

# GRAND FORKS COUNTY COMMISSION MEETING

September 17, 2024 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Pic, Hagen, Rustad and Rost present.

The Pledge of Allegiance was recited.

Moved by Rost, seconded by Rustad, to approve the minutes of the September 3, 2024 County Commission meeting. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the order of agenda adding Planning and Zoning after item 7. Motion carried unanimously.

Moved by Pic, seconded by Rustad, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #48226 - Allina Health System- \$37.17, 48227 - Altru Retail Pharmacy- \$39.48, 48228 - Blue Cross Blue Shield of Mn- \$265.43, 48229 - Connect Interiors LLC- \$3421.39, 48230 - Dunn County Clerk of Courts- \$300, 48231 - Emergency Physicians Prof Association- \$22.42, 48232 - Essentia Health- \$60, 48233 - GF Public Health Department- \$53776.67, 48234 - Hettinger County Clerk of Court- \$500, 48235 - R.P.A.- \$175, 48236 - Stark County Clerk of Court- \$500, 48237 - GF Cnty Treasurer- \$5075, 48238 - Menards- \$28.76, 48239 - Credit Bureau of Bismarck Inc- \$176.22, 48240 - Credit Collections Bureau - Payroll- \$518.72, 48241 - First Collections Inc- \$51.06, 48242 - Ingenuity Rm, LLC- \$287.66, 48243 - Pa SCDU- \$275, 48244 - Rodenburg Law Firm-Fargo- \$560, 48245 - State Collection & Disbursement Unit- \$181, 48246 - Tx SDU- \$150, 48247 - A Spectrum of Care- \$828.24, 48248 - Aaker, Shosti- \$416.42, 48249 - All 4 Learning Child Care- \$1900, 48250 - Any Lab Test Now Fargo- \$398, 48251 - Cambridge Family Dental- \$183, 48252 - Cima Companies Inc- \$300, 48253 - Community Service Program- \$2595, 48254 - Confer Miranda- \$50, 48255 - Cote, Elizabeth- \$107.87, 48256 - Desjarlais Danielle- \$139.94, 48257 - Enterprise Rent A Car- \$656.48, 48258 - Fossum Diane- \$80, 48259 - Fridgen Jennifer Tufte- \$228.47, 48260 - GFCVAC- \$6240, 48261 - Hawkins, Isabelle- \$64.27, 48262 - Information Technology Dept- \$405.56, 48263 - Long, Kateri R - \$101.22, 48264 - ND Child Support- \$293.58, 48265 - ND Dept of Human Services- \$24013.38, 48266 - Nesdahl, Melissa- \$184.92, 48267 - Norman Funeral Home- \$3500, 48268 - Nygaard-Koplin Dawn- \$31.49, 48269 - O'Brien, Karlee- \$347.86, 48270 - Petersen, Faith- \$238.63, 48271 - Propio Ls, LLC- \$581.1, 48272 - Razmyslowski, Sheila- \$119.93, 48273 - Rechow, Jaylyn- \$178.4, 48274 - Safe Kids- \$85, 48275 - Sandberg Jennifer- \$16.03, 48276 - Solarski Kimberly- \$222.7, 48277 - Spurgeon, Laura- \$90.17, 48278 - Suedel Amy- \$142.03, 48279 - Turgeon, Dakota- \$162.5, 48280 - USPS-POC- \$43.2, 48281 - Avishek Autumn- \$343.95, 48282 - Wagner, Sidney- \$51.59, 48283 - City of Northwood (Hwy)- \$31.12, 48284 - Ail Special Risk Division- \$12.3, 48285 - Alcohol Monitoring Systems, Inc.- \$1553.58, 48286 - Auto Glass & Aftermarket- \$629, 48287 - Bell Insurance- \$1382, 48288 - Bob Barker Company- \$218.52, 48289 - Buchmeier, Blake C- \$113, 48290 - Canon Financial Services- \$39.29, 48291 - Capfirst Equipment Finance Inc- \$36388.73, 48292 - CDW Government- \$15851.33, 48293 - City of Grand Forks-Water- \$9305.6, 48294 - Column Software Pbc- \$47.12, 48295 - Construction Engineers- \$2246668.75, 48296 - Daydreams Specialties- \$147, 48297 - Diamond Cleaning Supply- \$356, 48298 - East Central Regional Water District- \$61.42, 48299 - Ecolab Pest Elimination Div- \$118.93, 48300 - Eide Bailly Llp- \$1450, 48301 - Engen David A- \$290.78, 48302 - Enterprise Fm Trust- \$20345.53, 48303 - Fleming Makayla- \$185.24, 48304 - Flitter, David D - \$30, 48305 - Forum Communications- \$528, 48306 - Gateway Sports- \$890.85, 48307 - GF Clerk of District Ct- \$500, 48308 - GF Welding & Machine- \$424, 48309 - Hammen Linda- \$160, 48310 - Information Technology Dept- \$2953.6, 48311 - Inocencio Thomas- \$112,

48312 - Intab LLC- \$355.69, 48313 - J & J Spraying- \$95014.3, 48314 - Johnson Ruth Ann- \$384.6, 48315 - Knutson Carrie- \$121.69, 48316 - Landeis, Katelyn- \$23, 48317 - Loffler- \$54.5, 48318 - Lowe's- \$86.09, 48319 - M & K Porta Potties- \$150, 48320 - Manvel Oil Coop- \$2619.17, 48321 - Marco -Tx- \$692.24, 48322 - Menards- \$505.79, 48323 - Miller Dunwiddie- \$12251.22, 48324 - Napa Auto- \$15.49, 48325 - ND Dept of Transportation- \$2221.19, 48326 - ND One Call Inc- \$6, 48327 - NDACTVSO- \$240, 48328 - NDSU Pesticide Program-6050- \$38, 48329 - Nilson Brand Law- \$435, 48330 - Nokelby, Ronald James- \$2410.57, 48331 - Northern Plumbing Supply- \$864.9, 48332 - O'Reilly Auto Parts- \$699.67, 48333 - Polk County Sheriff- \$120.16, 48334 - Premium Waters, Inc- \$39.19, 48335 - Presort Plus- \$15425.16, 48336 - Reliance Telephone Systems Inc- \$156.9, 48337 - Restoration Systems Inc- \$90607.96, 48338 - Schmitz Inc- \$205374.5, 48339 - Schneider Andrew- \$113, 48340 - Streicher's- \$79.98, 48341 - Stromberg David- \$277, 48342 - Taylor, Cara- \$36.18, 48343 - Thomson West- \$338.55, 48344 - Traill County Sheriff- \$40, 48345 - Vasek Construction Inc- \$9798.62, 48346 - Verizon Wireless - Newark Nj- \$3394.99, 48347 - Walbaum, Nathan- \$112, 48348 - Waste Management of Wi-Mn- \$795.72, 48349 - Wilbur Ellis Company- \$4964.05, 48350 - Wright, James M - \$113, ACH payments to - Schuman Law Office - \$4400, - UND Forensic Pathology - \$7796.59, - Grand Sky Research LLC - \$307266.43, - Acme Electric/Tool Crib of Nor - \$99.92, - Advanced Business Methods - \$505.31, - All Embracing Home Care LLC - \$442.08, - All Pro Embroidery - \$1133, - Allstate Peterbilt - \$84.92, - Balco Uniform Co - \$336.49, - Charm-Tex - \$6709.9, - Cintas - \$50, - City of Manvel - \$640, - Civic Research Institute Inc - \$179.95, - Cole Paper Inc. - \$4411.92, - Dakota Fire Protection - \$1587.5, - Dennie's Delivery Inc - \$280.56, - Diamond Drugs, Inc. - \$9126.82, - Farmers Oil Co - \$7678, - Galls An Aramark Company - \$154.97, - Global Safety Network - \$261.54, - Hansen, Bridgie - \$167.01, - Interstate Towing & Recovery - \$324.43, - Johnson Controls - \$4872.75, - Keith's Security World - \$235.5, - KLJ - \$89363.77, - ND Dept of Trust Lands - \$1151.33, - Northdale Oil - \$22886.35, - Northwest Tire Inc - \$48.25, - Office Depot-Chicago - \$438.56, - Phoenix Supply - \$597.12, - RDO Trust Account #80-5800 - \$685.68, - Rydell Chevrolet - \$1197.29, - Summit Food Services LLC - \$651.28, - Thomson Reuters - \$19632.17, - Thomson Reuters - \$1796.51, - Tri Steel Mfgr Company - \$638.36, - Truenorth Steel - \$21126, - Valley Petroleum Equipment Inc - \$476.71, - Xcel Energy - Mpls - \$1635.76 and purchasing card transactions in the amount of 63,514.88; employee status changes for Heather Misialek, Emerson Solemsaas and Lemiekia Mason; overtime; and August financial report. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director and Sheriff Schneider addressed the board regarding a special event permit.

Moved by Rost, seconded by Rustad, to approve a special event permit for Ground Round Grill & Bar for a special event on October 9, 2024 at 1209 24<sup>th</sup> St NE, Emerado. Motion carried unanimously.

The 2025 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2025 budget.

No one appeared for the budget hearing and the hearing was closed.

Move by Rustad, to no longer levy for the Historical Society. Motion dies for lack of second.

Moved by Rost, seconded by Pic, to approve the 2025 final budget as presented, in the amount of \$34,694,002. Motion carried with Engen, Pic, Hagen and Rost voting aye and Rustad voting nay. (The total amount includes State, Garrison Diversion and Soil. Health Insurance was lowered from

10% to 6.1% increase, a 5% increase on January 1, 2025 for the Sheriff and State's Attorney, 2% COLA on January 1, 2025 for all employees excluding elected officials, a 3% step increase for qualified employees on their seniority date in 2025.)

Moved by Rost, seconded by Rustad, to approve the service agreements with Circle of Friends Animal Shelter, Red River Children's Advocacy Center, Greater Grand Forks Community Service and Restitution Program, Greater Grand Forks Young Professionals and Safe Kids. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Pic, seconded by Rustad, to approve a variance application from Michael Bittner to construct a residential accessory structure 10' from side lot line in the SE ¼ of section 35, Allendale Township. Motion carried unanimously.

Moved by Rustad, seconded by Hagen, to approve an application from Doug Kjono for the replat of Lots B and C, Block 1 of Kjono's Second Resubdivision in section 10, Brenna Township. Motion carried unanimously.

Bill Gerszewski, Facilities Manager, addressed the board.

Moved by Pic, seconded by Rost, to approve glazing the entire terracotta surface of the Courthouse dome contingent upon approval of the Historical Society. Motion carried unanimously.

Mr. Gerszewski and Jay Kleven, AE2S, addressed the board regarding the parking ramp.

Moved by Rost, seconded by Hagen, to open the first floor of the County Office Building parking ramp on a first come first served basis on September 23, 2024. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Pic, seconded by Rost, to approve the Diamond Pharmacy Services Agreement with the Chair's signature. Motion carried unanimously.

Chief Deputy Stromberg addressed the board.

Moved by Rustad, seconded by Hagen, to approve NDDOT Traffic Safety Contract with the Chair's signature. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Rustad, seconded by Hagen, to change the County Spring Load Restrictions weight requirements to match the NDDOT. Motion carried unanimously.

Tom Ford, County Administrator, gave an update to the board.

Haley Wamstad, State's Attorney, informed the board that the US Attorney General selected Grand Forks County for the district of North Dakota, as one of the seventy-five jurisdictions designated as required by the Violence Against Women Reauthorization Act, to be a focus area for gun violence and intimate partner violence cases.

Moved by Pic, seconded by Hagen, to appoint Debbie Nelson as the NDACo delegate for the 2024 NDACo Conference. Motion carried unanimously.

Moved by Hagen, seconded by Rustad, to adjourn. The meeting adjourned at 5:58pm. The next meeting will be held on October 1, 2024 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor