Assistance Program Agreement for Project No. TWP-0018(053) PCN 24312 Contract with the Chair and Auditor's signatures. Motion carried unanimously.

Moved by Pic, seconded by Rustad, to approve the Flexible Transportation Fund Program Agreement with the Chair and Auditor's signatures. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to accept the bid from Schmitz for \$567,956.32 for the CR 3 & Emery Culvert Extension project with the Chair and Auditor's signatures. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to purchase .24 acres immediately west and adjacent to the Northwood Shed for \$4,000 from the ADM elevator and allow the Chair or his designee to sign the closing documents when available. Motion carried unanimously.

Moved by Pic, seconded by Hagen, to approve the Construction Engineering Services Agreement for Project No. BRP-BRC-1800(022) PCN 23553 with the Chair and Auditor's signatures. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve payment of graveling the road on the southside of the Correctional Center at a cost of \$8,737.92 to be paid from capital improvements. Motion carried unanimously.

Tom Ford, County Administrator, addressed the board.

Moved by Rustad, seconded by Pic, to approve the Amendment to Lease Agreement Contract # 940-11227 Amendment D with Chair's signature. Motion carried unanimously.

Moved by Rost, seconded by Pic, to waive parking fees during the time the Grand Forks County parking ramp is being repaired from June 3, 2024 to approximately October 31, 2024. Motion carried unanimously.

A Special Commission Meeting will be called for May 22, 2024 at 9:30am to review and approve two action items: a Department of Defense Indefinite Delivery Indefinite Quantity Contract and a Grand Sky Research, LLC. Contract.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Rustad, seconded by Hagen, to approve the Agreement between the City of Grand Forks and Grand Forks County with Chair, Correctional Center Administrator and Auditor's signatures. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to approve out-of-state travel for Amber Gudajtes to attend the North Central Regional Association of Assessing Officials Conference in Kearney, NE on August 18 -22, 2024. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Pic, seconded by Hagen, to replace Susan Larson as the inspector at Gilby Presbyterian Church for the June 11, 2024 and November 5, 2024 Elections with Jana Sogge. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to adjourn. Motion carried unanimously. The meeting adjourned at 5:50pm. The next meeting will be held on June 4, 2024 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor