

GRAND FORKS COUNTY COMMISSION MEETING

August 6, 2024 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Pic, Hagen, Rustad and Rost present.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Pic, to approve the minutes of the July 16, 2024 County Commission meeting and Special Commission meetings on July 9, 2024, July 19, 2024 and July 25, 2024. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to approve the order of agenda. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check # 47842 - Combined Insurance Co of America- \$496.5, 47843 - Credit Bureau of Bismarck Inc- \$13.63, 47844 - Credit Collections Bureau - Payroll- \$518.72, 47845 - First Collections Inc- \$51.06, 47846 - Fraternal Order of Police- \$112, 47847 - Ingenuity Rm, LLC- \$168.9, 47848 - ND F.O.P.- \$621, 47849 - Rodenburg Law Firm-Fargo- \$560, 47850 - State Collection & Disbursement Unit- \$181, 47851 - Tx SDU- \$150, 47852 - Wellabe Life and Health Insurance Co.- \$106, 47853 - Infoarmor, Inc- \$313.65, 47854 - A Spectrum of Care- \$503.28, 47855 - Aaker, Shosti- \$241.87, 47856 - Amundson Funeral & Cremation Service- \$7000, 47857 - Berg Tricia Mackenzie- \$316.91, 47858 - Brekke, Madisyn- \$112, 47859 - Child Support Recovery Center- \$1229.45, 47860 - Cima Properties- \$500, 47861 - City of Grand Forks- \$586, 47862 - Community Service Program- \$1175, 47863 - Development Homes- \$616.25, 47864 - El Way Child Care and Learning Center- \$1035, 47865 - Enterprise Rent A Car- \$930.48, 47866 - Fridgen Jennifer Tufte- \$172.76, 47867 - Hewitt, Jennifer- \$400, 47868 - Immanuel Christian Children's Center- \$668, 47869 - Knain Jolaine- \$25.46, 47870 - Kornkven Krista- \$496.62, 47871 - Lee, Jayson- \$109.88, 47872 - Little Keepers.- \$285.83, 47873 - Long, Kateri R - \$172.86, 47874 - Lund Jacki- \$241.02, 47875 - Marco Technologies LLC- \$1765.41, 47876 - Nesdaahl, Melissa- \$136.01, 47877 - Nygaard-Koplin Dawn- \$169.51, 47878 - Petersen, Faith- \$138.69, 47879 - Razmyslowski, Sheila- \$64.32, 47880 - Rechow, Jaylyn- \$71.02, 47881 - Roue, Emily- \$1500, 47882 - Safe Kids- \$130, 47883 - Sanford- \$610, 47884 - Solarski Kimberly- \$229.81, 47885 - Storkson, Elisabeth- \$92.46, 47886 - Suedel Amy- \$296.08, 47887 - Torkelson, Analisa- \$353.76, 47888 - Valley Vision Clinic- \$417, 47889 - Verizon Wireless - Newark Nj- \$6234.1, 47890 - Wagner, Sidney- \$259.96, 47891 - City of Emerado (Hwy)- \$113.75, 47892 - City of Larimore (Hwy)- \$61.8, 47893 - City of Thompson (Hwy)- \$87.02, 47894 - Agassiz Water Users District- \$29.76, 47895 - Altru Health System- \$8343, 47896 - American Legion-GF Post 6- \$60, 47897 - At & T Mobility- \$149.49, 47898 - Baseview Petroleum Inc- \$5797.89, 47899 - Bell Insurance- \$1150, 47900 - Bob Barker Company- \$491.6, 47901 - Bonham Kevin- \$989.54, 47902 - Border States Trophy & Awards- \$80, 47903 - Burggraf's Ace Hardware- \$64.38, 47904 - Business Essentials- \$78.22, 47905 - Canon Financial Services- \$39.29, 47906 - CHS Inc - Warren- \$3516.8, 47907 - City of Crookston- \$1615.17, 47908 - City of Grand Forks- \$1683, 47909 - City of Grand Forks-Fire Dept- \$3187.09, 47910 - City of Grand Forks-Water- \$6592.32, 47911 - Column Software Pbc- \$62.32, 47912 - Daydreams Specialties- \$57, 47913 - Dell Marketing Lp- \$22021.25, 47914 - Dostal Dent Tech- \$100, 47915 - Ecolab Pest Elimination Div- \$118.93, 47916 - GF Clerk of District Ct- \$500, 47917 - GF Cnty 4-H Organization- \$2225, 47918 - GF Cnty Treasurer- \$426, 47919 - GF Public Health Department- \$26028.11, 47920 - GF Welding & Machine- \$1897.91, 47921 - Guardian Fleet Safety LLC- \$7002.91, 47922 - High Point Networks, LLC- \$2491, 47923

- Information Technology Dept- \$2224.65, 47924 - Knutson Printing Co- \$40, 47925 - Kubal, Alexis- \$100, 47926 - Linde Gas & Equipment Inc- \$372.64, 47927 - Manvel Oil Coop- \$5702.88, 47928 - McKesson Medical Surgical- \$197.65, 47929 - Menards- \$323.73, 47930 - Midcontinent Communications- \$4267.01, 47931 - Midstates Equipment & Supply Inc- \$2598.75, 47932 - Morgan Lori- \$421.2, 47933 - Motorola- \$20236.86, 47934 - Nardini Fire Equipment- \$1702, 47935 - ND Assoc of Counties (NDACO)- \$5612.85, 47936 - ND Dept of Environmental Quality- \$532.5, 47937 - ND Dept of Transportation- \$440136.21, 47938 - NDCHCA- \$100, 47939 - Nelson County Clerk of Court- \$500, 47940 - Nelson Debbie- \$151.24, 47941 - Nelson International- \$280.65, 47942 - Nilson Brand Law- \$480, 47943 - Nodak Electric Coop- \$391.61, 47944 - O'Reilly Auto Parts- \$373.85, 47945 - O'Reilly Auto Parts #3280-Grand Forks- \$31.97, 47946 - Office of Adjutant General- \$600, 47947 - Ottertail Power Co-Devils Lake- \$419.16, 47948 - Pace Painting- \$73116.75, 47949 - Penn, Carmen- \$9.76, 47950 - Pharm Chem Inc- \$63.9, 47951 - Pitney Bowes (Postage)- \$5075, 47952 - Plorin, Dana- \$41, 47953 - Polk County Sheriff- \$195.32, 47954 - Pomp's Tire Service Inc.- \$3485.39, 47955 - Premium Waters, Inc- \$33.19, 47956 - Propio Ls, LLC- \$14.9, 47957 - Ramberg, John M - \$122.45, 47958 - RDO Truck Center- \$7610.5, 47959 - Red River Welders Supply- \$195, 47960 - Redwood Toxicology Laboratory- \$469.72, 47961 - RRCAC- \$20000, 47962 - Ruot, Amariona- \$25, 47963 - Ruot, Luka- \$25, 47964 - Ruot, Nyajimma- \$50, 47965 - Safe Kids- \$12500, 47966 - Schmitz Inc- \$64812.72, 47967 - Sign Solutions USA, LLC- \$269.3, 47968 - Streichers- \$2806.98, 47969 - Structural Materials Inc- \$1504.84, 47970 - Teal Drones, Inc.- \$31507.72, 47971 - The Sidwell Company- \$185, 47972 - Thorson, Susan- \$8.42, 47973 - Thur-O-Clean- \$585, 47974 - Toshiba America Business Solutions- \$145.56, 47975 - True North Equipment- \$83.21, 47976 - Twp of Grand Forks Clk/Treas- \$12750, 47977 - Tyler Technologies Inc- \$29943.54, 47978 - Uline- \$748.54, 47979 - Ulrich, Tara- \$25, 47980 - Verizon Wireless - Newark Nj- \$74.52, 47981 - Veteran Testing & Inspecting, LLC- \$1380, 47982 - Walls Medicine Center- \$28.93, 47983 - Walsh County Clerk of Court- \$1500, 47984 - Zavoral R J & Sons Inc.- \$774961.17, ACH payments to - Grand Sky Research LLC - \$856329.83, - Acme Electric/Tool Crib of Nor - \$637, - Advanced Business Methods - \$1217.45, - Allstate Peterbilt - \$61.9, - Balco Uniform Co - \$7208.68, - Batteries Plus Bulbs - \$200.87, - Benefit Extras Inc - \$1233.75, - Butler Machinery Company - \$770.45, - C L Linfoot Company - \$85, - Cintas - \$50, - Cole Paper Inc. - \$2062.16, - Community Violence Interventio - \$101992.5, - Dakota Tv - \$90, - Diamond Drugs, Inc. - \$10386.35, - Express Auto Glass - \$1210, - Gorilla Office Supplies - \$419.68, - Gowan Construction - \$1835, - Greater GF Community Service - \$8000, - Home of Economy - \$306.5, - Interstate Towing & Recovery - \$5389.64, - Northdale Oil - \$25122.15, - Northwest Tire Inc - \$96.5, - Office Depot-Chicago - \$280.61, - Phoenix Supply - \$7549.3, - RDO Trust Account #80-5800 - \$4802.74, - Reliance Telephone Systems Inc - \$479, - Roto Rooter - \$430, - Rydell Chevrolet - \$662.38, - Sound Decision - \$650, - Stein's Inc. - \$1018.6, - Stones Security Systems - \$758, - Tri-County Water District - \$59.9, - Valley Petroleum Equipment Inc - \$526.6, - Xcel Energy - Mpls - \$140, - Xcel Energy - Mpls - \$619.09; employee status changes for Benjamin Berdal, Martin Ramey, Madison Steckman, Heidi Huss, Megan Essig, Oliver Bromke, Sonia Gonzalez, Jessica Deliaiva and Katherine Fields; overtime; game of chance permit for Sacred Heart Parish and School; and June financial report. Motion carried unanimously.

Bob Wilkerson was not at the meeting, so his planning and zoning issue will be placed on the August 20, 2024 Commission meeting.

Tess Wall, Public Health Director, addressed the board.

Moved by Hagen, seconded by Rustad, to approve the First Amendment of Social Detox Facility Funding Agreement with the Chair's signature. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2025 preliminary budget. She said the \$200,000 that was added to capital improvements at the last Administrative Service meeting has been removed.

Moved by Hagen, seconded by Rost, to use ARPA dollars to fund the 2025 budget request from CVIC of \$358,756 (\$378,180 - \$19,424 for lease space in the COB and in-kind support). Motion carried unanimously.

Moved by Rost, seconded by Hagen, to increase the COLA from 2% to 5% for the State's Attorney and the Sheriff and remove the 2% COLA for the Commission for 2025. The net cost is \$11,060. Motion carried unanimously.

Moved by Pic, to add an additional HR position. Motion dies for lack of second.

Moved by Rost, seconded by Rustad, to approve the 2025 preliminary budget with a net levy of \$34,979,331. Motion carried unanimously.

Nick West, County Engineer, presented a hydraulic report on county road 5, south of Manvel.

Moved by Rost, seconded by Hagen, to approve the County Township Road Mileage Certifications with the Chair's signature. Motion carried unanimously.

Moved by Pic, seconded by Hagen, to approve the Real Estate Purchase Agreement with ADM Edible Bean Specialties, Inc., with the Chair's signature. Motion carried unanimously.

Tom Ford, County Administrator, presented the Sheriff's Office Location RFP and asked the Commission for feedback. No changes were made. The bid response instructions will be added and it will be published as soon as possible.

Moved by Rustad, seconded by Pic, to approve the Amendment to Lease Contract #940-11284 Amendment F with the state of North Dakota, acting through its Department of Health and Human Services, Behavioral Health Division, Northeast Human Services Center, with the Chair's signature. Motion carried unanimously.

Moved by Rost, seconded by Hagen, to approve the CP33 – Access Control Changes Rev1 with Commissioner Rost's signature. Motion carried unanimously.

Moved by Rustad, seconded by Rost, to approve the pay request from Construction Engineers, Inc for \$2,892,337.86 for the GF County Youth Assessment Center/Correctional Center Expansion project. Motion carried unanimously.

Gracie Lian, Project Coordinator, reported that Grand Forks County was awarded an \$11 million federal grant to construct a fire station at GrandSky.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Rustad, seconded by Rost, to approve terminating the Contract for Defense Services with Swanson & Warcup as of August 31, 2024 and approve the Contract for Defense Services with Schuman Law Office for \$4,400 per month beginning September 1, 2024 mental health services, with the Chair's signature. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to increase the hourly rate from \$15.50 to \$18.50 for the law clerks in the State's Attorney's office, effective August 16, 2024. The additional cost will be absorbed with the State's Attorney's budget. Motion carried unanimously.

Moved by Rost, seconded by Rustad, to approve an additional 2" of gravel on the road around the Correctional Center at a cost of \$5,400 to be paid from capital improvements. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to adjourn. The meeting adjourned at 5:32pm. The next meeting will be held on August 20, 2024 at 4:00pm.

David A. Engen, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor